

**Architectural Review Board
Meeting Minutes June 9, 2015**

The meeting was called to order at 7:30 p.m. by the Chairman, Brenda Seefeldt.

Attendees: Brenda Seefeldt, Deb Cruz, Carol Bailey, Bryan Reese, Kathy Alden, Carol Bryant, Daniel Braswell. Matthew Dawson was excused.

There were no citizen comments.

The minutes for April 14, 2015 were moved to be accepted by Bryan Reese, and seconded by Deb Cruz. All ayes.

An Exterior Elevation application was submitted for 303 Commerce Street by S&J Enterprises for a repainting of the roof the same silver color as before. Bryan moved to approve; it was seconded by Kathy Alden; all voted ayes.

An application for Exterior Elevation at 307 Commerce Street was submitted by Betty Beaubien for approval of repainting the shutters and railing with a color that was the same as before. A second application submitted by Ms. Beaubien was for 305 Commerce. The shutters and trim were repainted using the same colors as before and minor repairs were done for upkeep. At 312 Poplar Alley the cinder block wall on the first level was repainted using the same color. Bryan Reese moved to approve these applications, Carole Bryant seconded. All ayes.

Certificates of Appropriateness will be issued to :

Penguin Paddling, LLC

Personally Yours

Occoquan Vapor Shop

Wolfe and Beane Ice Creamery

Occoquan Historical Society

Seabreeze Yacht

There was no Town Council Report.

Chair Report:

Daniel Braswell will be alternate member #1. Bobbie Frank will be alternate #2. Both are always invited to every meeting but their attendance is their choice. Both are invited to sit amongst the board each time and participate in all conversations.

Brenda, as well as Bobbie, has talked with Bill at Signarama. He understands and recommends our color palettes to his customers. He also recognizes the difference a glossy finish vs a matte finish can have on the intensity of a color. He is going to encourage customers to use a matte finish for what they present to us. The ARB is fortunate to have a good relationship with Signarama.

Brenda introduced a possible project for the ARB to take on working with other groups in town such as the OHS or the Merchants Guild. This project involves photographs of older buildings showing the

purpose of each, compared to how they look today. There was much discussion and it was decided to not go forth with this project.

The Exterior Elevation Guidelines were presented to the ARB for approval. Carol Bailey moved that they be accepted. It was seconded by Carol Bryant. Approved with all ayes. They will now be sent to Town Council for approval.

An outside group of experts were brought in to look at Mamie Davis Park and offer suggestions for improvements. Their suggestions were to open the front area to the entrance with smaller shrubs to make it more visible and inviting; to remove the parking place in front of the park and to make the entrance more accessible with a gradual incline rather than two levels.

Meeting adjourned at 8:56 p.m.

Minutes submitted by Carol Bailey