

# ***HOLLEYBROOKE HOMEOWNERS ASSOCIATION, INC.***

## **February 18<sup>th</sup>, 2020**

Meeting was called to order at 7:05 pm by Judy Lamberth at the Snow Library. The members present: Judy Lamberth, President; Eric Lowe, Vice President; Thomas Gordon, Secretary; Lee Brothers and Jenni Snyder, Directors; Irene Davidson, Contract employee.

Prior to the start of the meeting, members of the board were provided a draft copy of the January 2020 Holleybrooke HOA meeting minutes for review. Lee Brothers made a motion to accept the meeting minutes for January 2020; Eric Lowe seconded the motion. The minutes were accepted with no objection.

## **FINANCIAL REPORT**

Irene Davidson, Contract employee provides overview of Financial Report.

As per statement January 31, 2020 statement:

Balance of Checking account: \$66,302.42

Balance of Reserve Account: \$159,307.13 including interest in the amount of \$26.98

CD #1: \$18,740.21

CD #2: \$12,583.40

Balance for the Checking account as of February 18, 2020: \$107,787.98

Balance of the Reserve account as of February 18, 2020: \$172,793.90

## **ACC UPDATE**

Irene Davidson, Contract employee provides ACC update details for the period of December 17<sup>th</sup>, 2019 through January 21<sup>st</sup>, 2020.

Violations that have been remedied:

Overflowing trash cans and dumpster, fence request, leaves in yards and ditch and the white van with flat tire.

Second letters sent out:

Violations for cars parked on grass and illegal vehicles

New Violations:

Violations for leaves, illegal vehicles and other miscellaneous items

Additions:

Replacement fence and screened in deck.

**Questions regarding the report:**

Irene Davidson asks the board if, in the future, it would be okay if the printed copy of the Deposit Detail report was not included in the packet and provided at the meeting. The report would however be provided digitally prior to the meeting for board review.

Note that it was determined through a side discussion, that not all HHOA Board Members had set up or had access to their HHOA email account. As a result, not all Members had received a copy of the Financial report prior to the meeting. Lee Brothers offers to help HHOA Board members set up email accounts after the close of the meeting.

Eric Lowe made a motion to accept the Financial report as presented; Lee brothers seconded the motion. The Financial report is accepted with no objections.

**NEW BUSINESS:**

None

**OPEN DISCUSSIONS:**

A Homeowner poses a question regarding the color of a fence and whether the color must match and be uniform for the entire length of the fence? The Homeowner states that the owners of the fence have painted the front and one side but not the rest of the fence.

The Homeowner is asked by the Board to provide their name, email address, and the address of the home in question. It is relayed that someone will take a look at the fence, assess the situation and provide a response.

Judy Lamberth questions the residents in attendance if they have had the opportunity to visit the HHOA website and polls for feedback regarding the content.

No comments received

Judy Lamberth announces that the HHOA Board will enter into executive session and that the topics of discussion will be: ACC Violations and property management proposals.

**EXECUTIVE SESSION**

Judy Lamberth made a motion to move into Executive session; Thomas Gordon seconds motion; The February HHOA meeting enters executive session without objection at 7:17 pm.

Lee Brothers made a motion to end Executive session; Seconded by Eric Lowe; motion accepted with no objections. Executive session is adjourned.

**RESUME REGULAR SESSION**

Lee Brothers makes motion to adjourn February Holleybrooke HOA meeting; Eric Lowe seconded the motion. Meeting is adjourned with no objections at 8:15 pm.

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February 18<sup>th</sup>, 2020

Note to record: Initially intended Executive session discussion topics were tabled. Board discussed bylaw regarding HHOA elected board members being required to sign a guarantee of time and also attest that the board member has not received a felony conviction.

HHOA Board member email access issues resolved following the adjournment of HHOA Board meeting.