

Charisma School of Dance
Financial Policy
2022 - 2023

Registration Fees:

- \$10 Registration Fee for established dancers is due at fall registration annually no matter when the initial registration fee was paid.
- \$30 Registration Fee for new students is due at registration and will not be prorated.

Tuition:

- Tuition is due on the 1st of each month. All tuition payments are required to be paid with auto pay (includes credit card or checking account).
- September through June tuition is an annual tuition divided into equal monthly payments. No prorations apply for missed classes during the September through June session. Dancers may request permission to attend another class as a makeup for missed classes.
- Summer (July and August) tuition is paid monthly and Charisma allows a proration for up to 2 weeks vacation with dates noted at registration. There are no other tuition discounts for summer session.
- Tuition is due whether class is attended or not.
- A tuition discount of 10% is given if entire year paid in full by September 30th. This payment is non-refundable.
- \$250 tuition limit is per dancer, not per family.
- Tuition fees are per dancer, not per family.
- If tuition is not paid in full, including late fees, by the 15th of each month, the dancer will not be allowed to participate in class until balance is paid in full.

Recital Fees and Competition Fees:

- A recital fee of \$25 per dancer will be charged to the account on file on May 15th.
- A \$25 per routine admin fee will be charged to non-company dance members for each competition entered.

Late Fees/NSF Fees:

- A \$25 late fee will apply to all accounts not paid in full by the 5th of each month. Late fee will be applied on the 6th.
- A \$25 fee will be charged for any returned checks or ACH/EFT payments.
- A \$10 late fee per costume will be charged for costume deposits and balances if not paid by the due date.

Dropping a Class/Changing a Class:

- To drop a class, written notice must be given 30 days in advance. Without written notice, auto pay will continue to collect monthly tuition and costume deposits/balances with no refunds.
- Class changes must be in writing and provided to the office staff or by email to the Director prior to class change or auto pay will continue to collect monthly tuition and costume deposits/balances with no refunds.

Costume Deposits/Balances:

- Will be automatically billed to the billing method on file.
- Costume fee is \$100 per costume. (The majority of classes will only need 1 costume) Note: Technique classes do not apply.
- Costume Deposit: \$50/costume due in November (please see Year at a Glance for exact due date)
- Costume Balance: \$50/costume due in January (please see Year at a Glance for exact due date)
- Once a deposit has been made on a costume, the balance is due even if dancer does not perform, does not attend class, or terminates their registration with the studio.

Private Lessons:

- Private lesson fee is \$35 per 30 minutes.
- Private lesson is paid for at the time of booking and is paid directly to the instructor. Suggest payments be made through a mobile cash app with lesson dates noted for easy tracking.
- No refunds.
- Cancellations within 24 hours of lesson: Fee will be applied to next lesson.
- No show or cancellations with less than 24 hours: Fee is forfeited, is non-refundable, and will not be applied to any future lessons.

Charisma Boutique and Dance Wear:

- All purchases are paid for at time of purchase. Payments may be made with the account on file.

Late Pickups:

- Dancers not picked up by the end of the last class of the day will be charged \$30 per 15 minutes. The \$30 charge begins at the start of each 15 minute increment with no prorations. Dancers will not be left outside for pickup without supervision.

COMPANY DANCE MEMBERS ONLY:

Additional Approximate Costs to Plan For:

- Annual Company Fee: \$150 Full payment due by September 30th.
- Company Bling Jacket including dancer name: \$150 Full payment due by October 15th.
- Black Dance Pants: \$20-30
- Black Dance Sweater: \$20-30
- Nude Leotard: \$25-50
- Costumes: \$100-125 per costume
- Additional Costume Accessories/Earrings/Crystals: varies per costume (earrings are \$15)
- Extra Rehearsal Fees Outside of Studio: Covered in annual company fee
- Competition/Convention Fees: Vary depending on solos, duos, trios, groups. Please see Year At A Glance for current year fees.
- Administrative Fees for Registration to non-mandatory competitions/conventions: \$25/per event

The Annual Company Fee includes:

- Music splicing
- Extra rehearsals and rehearsal space outside of Charisma
- Substitute instructors during competitions
- Costume returns/exchanges processing fees and time
- Administrative costs to manage the company dance member program
- Administrative time for required competition/convention registration, music uploads, changes, & other preparation tasks.

All fees for company dancers must be paid by the specified deadlines as made by the Director. If fees are not paid on time, the dancer will not be allowed to participate in that particular event.

I have read and understand the Charisma Financial Policy. My signature confirms I agree to the terms and conditions. I understand this financial policy may be changed/updated annually in September at which time I will be requested to sign the updated version.

Dancer Name(s): _____ **Parent/Guardian Name:** _____

Parent/Guardian Signature: _____ **Date** _____