



Meeting Minutes – Steering Committee

Date: August 23, 2016

Time: 10:30 a.m. - Noon

Location: Prior Lake City Hall

Steering Committee Members:

Josh Berg		Tim Dittberner	X	Dave Frazier	
Rick Keeney	X	Mike McGee		Kathy Nielsen	X
Jamie Thelen		Jon Ulrich	X	Jane Victorey	X
Jane Wiley					

Working Group Chairs:

Mike Waldo (H)	X	Bob Coughlen (H)		Darren Kermes (W)	X
Michelle Choudek (W)	X	Kami Thompson (E)	X	Bob Crawford (T)	X
Josh Johnson (T)					

Staff Members:

Tracy Cervenka	X	Brad Davis	X	Lisa Freese	X
Jake Grussing		Barb Dahl (W)	X		

Agenda Item 1: Introductions

Kathy Nielsen invited attendees to introduce themselves and describe something that gives them joy.

Agenda Item 2: Updates from Working Groups

Mike Waldo gave an update on behalf of the Housing Working Group. He explained that the group continues to gather information on programs. At their last meeting, Metropolitan Council staff presented statistics. At the next meeting, CDA staff will provide information on the recently completed Maxfield Study. Their goal is to then begin formulating direction. There was discussion about the tie between housing and transit when developers submit housing applications. This is a major component to the applications.

Daren Kermes, Michelle Choudek, and Barb Dahl gave an update on behalf of the Workforce Development Working Group. Barb handed out a draft survey the Group would like to distribute to current Valleyfair employees as a way to gather data from people in the 18-24 age range. The Committee members provided suggestions for modifications to the survey. Barb advised that at the direction of Valleyfair, they plan to distribute the survey in paper format rather than provide it web-based. Tim Dittberner and Darren Kermes stated they would bring general data to the next meeting collected by schools that could add to the survey.

Kami Thompson gave an update on behalf of the Education Working Group. She stated the group has determined they will begin their work/focus on the birth-3rd grade ages as they feel that is where they can make the biggest impact. This group is also in the process of gathering data. Kami expressed a desire to create a message to the public regarding the long-term effect of educational preparedness to all of the other focus areas of Live Learn Earn. Based on the discussion, Tim Dittberner stated that the State website has information on 3rd grade readiness that could be beneficial to the group. Darren Kermes volunteered to provide information on resources relating to data on school readiness. Tim Dittberner also provided information on an early literacy program in New Prague involving both private and public entities.

Bob Crawford gave an update on behalf of the Transportation Working Group. The Transportation Group is also gathering information – about individuals served and key ideas/problems. Lisa Freese noted that there is also information being given to the Working Group related to current systems and funding. She added that there will be more discussion relating to direction at the Group's next meeting. In response to Kathy Nielsen's comments relating to community engagement, Lisa noted there has been a great deal of community outreach related to transportation, and that the next level of community engagement hinges on the information that has been gathered.

Agenda Item 3: Large Group Meeting Planning

The group reviewed last month's discussion regarding a February large group meeting. The Chairs of the Working Groups will poll their members to see if an evening meeting or a Saturday morning meeting would be preferable. There was discussion regarding the feeling that each group providing information could be redundant. They agreed that discussion from each group about a focus or goal would be a more valuable use of time.

Other Items

- Tracy Cervenka will distribute meeting notes from each Working Group to Steering Committee meetings.
- The updated Charter was distributed via e-mail from Jake Grussing.
- Jake Grussing is the contact if anyone would like anything from the Steering Committee. His e-mail address is jgrussing@scottlib.org.
- The next meeting agenda will include a discussion about where we are seeing connections.

The next meeting is scheduled for Tuesday, September 27 from 10:30am–Noon; Prior Lake City Hall.