

Mokena 159 PTA Grant Application Year 2016-17



School Requesting Grant

- MES
- MIS
- MJHS

Grant Type

- Assembly for _____ grade
- Teacher Classroom Grant for _____ grade
- Other _____

Date of Request _____

Amount of Request \$ _____

Date of event, if applicable _____

Who should the check be made payable to? _____

Name of person requesting grant _____

Please describe how the funds will benefit the students?

Please attach any supporting documentation and receipts. Funds will not be disbursed until a receipt is presented. Please have principal approval prior to submitting to the PTA.

All grant requests must be presented and approved by the April PTA meeting.

Please present a copy of the grant request *at least one week before the monthly PTA meeting*. Also, if possible, please try to be at the PTA meeting or have a representative at the meeting to explain the grant request and be able to answer any questions.

Principal Approval _____

Date _____

PTA Approval _____

Date _____

Date of check _____

Check # _____

Account _____

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