



Winslow Residential Hall, Inc Reopening Plan SY 2021-2022

At Winslow Residential Hall Inc (WRHI), we plan to implement our reopening plan following guidance from the Navajo Nation School Reopening Plan and School Reopening Readiness Assessment. WRHI being a tribally-controlled school, feel it is best to follow these guidelines as they incorporate the best measures recommended from the Navajo Nation Department of Health, Bureau of Indian Education, and the CDC. Please know this plan, although comprehensive, is a working document and subject to change with new health measures being imposed by the tribe, state, and Winslow Unified School District (WUSD). When meeting with WUSD Superintendent on 6/24/21, WRHI was informed Winslow Schools will begin the school year 100% in-person and face masks will be recommended but not required. The following key dates have been established by WRHI in preparation for reopening –

July 1, 2021: Current 2021-22 Reopening Plan is implemented, and WRHI 12-month employees begin new contract year.

July 19, 2021: All WRHI 10-month employees return to work.

July 28, 2021: Student Move-In; Student/Parent Orientation.

July 29, 2021: First Day of School, WUSD

To encourage a safe and healthy return to school for WRHI Students and Staff, here are some general guidelines to prevent the spread of Covid-19:

1. Socially (physically) distance yourselves. Keep at least six feet apart from others in public. At least three feet or more is required in common areas and classrooms on WRHI.
2. Wear a face-mask as personal protective equipment (PPE) at all times when in public and common areas. Face masks must fit properly and cover the nose and mouth. Clean masks must be worn daily. Cloth masks must be washed in between uses. Disposable masks will be provided at WRHI for student and staff use.
3. Wash your hands often with soap and water for at least 20 seconds. If not available, use a hand sanitizer that contains at least 60% alcohol.
4. Avoid close contact with people who are sick.
5. As much as possible, avoid touching frequently touched surfaces around the residential hall, school, and in public places. Use a barrier (i.e. tissue or sleeve) to cover hands and fingers if you must touch something.
6. Avoid touching your face, nose, eyes, and mouth.
7. Clean and disinfect your room, work spaces, vehicles, and home. Practice routine cleaning of frequently touched surfaces.
8. If you feel sick, stay home and do not go to work or school.
9. If you feel sick, contact your medical provider for advice.
10. Continue to follow the local health department, state, CDC, and Navajo Nation Health Department prevention guidelines.
11. If a student, staff, or parent cannot wear a mask due to a health-related issue or disability, WRHI will make sure to consult with the individual, or parent/guardian to accommodate for their situation. Face shields are available, and proper social distancing markers are visible.

Components	WUSD schools provide in-person learning only Dates Implemented: July 1, 2021 – June 30, 2022
Staff	<ul style="list-style-type: none"> • All staff returning to work and regular tour of duty. • Staff to practice social distancing and safety precautions to mitigate the spread of covid-19. • The Homeliving Supervisor is established as the Point-of-Contact responsible for responding to Covid-19 concerns among all staff, students, and parents. • All staff members will be required to wear face masks especially in settings where social distancing is difficult to maintain. • All staff will be required to sign the WRHI Covid-19 Waiver & Covid-19 Policies and Procedures. • All staff will be required to undergo training specific to Covid-19 mitigation, prevention, and safety. Consultation will be made with Winslow Indian Health Care Center.
Students/Parents	<ul style="list-style-type: none"> • One student will be assigned to a room • Students will be encouraged to social distance, wear their masks while in common areas, or where 3-6 feet distancing isn't feasible. • Students are required to wear their face mask while in class at the High School and Junior High School. • Student must either ride the Sunday Residential Transport or be dropped off by a Parent between 2:00 – 8:30 PM. The front gate will be locked promptly at 9:00 PM. <i>*Weekend Residential Transport will not run until a later date when all we reopen at 50% capacity.</i> • Parents will be required to pick up their child every Friday by 7:00 PM. Due to the critical nature of Covid-19 virus, students may not be checked out earlier than Friday. Early checkout can occur in emergency, illness, or unforeseen circumstances; however, a student cannot return to the residential hall until the following Sunday. • All Drop-off and pick-up will be done curbside, with WRHI staff assisting student and parents. There will be a designated area, with entrance occurring on the west entrance of the residence hall. • Parents must fill out the Covid-19 screening form prior to dropping off their child at WRHI. • All Students & Parents must sign the Covid-19 Waiver, and the Covid-19 Policies and Procedures document. • Student & Parents will have to participate in an Orientation session prior to check-in. Student and Parents will be trained on proper hand-washing and mask-wearing. • Students are allowed to bring with them: bedding, comforter, pillow(s), toiletries, towels, phone charger, & school supplies. Students will be responsible for cleaning their items periodically. • Students will be issued refillable water bottles for everyday use. Students will be responsible for keeping water bottles cleaned.
Visitors	<ul style="list-style-type: none"> • Parents/Guardians, and individuals on a student's checkout list are the only student visitors approved to be on campus. • All student visitors must check in with WRHI by calling the residential cell phone so that a student can be notified of their visitor. • All visitations will occur in the main parking lot area. Visitors may not set foot in the building. • Visitations will be limited to 15 minutes only. • Students and Visitors must wear a proper face mask/covering during their interaction.

	<ul style="list-style-type: none"> • When re-entering the building, students must sanitize and wash their hands. • Visitors are not allowed on campus after 6pm. • We recommend parents/guardians stay home if they are experiencing covid-19 related symptoms. • Parents/Guardians or contractors needing to come into the building to meet with staff, will be allowed but must call-in beforehand and made an appointment with the appropriate person. • Visitors allowed to come into the building must wait in the lobby and have their temperature checked. No more than two people allowed in a party. • Training will continue virtually, unless otherwise in-person to small groups of staff.
Enrollment	<ul style="list-style-type: none"> • WRHI will begin the school year with 20% capacity allowed to reside at the residential hall. = 32 students (16 girls & 16 boys). A preference list was established to determine who can reside at the residential hall. • WRHI will run a bus to accommodate students in Hopi, Teesto, Birdsprings, and Dilkon communities. Daily pickup and drop off will be done. • Students riding the WRHI transport will be allowed to move into the residential hall at a later date. <i>*Tentative: September 6th</i> • WRHI Student enrollment will be limited to 50% capacity. This means, no more than 80 students will be accepted into the residential hall program = 40 Girls & 40 Boys. • Current total enrollment = 63 students
Core Prevention: Hygiene, Cleaning, and Ventilation	<p>Facilities:</p> <p><i>Handwashing –</i></p> <ul style="list-style-type: none"> • Schedule presentation with WIHCC, educating students and staff on proper handwashing techniques • Reinforce with signs visible throughout building reminding students and showing pictures of how to properly wash hands. • Hand sanitizer stations are placed in all high traffic areas for added disinfection <p><i>Cleaning/Disinfect –</i></p> <ul style="list-style-type: none"> • Common areas: door handles, floor, walls, and doorframes, writing utensils, transparent barriers, countertops, tables, furniture. These will be cleaned/disinfected by janitorial staff. • Students will be responsible for cleaning their rooms daily; sweep/mop hallways and laundry room, wipe down desks, window sill, locker, and throw away trash. • Students assigned daily details will include: sweeping & mopping wing hallway, wiping microwave, refrigerator, sanitizing toilets, showers, countertops, and water fountains, washer and dryer. • Janitorial staff will walk through wings to ensure proper cleaning procedures have taken place. <p><i>Cleaning/Disinfectant Supplies –</i></p> <ul style="list-style-type: none"> • Chemicals are kept in the locked Janitors Closet in each student wing. Residential staff will prep cleaning carts with appropriate and safe cleaners for student use. Students are never allowed to prep carts or mix chemicals. • Students are monitored by residential staff while using these products. • Janitor Closets are to remain closed and locked at all times when not in use.

- All chemicals used must be approved by the ‘List N’ of the EPA.
 - Safety Data Sheets (SDS) are available in the Janitors Closet in case of allergic reactions and/or other safety-related issue pertaining to chemical use.
- Ventilation –*
- Windows are allowed to be opened in the student rooms, however it is only recommended students open if fresh air or additional ventilation is deemed necessary by the student. Outside particles may blow into the air and get caught in the vents, creating problems for the HEPA filters. Students should use precaution.
 - Screens have been ordered for the windows.
 - MERV 13 HEPA filters have been installed in each HVAC unit and will be replaced every three months for air protection.
 - Modular classrooms doors can be open while in use by students.
 - Outdoor tables will be provided if students choose to eat outside.
 - Breakfast and Dinner will be served in two shifts so less students are in the cafeteria at one time. Fans can be turned on to circulate the air, and doors will be open while students are eating.
- Shared objects –*
- Students bring in their own bedding, toiletries and wash items.
 - Students issued their own Chromebook to use on site
 - School supplies will be issued to students – including notebook, pens, pencils, colored pencils, etc. – as needed. Once issued, students can keep these items.
- Additional Prevention –*
- No touch soap dispensers will be installed in bathrooms
 - No touch sinks and toilets will be installed in the bathrooms
 - Showers will have to remain as is, but will be wiped down by students after each use.
 - One-way stairway traffic will be marked and implemented.

**Core Prevention(s):
Diagnostic Testing,
Contact Tracing, &
Reporting Required**

- Student**
- If a student feels Covid-19 related symptoms (i.e. Fever, cough, sore throat, shortness of breath, fatigue, loss of taste and/or smell, body/muscle aches, runny nose/congestion, diarrhea, vomiting, etc.), a student is informed by family or the school they were exposed to an individual testing positive for covid-19 or having symptoms – the student must report to WRHI staff. Staff will make sure to place sick student in isolation room.
 - If a student’s family or the school notifies residential hall about student having symptoms at school/home or having been exposed, the residential hall may pick-up student from and transport back to the residential hall, where they will be placed in isolation room until parent can pick up the student.
 - Student will be assessed & monitored by CNA or Residential Staff of symptoms.
 - Parent/Guardian will be notified by WRHI staff to pick up student.

- If the isolation room is in use and occupied by another student, the student will be asked to isolate in their room, monitored by CNA or residential staff, and remain there until picked up by their parent.
- Student will be encouraged to visit their local health care facility and get tested for covid-19. **Student must stay home until test results are provided.**
- If student tests positive for Covid-19, the Homeliving Supervisor will notify our School Covid Mitigation contact at Winslow Indian Health Care Center, S. Nells.
- School must be notified if a student is confirmed to have covid-19 while they were at the residential hall.
- Windows in ill student’s room will be opened to allow for proper ventilation, and cleaned/disinfected by Janitorial staff after 24 hours.
- Student must be cleared to return to WRHI by a health care official after:
 1. Student has isolated 10-14 days
 2. Student is no longer feeling symptoms, **and** had no fever for at least 24 hours without using medication to break fever symptoms.
 3. If student is **asymptomatic**, he/she must still isolate 10 days and remain symptom free. If symptoms occur during an isolation period, please monitor symptoms, and stay home until you no longer feel symptoms and have had no fever for at least 72 hours without using medication to break fever symptoms.
 4. A second covid-19 test must confirm you are negative. A letter or document from hospital/facility covid-19 test taken, LabCorp website, or from a primary care physician verifying a negative test, is required upon return.
- In case, student is attending online learning, while visiting campus during the day, a Chromebook and hotspot will be checked out to student so they can continue online courses from home during quarantine.
- Students and parents are recommended to self-check at home before dropping off students at the residential hall on Sundays. ***A Covid-19 screening form has been developed to prevent the spread of Covid-19 and other illness in the residential setting. It will be available electronically and assessed before or upon student drop off at the residential hall.**

Staff

- If staff feels Covid-19 related symptoms, or knows they have come into contact with a person having covid-19, staff must stay home. If symptoms occur while at work, staff is required to notify their immediate supervisor and Point-of-Contact, the Homeliving Supervisor. Staff will be excused immediately to prevent spread of potential Covid-19, or illness.
- Employee is urged to get tested right away, and stay home until results are available.
- Staff will follow the same procedure as students.
- Communication is necessary, and employee must stay updated with the Homeliving Supervisor and/or immediate supervisor informing of progress and symptoms.

**Core Prevention:
Covid-19
Vaccination**

- WRHI will not require students receive the vaccine for enrollment. We believe receiving the vaccine should be solely a parent/guardian decision. However, because of the concerns about student/staff safety and the welfare of our “home away from home” community, we highly recommend students receive the vaccine. Protocol such as mask-wearing, proper hand-washing, and social distancing are still required while on the WRHI campus.

<p>Core Prevention: Student Cohorting</p>	<ul style="list-style-type: none"> • Students will be separated into two groups during breakfast and dinner to allow for smaller groups to congregate in the Cafeteria. Student cohorts during meal time will allow for more social distancing between students. • Activity signup is encouraged to alleviate large groups – and most activities will be limited between 5-10 students. • When the gym becomes available for an activity, seating will be spaced to allow for social distancing.
<p>Conditional Prevention: Screening Testing</p>	<ul style="list-style-type: none"> • All Students will have their temperatures checked daily before leaving WRHI for school, and again upon returning from school. The CNA or residential staff will perform temperature checks and record any temperatures above 100.4. • Staff will be required to check their temperature upon reporting to work, record their temperature in the log book at the main entrance, or document their temperature and report to the CNA or Residential Clerk – who will log for them. • If a high temperature above 100.4 is detected, the student will be placed in the isolation room and the Covid-19 procedure will follow. • If an employee is reporting a high temperature, the staff must notify the Homeliving Supervisor. The HLS will then have to direct the employee of their next step.
<p>Student Services:</p>	<ul style="list-style-type: none"> • Masks must be work at all times during student tutoring and activities. • Social distancing of 3 feet or more is encouraged. • Temperature checks will be done on students that are experiencing covid-19 like symptoms. • Group activities will be smaller in size and not exceed 10 individuals. • Routine cleaning of high touch surfaces will be done. (i.e. tables, keyboards, desks, door handles etc.) • Handwashing stations will be located outside the modular classrooms, for students to use before entering the rooms, and exiting. • Adequate supplies will be on hand for students to use to alleviate object sharing. • Students will have access to hand sanitizer, cleaning wipes, and disinfecting spray upon request. • Non-essential furniture will be removed from classroom. Antimicrobial furniture will be placed in modular and cleaned between student use. • Doors and windows will be opened when permitted to provide additional ventilation throughout the classroom. • Covid-19 prevention signage will be placed at every entry and exit of the classrooms. • Tutors/Advisors will take temperature of student who may have illness symptoms. • Separate student from group and send student to their room. Student will be instructed of next process and sent to the isolation room by residential staff. • Homeliving Manager and Homeliving Supervisor will be notified, and they will initiate WRHI Diagnostic testing procedure. • Rooms where sick students was will be cleaned by janitorial staff. <p><i>Tutoring</i></p> <ul style="list-style-type: none"> • Room occupancy not to exceed 10 individuals, including students and staff. • Adequate spacing between students will be arranged, and assigning seats. • Limit items/activities involving high touch items.

Recreation

- Activities to include physical fitness, sports, team building, arts & crafts, etc.
- Students must sign up for activities. No more than 10 individuals will be allowed to participate in an activity at one time, however multiple groups may be assigned at different times, allowing each student to participate.
- Students will be responsible for social distancing, wearing a mask, using the hand-washing stations, sanitizing, and cleaning up areas when complete.
- All equipment used will be sanitized before and after each use.

Navajo Language/culture

- Students must sign up for Native Language/Culture activities. No more than 10 individuals will be allowed to participate in an activity at one time.
- Students will be responsible for social distancing, wearing a mask, using the hand-washing stations, sanitizing, and cleaning up areas when complete.
- Any equipment used will be sanitized before and after each use.
- For ventilation purposes, fans will be in the classroom and remain on while students are in the classroom.

21st Century

- Student participating in 21st CCLC activities may sign up. Groups will not exceed 10 individuals at one time.
- Computer keyboards, table tops, books and chairs will be cleaned and disinfected after each use.
- No more than five students will be allowed in the classroom during power hour or study hall hours.
- Students participating in tutoring or mandatory study hall will abide by same routine as Tutoring and Recreation while at the modular.
- Students must wear masks and sanitize their hands before entering the 21st CCLC classroom and modular.
- Tutoring staff will be required to keep their masks on while helping students. No more than 10 individuals will be allowed in the modular for 21st CCLC tutoring at one time.
- To provide better ventilation, fans will be placed in classroom and remain on while students are in the classroom.

Counseling

- Students will be referred to one-on-one and/or group counseling sessions by staff or parents.
- Social/Emotional Wellness will be emphasized: student check-ins will be encouraged.
- Counselor will periodically facilitate talking circles and/or mental wellness activities with students.
- Counselor will facilitate professional development training for WRHI employees.
- Counselor and Academic Tutor will collaborate with Parents and WUSD to participate in IEP meetings with students.
- Home visits may be coordinated with Homeliving Supervisor and Parent/Guardians as needed.

<p>Food Services</p>	<p><i>Safety Measures</i></p> <ul style="list-style-type: none"> • Practice food handling as trained; use face masks and gloves while preparing & serving food; sanitize and clean hands as recommended • Hand sanitizer stations will be placed in four locations: kitchen, cafeteria entrance, trash area and exit doors • Signage and floor decals will be placed around food pickup area to enforce social distancing and direct one-way traffic; signage to also include: avoid touching the face, avoid sharing food, wear a mask, hand washing, and stop the spread of covid-19. • All meals will be pre-packaged in disposable to-go containers along with pre-packaged utensils – this will encourage quick service and limit time in an enclosed area while students wait to be served food. There will be no self-serve food or drinks available. • Kitchen staff and students will maintain a six feet distance from each other, especially when masks cannot be worn when eating or drinking during a meal. Meal sharing or food sharing is absolutely discouraged while students are eating. • Kitchen staff will monitor and direct social distancing of students upon arrival to the cafeteria and when finished eating; kitchen staff will maintain separate work stations and carts to encourage social distancing in the work area. • Meals will be delivered to students that are quarantined in the isolation room. • Absolutely no outside food is allowed in the kitchen area. Additional snacks will be provided by kitchen staff for students. • Outdoor seating will be available for students during meal times when weather permits. <p><i>Cleaning/Disinfecting</i></p> <ul style="list-style-type: none"> • Cleaning and disinfecting frequently touched areas. • All items in the kitchen and cafeteria will be sanitized and disinfected between use. • Two types of kitchen towels will be used, One for cleaning and one for disinfecting. Towels will be cleaned, stored, and labeled separately. • Red buckets will be used for the sanitizer solution and towels. <p><i>Hand Hygiene</i></p> <ul style="list-style-type: none"> • Frequent handwashing with single use paper towels, using alcohol-based sanitizers, and not touching the face will be practiced each day. <p><i>Cafeteria Maximum Occupancy = 45</i></p> <ul style="list-style-type: none"> • 15 tables w/ 6 seats = 90 seating total/divided by 2 = 45 seats
<p>Transportation</p>	<ul style="list-style-type: none"> • Students will need to ride the bus from the residential hall to the Junior High and High School. • Students will be seated one per seat, facing forward. • Masks must be worn while riding the bus. • Windows must remain open on the bus to provide proper ventilation. • Transportation to and from sports practices and school events will continue to be provided by WRHI. • Bus Drivers & Vehicle Drivers must disinfect the bus/vehicle after each load of students is dropped off.