

Commission on Homelessness for Volusia and Flagler Counties
Steering Committee Meeting Minutes

Friday, November 17, 2017

1:00 – 3:00 PM

United Way, 3747 W. International Speedway Blvd., Daytona Beach; Boardroom

Attendees: Sam Willett, Ray Salazar, Jeff White, Chet Bell, Nicole Jobson, Tony Deobil; Absent: Carl Falconer, Edward Davis Jr., James Rose, Dr. Maria Barbosa, Susan Clark; Staff: Carolyn Dodge, Victoria Brown-Searle; Others in attendance: Sue Ellen Jackson; Patricia Boswell, Siegfried Schlieper, Bob Williams

I. Call to Order – Sam Willett, Chair

The meeting was called to order at 1:00 p.m.

II. Prior Minutes – Sam Willett, Chair

Sam Willett Presented the minutes of September 29, 2017 for Committee approval. A motion was made to approve the minutes as presented by Chet Bell and seconded by Ray Salazar. Motion carried.

III. Marketing Strategy – Nicole Jobson, Family Life Center

Ms. Jobson provide a brief overview of the marketing committee’s planning progress. A discussion took place on the direction and strategy of the Committee. Ms. Jobson stated the Committee will be moving away from printing and going towards an online approach.

IV. Application Committee and Monitoring- Jeff White, Executive Director

The Committee is working on the application process and focusing on performance. A discussion ensued on moving monitoring duties from the HMIS Committee to the Application Committee. A motion was made to make a recommendation to the Board for monitoring duties to be placed under the Application Committee and to amend the current governance charter to reflect the changes by Jeff White and seconded by Ray Salazar. Motion Carried.

V. Collaborative Applicant Report- Jeff White, Executive Director

The Annual Homeless Assessment Report (AHAR) was submitted to HUD and is currently being reviewed.

VI. Strategic Plan Objectives- Victoria Brown-Searle, CoC & Administrative Coordinator

No report

VII. Old Business

The Board will be reviewing the Strategic Plan at the February board meeting.

VIII. New Business

Jeff White provided a North Street Meeting update. A discussion ensued.

IX. Member & Public Comments

First Step Shelter will be meeting on November 21st to approve the Catholic Charities contract.

X. Adjourn

Meeting adjourned at 2:30 p.m.

Minutes prepared by: Victoria Brown-Searle, Staff

Chair: _____

Next Meeting: January 26, 2018