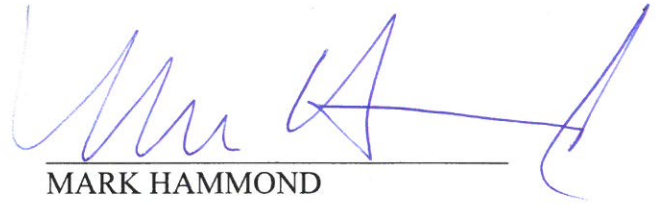


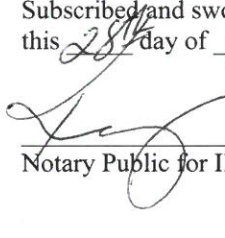
CERTIFICATION  
OF MINUTES OF THE BOARD OF TRUSTEES  
MEETING OF AUGUST 24, 2021

I hereby certify that the attached minutes were reviewed and approved at the September 28, 2021 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.



MARK HAMMOND  
DISTRICT CLERK

Subscribed and sworn to  
this 28<sup>th</sup> day of September, 2021.



**"OFFICIAL SEAL"**  
KIMBERLY A. HOADLEY  
Notary Public, State of Illinois  
My commission expires 11/06/24

Notary Public for Illinois

**MINUTES OF THE AUGUST 24, 2021 MONTHLY MEETING  
OF THE BOARD OF TRUSTEES OF THE  
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Tuesday, August 24, 2021

Place: Mill Creek Water Reclamation District Treatment Facility, 39W889 WELLINGTON WAY  
Blackberry Township, Kane County, IL

Time: 7:00 p.m.

Attendance: Trustees: James Dougherty, Mark Hammond  
and Ben D’Andrea

Others: Charles Radovich, James Hare, Kim Hoadley  
Jason Fowler, Dan Whiston

**AGENDA ITEM NUMBER:**

**1. and 2.**

**CALL TO ORDER and ROLL CALL**

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees (“District”) was called to order at 7:03 p.m. at the Mill Creek Water Reclamation District Treatment Facility, Blackberry Township, Kane County, Illinois on Tuesday, August 24, 2021 by President Dougherty. Trustees Dougherty, D’Andrea and Hammond were present.

**ANNOUNCEMENTS AND PUBLIC COMMENT.** Trustee Dougherty stated that due to the COVID 19 pandemic the Board is still operating under the temporary rules that were ratified at the April 2020 meeting and posted on the agenda. Jason Fowler advised that as of 5:00 p.m. there was one email with public comment and no members of the public were on the conference call. Radovich stated that the Governor withdrew the mandate affecting in person meetings and

left it up to the individual governmental entities. Further, he stated that Kane County is not opening the SSA office for meetings and not likely to reopen it in the near future. Temporary meeting rules still apply due to lack of meeting space.

3. **LONG RANGE SUBCOMMITTEE REPORT.** No discussion.

4. **OLD BUSINESS.**

a. **Approval of the minutes of the July 27, 2021 Meeting of the Board of Trustees.**

Motion by Trustee Hammond to approve the minutes of the July 27, 2021 minutes; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

5. **NEW BUSINESS**

a. **Financial reports, including discussion and approval or disapproval of accounts payable list, treasurer's report, financial statements, past due account payment plans and outstanding invoices.** Jim Hare presented the financial reports. Discussion regarding the reports. Radovich advised the Board that utility cut offs can occur pursuant to the District's regulations and requested a consensus for how to proceed with the red tag accounts. The Board discussed sending letters to red tagged accounts advising them of the possibility of disconnection of their water and sewer service. Fowler will draft the letter and provide it to Radovich for review.

Motion by Trustee Hammond to approve the financial reports, Treasurer's Report, financial statements; accounts payable with the addition of an additional account payable to northern Illinois Fence in the sum of \$9,093.50 for a total payable of \$109,695.50; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

b. **Operations Report from Sheaffer & Rolland and discussion regarding the same.** Jason Fowler presented the Operations Report. Fowler advised the Board that he received an email from a resident regarding algae on a pond. Fowler inspected the pond and determined that the growth was Duck Weed, not algae. Fowler advised the Board that the District's

responsibility is to manage storm water, manage pond sediment and algae removal for water flow; he believes the District’s responsibility is not aesthetics. Fowler pointed out that the ponds are not on any real estate owned by the District. The Board agreed with the District’s purpose and Fowler will respond to the resident and advise her that the District is not responsible for aesthetics and that the problem is Duck Weed and not algae.

Motion by Trustee Hammond to accept the Operations report as presented; seconded by Trustee D’Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

Radovich requested of Jim Hare that a preliminary budget be prepared and reviewed at the next meeting. Fowler asked that all District records be moved to the storage facility. The Board agreed.

**6. Closed Session.**

Motion by Trustee Dougherty to enter closed session for consideration of pending litigation; seconded by Trustee D’Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

The Board returned to open session at 7:53 p.m.

Jim Hare advised that additional payables were received from his office since the beginning of the meeting. He asked that these be reviewed and approved for payment and read the amounts for the record:

AEP Energy	Electricity	\$706.99
AEP Energy	Electricity	\$7,698.85
AEP Energy	Electricity	\$64.12
AEP Energy	Electricity	\$217.71
AEP Energy	Electricity	\$694.18
AEP Energy	Electricity	\$2,083.81

ComED 3039	Electricity	\$62.52
Hawkins, Inc	Chemicals	\$686.19
Mueller & Co	Accounting	\$4,025.06
Sheaffer & Roland	Supplies	\$742.32
Additional Payables		<b><u>\$16,981.75</u></b>

Motion by Trustee Hammond to amend the Boards approval of the Financial Statements to include accounts payable that were read into the record in the sum of \$16,981.75; second by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

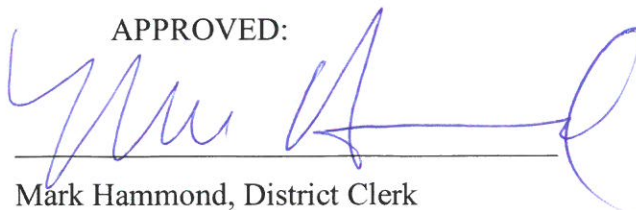
7. **Adjournment.**

Upon motion duly made by Trustee Dougherty to adjourn until the Meeting of September 28, 2021, seconded by Trustee D'Andrea and unanimously carried, the meeting of the Board of Trustees was adjourned at 7:57 p.m.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion approved.

APPROVED:



Mark Hammond, District Clerk

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