



Minutes of Mirfield Town Council Meeting

Held on: Tuesday 24th June 2014 at 7.00pm (Eastthorpe Gardens) then at 7.30pm

Held at: Council Offices, Huddersfield Road, Mirfield

Councillors Present:

D Pinder, J Nottingham, S Harding, J Hirst, T Hirst, M Hamilton, A Mapplebeck, V Lees-Hamilton, K Taylor, J Taylor, E Armitage

In Attendance:

Administrator: Lisa Staggs

Public: None

Press: None

MTC34/2014

Chairman's Welcome and Remarks:

The Chairman Cllr V Lees-Hamilton welcomed everyone in attendance and thanked Cllrs for taking the time and trouble to go along to Eastthorpe Gardens prior to the meeting.

MTC35/2014

Public Question Time:

NONE

MTC36/2014

Apologies For Absence

Members are reminded that apologies should be sent to the Administrator or Chairman if they are unable to attend.

J Fearn, M Bolt, A Burton,

MTC37/2014

Declaration of Interest

Councillors to declare an interest, if applicable to any item on the agenda.

Cllr D Pinder – Royal British Legion & Mirfield Community Partnership

Cllr S Harding – Tax Assist & Crowlees School

Cllr K Taylor – Heavy Woollen Planning

MTC38/2014

Confirmation of Minutes

- i. To approve minutes of the ordinary meeting of 10th June 2014 as a true and correct record including payments of **£1070.00**
Cllr Pinder **Proposed** the minutes were a true and correct record Cllr Mapplebeck **Seconded** **Vote: 10 in favour Cllr Harding Abstained**
- ii. To receive information on the following on going issues and decide further action where necessary.
Cllr Lees-Hamilton informed Cllrs that the Mayors Column had been delayed by a week (MTC30(5)). Cllr Lees-Hamilton also confirms that the development at Kitson Hill will be on the

agenda of Heavy Woollen Planning on 10th July and confirms a request for the traffic flow through Mirfield was sent to Kirklees. Cllr Pinder confirms Armed Forces Day Event is 11.30 28th June and will be opened by Deputy Lord Lieutenant with events throughout the day and a 'Pig Race' in the evening. Cllr K Taylor states she has noted some flagstones in the yard behind Chambers and wonders if they would suffice for Eastthorpe Gardens if they could be donated to the Council, she confirms she will follow this up.

MTC39/2014

Worksheet of Decisions

To consider and receive information to update

Cllr Lees-Hamilton confirms that a schedule of meetings will be set up with relevant cabinet members and Kirklees departments and Cllrs will be informed via email, hopefully by the end of August.

1. To set up Christmas Lights Working Party – Cllr Lees-Hamilton states that a working party is required ASAP to get things rolling with the lights switch on. Cllrs T Hirst, J Hirst & Mapplebeck agree to form the party with Cllr T Hirst as lead. Cllr Hamilton & administrator confirm they will assist with contacts from the previous year. Cllrs are concerned about the street traders from last year and would prefer a 'No drinking policy'. Administrator to check this with Kath Walter (Licensing).
2. Neighbourhood Plan Working Party – Cllr Pinder thought the idea of 1 Cllr from each ward would be beneficial for the working party Cllr Lees-Hamilton agreed and stated that other Cllrs in their wards report back to the lead Cllr. Cllr K Taylor stated that Christine Sykes had offered to help and a plan must involve members of community groups. Cllr Lees-Hamilton agrees but thinks a confidentiality agreement also be put in place. Cllr K Taylor states a public consultation would be a good idea. Cllrs agree Trinity Methodist to be a good venue with 1 lead Cllr at a table for that ward for public to approach. Cllr Lees-Hamilton confirms that YLCA are holding a training session for Neighbourhood Plans @ Cedar Court Wakefield on Saturday 12th July and believes it prudent for a Cllr to attend to obtain first-hand knowledge. Cllr Pinder **Proposed** due to the cost MTC make the provision to send 2 Cllrs Cllr Lees-Hamilton **Seconded Vote: 8 in favour 2 Against 1 Abstained**

MTC40/2014

Finance

To consider and decide any action where necessary on the following matters:

1. BT Direct Debit £42.93 – **NOTED**
2. Well Polished Standing Order £287.50 - **NOTED**

| JUNE | | |
|---------------------------|--------------------|---------------|
| Payee | Description | Amount |
| Administrator L Staggs | June Salary | £ 459.87 |
| HMRC | March PAYE | £ 120.40 |
| Wild About Gardens | May Maintenance | £ 92.00 |

| | | |
|--------------|----------------|-----------------|
| Tax Assist | Annual Payroll | £ 49.20 |
| TOTAL | | £ 721.47 |

Cllr Harding Leaves

Cllr Pinder **Proposed** to pay en block Cllr Nottingham Seconded

Vote: All in favour

Cllr Harding Returns

Cllrs state that Wild About Gardens are not providing a satisfactory service but as the work has been done, MTC must make payment.

MTC41/2014

Grant Applications

1. To consider grant applications submitted: NONE
2. To receive updates from previously approved grants: NONE
Cllr Lees-Hamilton confirms that the administrator spoke to the auditor and as long as Hopton Mills Cricket Club provide details of the proposed usage of the balance, MTC do not need to allocate this to Section 137.

MTC42/2014

Planning

1. To consider planning applications received from Kirklees Council.
2014/91918 48 Blake Hall Erection of single storey front & side extension -**NOTED**
2014/91705 127 Sunny Bank Rd Erection of single storey side extension -**NOTED**
2014/91747 4 Old Bank Rd Installation of external access stair to first floor flat & external alterations -**NOTED**
2014/91738 13 Dunbottle Lane Variation of condition 28 on previous permission erection of 14 dwellings with garages -**NOTED**
2014/91773 16 The Nab Erection of extensions and external alterations - **NOTED**
2014/91746 Newgate Demolition of existing building and erection of 2 retirement units - **NOTED**
2014/91792 107 Leeds Rd Erection of detached dwelling - **NOTED**
2. To consider planning decision notifications from Kirklees Council – **NO COMMENTS/NOTED**
3. Mirfield Moor – Cllr Lees-Hamilton confirms a conversation with Robert Halstead stating that Taylor Wimpey have said they can't bring in Industry without housing leaving MTC to believe that they intend to use all the land for residential. She states that Kirklees are withholding information and reads email from R Halstead. Cllr Lees-Hamilton **Proposed** MTC to instruct R Halstead to **1.** Email Paul Kane for a meeting with MTC **2.** Request details from Adrian Lythgo using Freedom of Information **3.** Send same request to Eric Pickles and ask why MTC not entitled to this information and cc S Reevell on this email **Cllr K Taylor Seconded** and confirmed that she would email Lindsay Foody to ask where the decision to withhold information came from **Vote: All in favour**
4. 2013/93439 Land at Kitson Hill Rd – Cllr Lees-Hamilton confirms that the revised planning application is for a few less houses and will be heard at HWP on 10th July. She states that resident's feedback was that Cllr K Taylor had spoken well on behalf of Kitson

Hill at the previous HWP meeting.

5. S.U.D.S- Cllr Lees-Hamilton states that S Benson has not yet completed his report but has found that there is a sandstone quarry below Balderstone Hall fields and if S.U.D.S put in, the water will drain away but sit in the bottom. Cllr Lees-Hamilton **Proposed** to defer to 8th July Cllr Pinder **Seconded Vote: All in favour**
6. Balderstone Hall Lane Development - Cllr K Taylor states that objections have been sent to Kirklees.

MTC43/2014

Community

To receive an update/discuss/note:

1. Mirfield Public Toilets – Cllr Pinder **Proposed** MTC sign the Cleaning Contract Cllr Lees-Hamilton **Seconded Vote: All in favour** Cllr Pinder stated that he had blamed the cleaners for toilet paper all over the floor and not using the dispensers, when in fact Cllr White had not handed the key for the dispenser to the cleaner Cllr K Taylor **Proposed** in view of this oversight by Cllr White that as a gesture of goodwill Cllr White provides a fruit & vegetable hamper to Tracy Martin Cllr Pinder **Seconded Vote: All in favour**
2. Costing Benches WW1 Commemoration – Cllr Lees-Hamilton states she will try and sort quotes out ASAP Cllrs agree that there should be some outside the library and at Eastthorpe Gardens.
3. Mirfield Showground – Cllr Harding declares a personal interest as her son attends Crowlees School. She informs MTC of a health & safety meeting at the school where it was suggested to possibly use the showground for additional parking. Cllrs Pinder & Lees-Hamilton agree that this is not feasible due to the entrance not being large enough to accommodate cars in and out, heavy traffic on the main highway, queuing traffic waiting for cars going in and out, poor sight lines due to the posts and walls and pedestrian safety. Cllr K Taylor also confirms that Kirklees Leisure Services own the field not MTC and any permitted use of the field is given by them not MTC.

MTC44/2014

Correspondence

To receive the following items of correspondence and decide any action where necessary.

1. HTF Newsletter - **Noted**
2. National Coal Mining Museum HLF Event - **Noted**
3. Horse Show Possible use of showground Mayor to update – Cllr Lees-Hamilton states that the use of the showground is for Road Proficiency training for riders and events educating riders on health & safety. Cllr Pinder confirms that they want to hold 2 events per year Spring & Autumn but not eventing as the Showground is not fit for purpose.
4. Navigus Planning - **Noted**
5. YLCA June Training - **Noted**
6. Rural Revitalisation Conference - **Noted**
7. Police Crime Commissioner Update - **Noted**
8. Kitson Hill Residents Letter – Cllrs agreed that this is a matter for Kirklees and for administrator to refer the resident to Simon Rogers, Robert Scott & Peter McBride stating MTC appreciate the contact and hope that she receives a favourable response.
9. YLCA Birthday honours list 2015 - **Noted**

10.YLCA Access to Local Council Bank Accounts - **Noted**

MTC45/2014

Internal Matters:

To receive information on the following items and decide any action where necessary.

1. Website – Cllr Harding confirms that the website needs a small amount of maintenance i.e. News and Events and she will compile a handover document for the administrator.

MTC46/2014

Matters for Report and Information

Members wishing to raise items under this heading should consult the Chairman prior to the meeting

Administrator confirms that the internal auditor had completed her visit and the accounts were ready to send to the external auditor, she informed Cllrs that re-valuation was not necessary for audit purposes as there was no depreciation. Cllrs were handed copies of the return and Cllr J Taylor **Proposed** MTC accept the auditor's report, complete & sign the form and post to external auditor Cllr Pinder **Seconded**
Vote: All in favour Cllr Pinder thanked the administrator for all her work with the audit.

Cllr Lees-Hamilton states that the Mayoral chains need her name engraving on them, but she is mindful of the cost of doing it twice. Cllr Pinder **Proposed** that Cllr Lees-Hamilton have her name engraved once showing 2 years Cllr Armitage **Seconded** **Vote: All in favour**
Cllrs comment on their visit to Eastthorpe Gardens and the poor level of maintenance carried out by Wild About Gardens. Cllr T Hirst lists the various faults (attached to minutes). Cllrs all agree the best course of action would be to take out the middle bed and flag and put in picnic benches and seating benches.

Cllr J Taylor confirms that Adrian Lythgo will be attending Council 8th July for a closed meeting from 6.00 – 7.30pm. His secretary has confirmed this and Cllr Taylor states he will send a list of questions to her prior to the visit. (List attached to minutes).

MTC47/2014

The Date Of The Next Town Council Meeting:

Cllr Lees-Hamilton thanked everyone for their attendance.

Date of next meeting **Tuesday 8th July 2014**

Time Meeting Closed.....**21.31pm**.....