

The Rye Fire Protection District

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD
OF DIRECTORS MEETING**

Regular Meeting September 21, 2011

Present: Directors – Mr. Gunny Pagnotta, Mr. Jeff Oswald, Mr. Bill Monck, Mr. Hank Asbury,
Mr. Dallas Adair

Absent Directors – None

Others – Chief Daniels, Deputy Chief Dave Mower, Captain Jim Beach, Captain Scott Carlton,
Debra Eiland-Legal Counsel

Call to Order

The meeting was called to order at 7:07 p.m. by Mr. Gunny Pagnotta.

Mr. Pagnotta had roll call and introduced the Board Members that were present.

Motion to approve the agenda for September 21, 2011.

Motion:	Mr. Asbury
Second:	Mr. Pagnotta
Aye:	Mr. Monck, Mr. Adair, Mr. Oswald, Mr. Pagnotta, Mr. Asbury
Nay:	None

Public Comments

Mr. Jim Miller from East Hatchet Ranch inquired as to why they are not on the upcoming November 2011 ballot for inclusion and how their residents in and out of the area vote, when to vote, and what is the next step. Chief Daniels noted that the District missed a key 55-day prior to vote deadline. A mail in ballot can still occur in May 2012. Rye Fire will go through the Secretary of State Office to establish May election, which is the 1st Tuesday in May. Colorado eligible electors who own property within the proposed inclusion will receive a mail-in ballot. Debra Eiland will provide an outline of required steps for the Rye Fire District. Jim Miller asked for a copy and was acceptable to the Board. Debra Eiland noted that the East Hatchet Ranch does not have anything to do except vote in May.

Mel Sherar from West Hatchet Ranch inquired if the West Hatchet is on the ballot. As of now, West Hatchet has not petitioned the Board for inclusion. Getting on the ballot depends on several factors and would need to follow the same steps as the East Hatchet. Chief Daniels suggested that they talk to East Hatchet because they have just gone through the required process.

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Minutes of August 17, 2011 Regular Meeting

Motion to approve minutes of August 17, 2011 with the correction of a date typo on the top of the page.

Motion: Mr. Monck
Second: Mr. Asbury
Aye: Mr. Monck, Mr. Adair, Mr. Oswald, Mr. Pagnotta, Mr. Asbury
Nay: None

Treasures Report

Accounts Receivable Discussion. Mr. Monck inquired about the donations. Chief Daniels noted that Rye Fire did a stand by while Mr. Jackson completed some welding during the fire ban and Mr. Jackson made a donation. Chief Daniels was not aware of the circumstances behind the other donation.

Motion to approve accounts receivable for August 2011.

Motion: Mr. Pagnotta
Second: Mr. Adair
Aye: Mr. Monck, Mr. Adair, Mr. Oswald, Mr. Pagnotta, Mr. Asbury
Nay: None

Accounts Payable Discussion. Mr. Monck noted that it appears that the Federal Income Tax Payable may be entered twice. Chief Daniels will research. Mr. Asbury inquired about equipment repairs. Chief Daniels noted that new tires for the ambulances were purchased. Another purchase was for the Peterbilt Transport. Chief Daniels noted that the age for some of the equipment is such that it is starting to "nickel & dime." Chief Daniels did note that 100% of the equipment is in service. Chief Daniels noted that the turbo did go out in E-16 and is being discussed with Debra Eiland regarding warranty. Mr. Monck noted that there were two (2) salary periods this month. Chief Daniels noted that because of timing on payments from the State Forest Service, Rye Fire is doing a separate payroll when payments are made ensuring that all base salaries are covered in the regular payroll.

Motion to approve accounts payable for August 2011.

Motion: Mr. Asbury
Second: Mr. Monck
Aye: Mr. Monck, Mr. Adair, Mr. Oswald, Mr. Pagnotta, Mr. Asbury
Nay: None

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Fire Chief's Report

On August 14, Chief Daniels led a strike team of engines from Colorado, including Rye E-16 (Daniels, Guadagno, Guadagno, Keys) to the Coal Canyon Fire near Hot Springs, SD. The purpose of the team was to assist in the suppression of the fire and to provide additional coverage in the area during the funeral of a firefighter who had perished earlier in the fire. The team returned to Colorado on August 20.

On August 26 Engine 16, this time with Biggs, Wills, and Marsh, responded to the Gillette, WY area to assist in the suppression of the Rourke Fire. Due to a lack of resources in Wyoming, our engine was the second engine to be dispatched to this fire. They returned on August 31.

On September 14, Firefighters responded to Andre Place on the report of a structure fire. The fire was quickly extinguished. The cause is under investigation.

On August 30, members of the Rye Fire District began teaching First Aid and CPR to Pat McCaullife's Health class at Rye High School. The class was broken up into 1-hour sessions over the next two weeks. At its finale, a total 8 students were certified.

On September 13 we participated in a fire drill at Craver Middle School.

During the first Saturday of the Fair, Rye Fire staffed a MAWPP (Middle Arkansas Wildfire Prevention Partners) booth at the Colorado State Fair handing out information on home mitigation.

Old Business

Job Descriptions

Chief Daniels presented draft copies of the job descriptions for Boards review, which have not been reviewed by Debra Eiland. Mr. Pagnotta asked that this be placed as an agenda item for the October meeting, including public comment, for a possible resolution in November. Debra Eiland will review them for the October meeting.

Surplus Equipment Update

At the request of the Board from last month's meeting, more information was brought forth regarding how to dispose of the equipment. A resolution will be brought to next month's meeting noting the procedure, set a reserve price, and establish a sell manager using a fixed price sale. Board asked for a \$500 cap on advertising. The price will be set using a fair market value.

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New Business

Designation of Election Official – East Hatchet Ranch Inclusion

Motion was made to designate Chief Daniels as Election Official for East Hatchet Ranch Inclusion since he was most qualified.

Discussions: Mr. Jim Miller asked that the East Hatchet Inclusion be a standing agenda item on future meetings to provide updates. Board members agreed.

Motion: Mr. Monck
Second: Mr. Adair
Aye: Mr. Monck, Mr. Adair, Mr. Oswald, Mr. Pagnotta, Mr. Asbury
Nay: None

Signature Cards – Canon National Bank

Motion was made to redo the current signature cards at Canon National Bank to include Mr. Gunny Pagnotta, Mr. Bill Monck, Mr. Dallas Adair, Mr. Jeff Oswald, Mr. Hank Asbury; Chief Daniels and Lt. Bennett, and to remove all others currently listed.

Motion: Mr. Pagnotta
Second: Mr. Monck
Aye: Mr. Monck, Mr. Adair, Mr. Oswald, Mr. Pagnotta, Mr. Asbury
Nay: None

Other Business

Mr. Asbury asked that an agenda for next months meeting is to review the status of the lowboy trailer and see if it needs replacement.

At the request of West Hatchet, Mr. Pagnotta noted that the West Hatchet Inclusion will be kept as a standing agenda item. Debra Eiland noted to the Board that until the election, that each inclusion needs to be identified and addressed as a separate inclusion.

Adjournment

Motion to adjourn was made at 8:12 p.m.

Motion: Mr. Oswald
Second: Mr. Pagnotta
Aye: Mr. Monck, Mr. Adair, Mr. Oswald, Mr. Pagnotta, Mr. Asbury

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Nay: None

Dated this 21st day of September, 2011.

A handwritten signature in black ink that reads "Beach". The signature is written in a cursive style with a large initial "B".

Submitted by Jim Beach, Captain