

The Moran City Council met in regular session on Monday, June 5, 2018. Mayor Phillip Merkel called the meeting to order at 7:00 PM.

<u>Mayor</u>	<u>Elected Officials Present:</u>	<u>Council Members Absent</u>
Phillip L. Merkel	<u>Council Members Present</u> Bill C. Bigelow Chad A. Lawson Kris R. Smith Jerry D. Wallis	Corliss E. Lynes

City Staff Present: Bret Heim, City Attorney; Michael Stodgell, City Superintendent; Shane Smith, Police Chief; and Lori Evans, City Clerk

Visitors Present: Rod Westhoff, Bill Birnel, Jennifer Hough, Dave Corp, Dale Owen, Larry Manes, Richard Luken, Heather Wools, Jim and Carla Kosier and grandson.

#### CONSENT AGENDA

Council member Wallis moved to approve the June 2018 consent agenda as follows:

- May 2018 Minutes
- May 2018 Petty Cash Reimbursement Report
- June 2018 Pay Ordinance totaling \$99,884.84
- May 2018 Utility Audit Trail Report

Smith seconded the motion, motion passed with all approving.

#### PUBLIC HEARING

Mayor Merkel called for questions or comments regarding the property at 304 W First St. No comments were heard. Council member Lawson moved the City proceed with the condemnation process and get bids to demolish the house. Bigelow seconded the motion, motion passed with all approving. Bids will be reviewed at the July meeting.

#### VISITORS

Jennifer Hough with AAA presented the Chief Smith with the 2017 Gold Safety Award from AAA. Ms. Hough reported the Moran Police Department was one of only 34 departments across the State that received the award.

Bill Birnel spoke with the Council as a representative with Westar. Mr. Birnel reviewed the original 10 year tariff between the City and Westar Energy and discussed current changes in the Federal Energy Regulatory Commission (FERC) mandates. Mr. Birnel informed the Council that Westar may be willing to renegotiate the tariff with the City and may be able to offer a rate reduction with a new tariff. Mr. Birnel did note the new tariff would be a five-year term but the remaining two years of the existing contract would be added to the new tariff for a commitment of seven years. Discussion followed with the Council asking Mr. Birnel to meet with the Council in July review the proposed tariff.

Heather Wools spoke with the Council on behalf of the Library Board. Ms. Wools asked the Council for approval to install a counter height storage cabinet on the south wall of the mechanical room. She said nothing would be stored on top of the cabinet and seasonal decorations will be stored in the enclosed cabinet. The Council advised Ms. Wools the Library Board can speak with Michael Stodgell or Shane Smith if there are questions regarding the placement of the cabinet. Superintendent Stodgell said he would remove the ladder and left over door frames from the mechanical room.

Rod Westhoff informed the Council that his home was damaged by a recent storm and that insurance has totaled his mobile home. Mr. Westhoff asked the Council to grant an exclusion to the mobile home age requirements for this one occurrence. Mr. Westhoff's insurance company will remit 15% of the total insurance proceeds to the City to ensure the property damage is cleared. Council member Bigelow moved to grant the exclusion subject to review by Superintendent Stodgell. Lawson seconded the motion, motion passed with all approving. The Council agreed to release the reserve funds as soon as the current mobile home is removed. Mr. Westhoff will need to purchase a building permit for his new home and all new improvements to the property.

Jim Kosier asked the Council for a load of dirt to help keep his front yard from flooding during heavy rains. Superintendent Stodgell suggested the problem might be resolved by removing a section of sidewalk located next to an area of Mr. Kosier's front yard that was used as a substation for Kansas Gas Service in years past. Stodgell said the City crew will take a look at the problem to see what could be done to improve the drainage issues.

## **OLD BUSINESS**

Cereal Malt Beverage License – Council member Wallis moved to approve issuing a cereal malt beverage license to The Marmaton Market. Lawson seconded the motion, motion passed with all approving.

Property Gift to the City of Moran – Topic was tabled until July meeting.

Water Conservation Plan Annual Review – The Council discussed and approved the following changes:

- Cover Update revision date
- P 1 ¶1—208 residential and 46 commercial (207 / 45)
- P1 ¶3—1,491,000 gallons (~~1,582,000~~); 162-month period (150)

Council member Wallis reminded the Council that the City is not meeting the minimum water use commitment as required in the agreement between the City and Public Wholesale Water Supply 5 (PWWS). Wallis noted PWWS5 is not charging the premium for failing to meeting the minimum due to lack of rain and conservation concerns.

2019 Budget Preparation –The Council agreed to schedule the July budget meeting to accommodate Jarred, Gilmore, and Phillips schedule. Budget concerns were reviewed with the Council agreeing to ask Gerry Bieker of Kansas Municipal Energy Agency to meet with them at the August meeting if possible.

## **NEW BUSINESS**

Property Damage at 323 N Park St – Topic was addressed earlier in the meeting.

Semi-Truck Parking – Chief Smith spoke with the Council regarding complaints he has received with semi-trucks parking on residential streets. The Council reviewed City Code regulations and tabled the topic for further discussion at the July meeting.

Golf Cart/ATV Permit for Multiple Vehicles – Clerk Evans relayed a request from a resident asking the Council to change the Golf Cart Ordinance/Permit to allow permits to apply to multiple carts, such as if a cart is sold and replaced with another during the year. The Council took no action regarding the request but encouraged the resident to come to a Council meeting to discuss the request.

Resolution 2018-05 Waiver of Generally Accepted Accounting Principles – Council member Wallis moved to adopt Resolution 2018-05 as presented. Smith seconded the motion, motion passed with all approving.

Emergency Response Plan Review – Clerk Evans presented a revised Emergency Response Plan for the City of Moran with the following changes:

- Cover – Update Revision Date.
- P V – Add revision date.
- P2, 1.1 – Updated date and population totals
- P19 and P27 – Remove James Mueller info and replace with Corliss Lynes information
- P27 – Update Pipe Supplier information
- P 35 – Update review date
- Update revision dates in footnotes

Council member Bigelow moved to make the above changes to the Emergency Response Plan. Smith seconded the motion, motion passed with all approving.

## **DEPARTMENTAL REPORTS**

Fire Chief – Chief Merkel reported the month was quite with nothing to report.

Police Chief – Chief Smith informed the Council that Allen County law enforcements will walk through the USD 256 campus on June 5<sup>th</sup> to familiarize the departments with the building layouts.

Smith showed the Council the Peavey Security SlickMat. The mat is a lockdown device that is used to help prevent unauthorized access to a room, such as in an active shooter situation. Chief Smith asked the Council to consider purchasing 5 or 10 of these mats as a gift to USD 256. Smith said he would match the number of mats purchased. Council member Wallis moved the City purchase 10 mats. Lawson seconded the motion, motion passed with all approving.

Superintendent – Superintendent Stodgell reported the City crew will be flushing fire hydrants soon and that all is going well with the Department. He submitted the following activity report for the month of May 2018:

- Replaced street light bulb at Park & Randolph
- Replaced split bolts at 209 E. Church

- Installed new electric meter
  - 227 N. Cedar
  - High School Shop
- Re-carded a security light on Oak St.
- Replaced security light at Randolph & Locust
- Trimmed trees out of primary lines at 544 N. Spruce
- Replaced fuse
  - 613 N. Locust
  - 220 N. Birch
- Installed new door lock on N Fire Station Door
- Moved mosquito sprayer to shop & hooked up to the 73' Chevy
- Moved the bench & bike rack from the old library to the New Library/Police Station
- Replaced seats from Heigele's for the 97' GMC
- Cleaned out gutters at New Library/Police Station
- Replaced shut off valve at 144 E. Church
- Changed out water chamber at Moran Manor
- Mowed & trimmed at the Water Tower
- Marked locates x6
- Repaired water leak at 423 N. Birch
- Flushed water main ends
- Mowed, trimmed & picked up trash
  - 54 Fitness Center
  - Troxel Park
  - 422 N. Birch
- Trimmed & sprayed weeds
  - Along sidewalks up town
  - Ball Park #2
  - Lift Station #2
  - City Hall
  - New Library/Police Station
- Repaired Library door
- Picked up trash and limbs around town for clean-up day
- Picked up & hauled off Bradford tree from park taken down from the storm
- Dumped trash cans, mowed and trimmed at Ball Parks & City Park

City Clerk – Clerk Evans reported income for May 2018 as follows:

<b>General Fund</b>		<b>Water Fund</b>	
Charges For Services	17.85	Sales To Customers	11,977.25
Refuse	1,804.00	Water Protection Fee	31.43
Court Fines	1,904.00	Connect Fee	375.00
Reimbursed Expense	20.00	Bulk Water Sales	222.62
EMC Dividend	2,244.09	Penalties	553.55
Miscellaneous Receipts	25.00	Water Tower Fee	50.00
KS Sales Tax	4,005.07	Debt Collection Fee	16.58
54 Fitness Fee/Fobs/Ovypd	1,100.00	EMC Dividend	860.71
Interest Earned Checking/CD's	34.32	<b>Sewer Fund</b>	
Dog Tag	40.00	Sales To Customers	7,032.29
ATV Permit	30.00	EMC Dividend	392.81
<b>Electric Fund</b>		Debt Collection Fee	20.17
Sales To Customers	42,277.55	<b>Sales Tax</b>	
Connect Fee	414.74	Sales Tax Receipts	1,306.90
Overpaid	427.92	<b>Gross Receipts</b>	<b>80,878.66</b>
Lieap Receipts	2,004.31	<i>Add: Interest to CD 44526614</i>	<i>10.63</i>
Fuel Adjustment	910.61	<b>Adjusted Gross Receipts</b>	<b>80,889.29</b>
EMC Dividend	603.63	<i>Less: LIEAP Credit</i>	<i>455.15</i>
Light Rent	147.00	<i>Utility Credits</i>	<i>641.36</i>
Debt Collection Fee	29.26	<i>Setoff Fees</i>	<i>66.65</i>
		<i>Recreation Fee Credit</i>	<i>180.00</i>
		<b>Net Receipts</b>	<b>79,546.13</b>

There being no further business to discuss, Council member Smith moved, seconded by Bigelow, to adjourn the regular meeting at 9:36 PM. Motion passed with unanimous approval.