

**MN DEC Board Meeting:
September 14, 2018**

Meeting Minutes

Individuals highlighted in yellow were present

Board Positions 2017-2018

President/CAN Coordinator-Judy Swett
 Past President-Kellie Krick Oborn (CEC Liaison)
 Treasurer- Pam Morrison
 Membership-Louise Raths
 President Elect-Pam Morrison
 Secretary-Aaron Deris

Board Position 2018-2019

President - Pam Morrison
 Past President/CAN Coordinator - Judy Swett
 Treasurer (election) - Judy Beaton
 Membership - Louise Raths
 President Elect (election) - Andrea Robbins
 Secretary (election) - Aaron Deris

Members at Large

Jodi Altringer, Beth Dorsey,
 Kelly Moughan, Marsha Polys, Sarah Wille

(election for other Members at Large for 2018-19)

MDE Liaisons: Carol Maliszewski & Lisa Backer

Time	Board Member(s)	Topic	Action
1:02	Pam	Welcome, Introductions Review agenda Review/approve minutes from May meeting	Pam called the meeting to order at 1:02pm Judy S. made a motion to approve the summer board retreat meeting minutes, Judy B. seconded, motion passed.
12:45	Judy Aaron	Board Elections Discuss Student rep	Judy S. reported the election results 1. Andrea Robbins, President Elect

			<ol style="list-style-type: none"> 2. Judy Beaton, Treasurer 3. Aaron Deris, Secretary 4. Members-at-large <ol style="list-style-type: none"> a. Almas Merchant b. Lisa Schroeder c. Betsey Peters-Rust <p>Kellie O. made a motion to suspend the current election, and send out the ballot again, using our current membership list received by our membership chair, Louise seconded, Motion passed.</p> <p>Aaron made motion to nominate Elizabeth "Beth" James as a student member for the MN DEC board, Louise seconded. Motion passed.</p>
12:55	Pam/Judy	Treasurer's Report	Pam made a motion to accept the treasurer report, Beth seconded. Motion passed-
1:00	Louise	Membership Report (Subdivision Membership meeting updates?)	Louise reported we have 85 members
1:05	Carol/others	State and National Updates	<p>Carol reported that the early learning division is down 3 positions</p> <ol style="list-style-type: none"> 1. PDF position filled- Nick Johnson- will start October 17 2. Part C coordinator- open 3. Help Me Grow- open <p>Deer in the Headlights- 50 new leaders in attendance... thank you to the board for coffee and muffins.</p>
1:10	Pam	Communication/Newsletter/ Website	Pam reported the fall newsletter will need to be developed.... Andrea will take the lead on communicating with Liz.... newsletter will be sent out after Fall Leadership.

1:15	Kellie/Aaron	Fall Leadership Conference	<p>149 registrants as of 9/14/18</p> <p>MN DEC will hold a Wednesday Happy Hour- we will provide appetizers, Pam will follow-up with t-shirts for board members to wear</p> <p>Louise made a motion to have Pam move forward with getting T-Shirts for MN DEC board members with a price point up to \$20, Andrea seconded. Motion Passed.</p> <p>Bingo - Thursday. . . reminder out for baskets and Bingo items- Carol will send out and Beth will ask at PDF</p> <p>Friday- am Board Meeting</p> <p>Need chart paper for Spring Practitioner topics and presenters - Louise will take the lead and Pam will bring chart paper</p>
1:45	Beth	Mini grants and awards update	<p>Beth reported that Edina and Robbinsdale were awarded the mini-grants.</p> <p>Discussion regarding DEC awards based on our practitioner and leader award. Louise moved to have a discussion at our next meeting to review the requirements for DEC awards and a our awards, Andrea seconded. Motion passed.</p>
			<p>Spring Practitioner Conference- Kellie K and Aaron will co-chair 2019 (Carol will continue to assist)</p> <p>2020- Aaron will co-chair and will need to find another co-chair (Carol will continue to assist)</p>

2:00	Pam	MN DEC Timeline - Gantt Chart Creating an ongoing and consistent system for new leaders in MN DEC	Pam shared the Gantt Chart and asked individuals to update and add information.
		<i>Other information and Good News</i>	Jodi shared that Betsey Rust was selected to be a member of the national DEC personnel standards committee. Aaron made a motion to fund Andrea Robbins for attendance to national DEC and if she is not able to attend to fund Judy Swett, Louise seconded, Motion Passed.
3:00	All	<i>Adjourn</i>	Judy S made a motion to adjourn, Judy B seconded. Motion passed-meeting adjourned 2:34pm!