

CALHOUN COUNTY FAIR ASSOCIATION
186 Henry Barber Way, Suite
Port Lavaca, Texas 77979
(361)552-9747

Food Vendor Application
Fair Dates: October 16 – 20, 2018

NOTE: Picture of your booth/trailer/tent and menu or list of all items
to be sold must be attached to the application

Name of Vendor: _____

Contact Name: _____ Federal Tax ID # (Required) _____

Firm Name (if different from vendor name): _____

Phone: _____ Email: _____

Address: _____ City _____ State _____ Zip _____

Have you ever exhibited at the Calhoun County Fair? _____ (2017 vendors will be parked first)

Total size of your trailer/concession (including tongue length and working perimeter) _____
(Please send diagram of your set-up)

- a) *One 110V electrical outlet (1-30 amp) included. Additional electrical usage will be charged as follows: \$50.00 for (50 amp) 220V. (Vendors are required to furnish their own extension cords and adapters)

Total Number of Electrical Circuits Required: 110V _____ 220V _____

Deposit: \$ _____ Additional electrical: \$ _____ = **Total** \$ _____

Menu or list of the foods that you will be selling (Food vendors are not allowed to sell any sodas in their booths)

Remit full deposit fee in the form of money order or cashier's check (refundable after the first night) with signed contract to: Calhoun County Fair Association, 186 Henry Barber Way, Suite 1 Port Lavaca, Texas 77979

(Make money orders / cashier checks payable to Calhoun County Fair Association)

Full Deposit Due August 15, 2018

The undersigned agrees to abide by the rules and regulations of the Calhoun County Fair as stipulated in the Food Vendor exhibit agreement, should space be available. By signature on this form, you authorize the Calhoun County Fair to secure a spot for you in the 2018 Calhoun County Fair.

Signature of Booth Owner

Print Name

Date

Return completed application, product list or menu, diagram of your set-up, deposit fee and electrical fee (if any) by August 15, 2018 to Calhoun County Fair Association, 186 Henry Barber Way, Suite 1, Port Lavaca, Texas 77979 and if you have any questions please call Katherine Sutherland at (361) 552-9747 or email to KDSutherland@ag.tamu.edu

RULES AND REGULATIONS FOR ALL OUTSIDE FOOD VENDORS

Dates of Event are Tuesday, October 16 thru Saturday, October 20, 2018

1. Fairgrounds open at 5:00 pm Tuesday – Friday and Noon on Saturday. All work and set-up on commercial exhibits must be completed by 6:00 PM on Monday, October 15, 2018. Booths **MUST** be open Tuesday thru Friday 5:00PM - 11:00PM; and Saturday Noon – 11:00PM, but can open as early as 7:00 AM Wednesday morning during the livestock tag in.
2. A \$100 deposit is due when contract is made (money order or cashier's check is accepted only). The terms of this contract cannot be changed, nor can the vendor cancel this contract. **REFUND OF DEPOSIT WILL BE REIMBURSED** after the first night. If you do not honor the contract then there will be no **DEPOSIT REFUND**.
3. There is no rental fee. Calhoun County Fair Association retains 20% of the daily sales. (For every \$1000 CCFA retains \$200). Non-profit organizations will be charged 12% of the daily sales.
4. This contract is non-transferable. Booth/space may not be sublet to another party without approval from the fair manager.
5. Two (2) complimentary Vendor season gate passes are issued for each booth/space for entrance into the fairgrounds. Additional Vendor season gate passes may be purchased for \$10.00 each.
6. Delivery gates to the fairgrounds will be closed at 4:00PM each day except Saturday which will be closed at 11:00AM. Merchants and others making deliveries to the fairgrounds must have their trucks and other vehicles off the grounds by that time. Exhibitors will enter through such gates and travel only the routes through the fairgrounds as directed by the fair manager. Exhibitor/vendor parking is in the **south or east parking lots** outside the fenced fairgrounds. There is no charge for parking in these areas. There is no inside parking for vendors.
7. Exhibitors will not be allowed to solicit, barter, or entice patrons, nor be allowed to work outside the perimeter of their assigned commercial exhibit booth/ space. No display may be put up outside your booth space.
8. All modifications to any booth/space will be done at the expense of the vendor, subject to the Fair Association Rules and Regulations. All modifications must be removed at the conclusion of the Fair at the expense of the lessee, and the booth/space must be left in the condition equal to or better than that at the time of occupancy. Exhibitors are expected to keep exhibits as neat as possible. Prior to closing, refuse should be placed in trashcans provided.
9. The fair manager must approve installation of any exhibit using utilities not furnished by the fairgrounds. Any and all fees for such utilities will be paid prior to set up of the exhibit.
10. Nothing shall be sold or given away which will conflict in any way with the Fair Association Rules and Regulations. Prizes offered in drawings must be listed in this contract. The winner's names must be submitted to the fair office by 5:00PM the last day of the fair. A sign must be posted in the booth/space stating the time and place of said drawing. All prizes must be awarded before the close of the fair. All prizes not picked up or given out to winners before closing of the fair **MUST** be left in the fair office for distribution.
11. Use of electrical heaters must be approved by Fair Office.
12. All vendors will be responsible for containing and properly disposing of all waste water including grey water. There will be a place on the fairgrounds to dispose of any waste water. If you improperly dispose of said

waste you will be responsible for the total cost of professional clean up, your booth will be shut down immediately and you will be asked to leave the fairgrounds. NO REFUNDS WILL BE GIVEN.

13. Your space is to be kept clean of all trash during the fair.

14. No burning candles or heated items may be left unattended at any time in your booth/space.

15. The fair office will designate non-Profit booth spaces.

16. Your food facility must be neat, clean and eye appealing.

17. Vendors, DO NOT have EXCLUSIVE sale rights on any item.

18. All food vendors MUST contact the VICTORIA COUNTY ENVIRONMENTAL HEALTH DEPARTMENT and obtain a Food Sales Permit before opening for business at the Calhoun County Fair. CCFA needs a copy of the permit before opening day.

19. Any merchandise considered vulgar or that advocates drugs, alcohol, etc. MAY NOT be distributed or sold by any vendor.

20. Outdoor spaces are not coded nor equipped for living quarters or overnight camping. Local RV campsites and park information is available at the fair office.

21. A certificate of liability insurance is required from all commercial exhibitors. The requested certificate of insurance must be presented at the fair office fourteen (14) days prior to arriving on the fairgrounds. The insurance certificate must include Calhoun County Fair Association as additionally insured and state the wording **"Additionally insured – Calhoun County Fair Association"**. This is usually at the bottom left hand corner of the insurance certificates.

22. In no case will the Calhoun County Fair Association, its directors, or officers be held responsible for any loss, damage, injury of any description to any person, animal, article, or third party while same is on the fairgrounds, or at any other place or time. It is mutually agreed and made part of this contract that the vendor shall in all respects comply with these rules, the General Rules and Regulations of the Calhoun County Fair Association and the Laws of the State of Texas.

23. The Show will provide limited overnight security beginning at 5:00 p.m. on Tuesday, October 16, 2018, continuing throughout the Show, and ending Sunday, October 21, 2018 at 6:00 a.m. The Calhoun County Fair Association is not responsible for stolen or damaged merchandise, displays, etc.