



Minutes of Mirfield Town Council Meeting

Held on: Tuesday 11th November 2014 at 7.30pm

Held at: Council Offices, Huddersfield Road, Mirfield

Councillors Present:

V Lees-Hamilton (Chairman), D Pinder, K Taylor, J Taylor, J Nottingham, M Hamilton, J Hirst, T Hirst, A Burton, A Mapplebeck, C Walker, E Armitage

In Attendance:

Administrator: Lisa Staggs

Public: None

Press: None

MTC127/2014 Chairman's Welcome and Remarks:

The Chairman Cllr Lees-Hamilton welcomed everyone in attendance.

MTC128/2014 Public Question Time:

NONE

MTC129/2014 Apologies For Absence:

Members are reminded that apologies should be sent to the Administrator or Chairman if they are unable to attend.

Cllrs: S Harding, J Fearn, M Bolt

MTC130/2014 Declaration of Interest:

Councillors to declare an interest, if applicable to any item on the agenda.

Cllr D Pinder – Royal British Legion & Mirfield Community Partnership

Cllr K Taylor – Heavy Woollen Planning

MTC131/2014 Confirmation of Minutes:

- i. To approve minutes of the ordinary meeting of 28th October 2014 as a true and correct record including payments of £5303.01 Cllr Hamilton **Proposed** that these were a true and correct record Cllr T Hirst **Seconded Cllrs J & K Taylor Abstained Vote: 10 in favour**
- ii. To receive information on the following on going issues and decide further action where necessary.
Cllr T Hirst confirms that there will be a Fire Sculpture at the Christmas Lights. Cllr Pinder **Proposed** that MTC present a prize as previous years for the best shop window Cllr Lees-

Hamilton **Seconded Vote: All in favour**

Cllr K Taylor states that the new Florist window display was beautiful for Armistice Day.

MTC132/2014

Finance:

To consider and decide any action where necessary on the following matters:

November		
Payee	Description	Amount
Royal British Legion	Wreath	£ 25.00
Extra Mile Cleaning	Public Toilets Oct & Nov	£ 575.00
Ramsdens Solicitors	Lease Public Toilets	£ 300.00
Ramsdens Solicitors	Contribution to Kirklees legal fees public toilets	£ 300.00
TOTAL		£1200.00

Cllr Hamilton **Proposed** to pay en block Cllr Pinder **Seconded Vote: All in favour**

Cllr Pinder explained that Extra Mile Cleaning is the new name for Well Polished. He confirms that YLCA have stated in an email that their legal representation has confirmed that MTC are in order to continue with the service from Tracy Martin and that the contract is between Tracy Martin and MTC not the franchise 'Well Polished'. He also confirmed that the contribution to Kirklees Legal Fees was agreed in the original Heads of Terms.

MTC133/2014

Grant Applications:

1. To consider grant applications submitted: **NONE**
2. To receive updates from previously approved grants: **NONE**

MTC134/2014

Planning:

1. To consider planning applications received from Kirklees Council.
2014/93334 The White Bungalow Hopton Lane Erection of Garden Fence – Cllr Lees-Hamilton explains that the fence is to hide an unsightly boundary fence installed by the builder of a neighbouring property, she confirms that enforcement have been notified of this – **Noted**
2014/93376 37 Slipper Lane Erection of extensions- **Noted**
2014/93396 49 Park Drive East Replacement flat roof with pitched roof over garage - **Noted**
2. To consider planning decision notifications from Kirklees Council
No Comments/Noted
3. Mirfield Moor Update – Cllr Lees-Hamilton draws Cllrs attention to the email received from Robert Halstead. She states that it is prudent for MTC to follow Robert's recommendations. Cllr Armitage agrees and states that what MTC has done in the past in relation to this would be a waste if MTC didn't continue to fight it. Cllr K Taylor states that MTC should fight to the bitter end and **Proposed** that MTC accept R Halstead recommendations in his email and proceed as proposed Cllr Pinder **Seconded Vote: All in favour**

4. Balderstone Hall Lane – No update to report place on next agenda
MTC135/2014 **Mirfield Matters:**

To receive information (if available) on the following items and decide any action where necessary.

1. Commemorative Benches & Picnic Benches Eastthorpe Gardens – Administrator explains the different materials and costings for the benches. Cllr Armitage states that MTC should look at implementing these in springtime. Administrator confirms that she will email all the quotes and the brochure to Cllrs.

MTC136/2014 **Outside Bodies:** (Updates via email from Cllrs)

To accept updates (if received) and decide any action where necessary. Cllr Pinder informs MTC that Mirfield Community Partnership have a small number of Children's Plaques on display in the Library. Cllr J Taylor refers to a Public Open Spaces consultation he has seen on the Kirklees website. Administrator to find out about this and report back.

MTC137/2014 **Internal Matters:**

To receive information on the following items and decide any action where necessary.

Cllr Lees Hamilton Proposed to suspend standing orders and move MTC137 Item 1 to the end of the agenda Cllr K Taylor

Seconded Vote: All in favour

1. Employment Committee – Administrator left the room whilst Cllrs discussed her annual review. After discussing the administrator returned and Cllr Lees-Hamilton **Proposed** that administrator Lisa Staggs be appointed as Clerk and RFO Cllr Hamilton **Seconded Vote: All in favour** Cllr Pinder **Proposed** the salary scale set out by NALC National Salary Awards LC2 (26) and the model statement of particulars be adopted as per the recommendations put forward by the employment committee Cllr Burton **Seconded Vote: All in favour** Cllr Pinder **Proposed** that the model statement of particulars with relevant amendments be typed and emailed to Cllrs to view Cllr Walker **Seconded Vote: All in favour** Cllr Pinder gave a vote of thanks to the clerk and Cllr Lees-Hamilton thanked Cllrs K & J Taylor for their help during the absence of an administrator last year.

Cllr Lees-Hamilton Proposed to reinstate standing orders Cllr Armitage Seconded Vote: All in favour

2. Agenda Publication – Cllr Lees-Hamilton states that she has spoken to NALC and they have informed her that an agenda can be placed in the public domain by anyone. Administrator to upload a copy of the agenda on MTC website.
3. Powers & Duties of Parish Councils – Cllr Lees-Hamilton **Proposed** that a copy of this be uploaded on the MTC website Cllr T Hirst **Seconded Vote: All in favour**
4. New Model Standing Orders – Cllr Burton recommended that a working party be put in place to review this. Cllr K Taylor stated she would be happy to review the standing orders. Cllrs Lees-Hamilton, Armitage, Pinder & J Taylor also volunteered for the working party. Cllr Pinder **Proposed** that a working party be set up to review the standing orders Cllr J Taylor **Seconded Vote: All in favour**
Administrator to email a copy of new Model Standing Orders to all members of the working party.

MTC138/2014 **Correspondence:**

To receive the following items of correspondence and decide any action where necessary.

1. Budget Consultation Kirklees – Noted
2. YLCA South Pennine Branch – Noted
3. YLCA Housing your Community – Noted
4. Rural Action Yorkshire News – Noted

Cllr Lees-Hamilton **Proposed** to note all correspondence Cllr Pinder **Seconded Vote: All in favour**

MTC139/2014 **Matters for Report and Information:**

Members wishing to raise items under this heading should consult the Chairman prior to the meeting

Cllr Pinder conveyed his thanks on behalf of Royal British Legion to everyone who supported the Remembrance Parade. Cllr Mapplebeck said that he felt very reassured by the amount of police and stewards at the parade. Cllr K Taylor stated that in future parades she would like to see the Vicars leading the hymns to avoid confusion of when to start singing. Cllr J Taylor noted that the public toilets were used by the public and many had said how grateful they were that the toilets had been kept open. Cllr Pinder confirmed a meeting of Friends of Mirfield Railway Station on Thursday 13th 7.00pm at The Navigation Tavern.

MTC140/2014 **The Date Of The Next Town Council Meeting:**

Date of next meeting **Tuesday 25th November 2014**
Time Meeting Closed.....**8.40pm**.....