



WILEAG Governing Board Meeting Minutes

August 21, 2017

The meeting, held at the CVMIC offices in Wauwatosa, was called to order at 0900 hours by President Greg Peterson.

Present: Peterson, Pedersen, Bayer, Jack, Ferguson, Wellens, Jungbluth, Nasci, Cole, Vendola-Messer

Excused: Stojkovic, Otterbacher, Dunn, Ruzinski, Palmer

Others in attendance: Bob Rosch, Katie Wrightsman, Steve Kopp, Rob Abraham, Scott McConnell, Daniel Hartman, Bill Laughlin

After review, the minutes of the June 19, 2017 meeting were approved on a unanimous voice vote following a motion by Jungbluth, seconded by Ferguson.

Standing and Ad-Hoc Committee Reports

- ***Process Committee*** – Nothing to report
- ***Training Committee*** – As of this time, registrations for the fall training sessions are light. 7 for assessor/advanced assessor, 6 for accreditation manager, and 4 for Core. Bob Rosch will place advertising for the classes on WILENET. Rick Bayer asked about scheduling the webinars the training committee previously talked about. The 2018 calendar for CVMIC will be compiled soon. Rosch will send the list of topics along with potential dates to Bayer to be placed on the CVMIC calendar to be recorded.
- ***Outreach Committee*** – Mike Jungbluth is in the process of creating a PayPal account to add to the website for direct donations via credit card.
- ***Large Agency Committee*** – Nothing to report

Officer's Reports

- **President** – Peterson sought clarification about the board's wishes regarding the content for cease and desist type letters for an agency that is not in good standing, but is displaying WILEAG materials that infer accreditation or verification. Following brief

discussion, consensus was reached on how to best craft a communication that encourages voluntary compliance with respect to this issue.

- Vice President - Nothing to report
- Secretary – Nothing to report

Financial Report- Rosch reviewed the financial report that had been sent to Board members in advance of the meeting. He reported a current balance of \$50,861.96 as of 08/21/17. All large donations have been received for 2017. Peterson advised the Board that the Executive Committee had already reviewed the detailed financial reports in advance and found no concerns. Following discussion and review, ***a motion was made by Bayer, seconded by Wellens and passed on a unanimous voice vote to accept the Financial Reports.***

Executive Director Report – Rosch’s written report was sent to Board members in advance of the meeting.

- Marquette University PD is signed on and will begin in the Core, with hopes to move to the full after their first verification cycle is complete.
- Janesville PD notified Rosch that the renovation of their evidence room is complete. Chief Brian Uhl is completing an in person visit on 08-21-17 to verify compliance.
- Bayside PD has been notified that the Board will re-inspect the deficiencies by June, 2018.
- Milwaukee PD is asking to have their next Team Leader assigned so that they can work closely with that person this next year. Steve Kopp offered be the Team Leader again, and the Board agreed with this selection. Bob Rosch will solicit assessors for the rest of the MPD team sooner rather than later.
- Oshkosh PD explained that effective November, 2017 CALEA is switching from a 3 year to a 4 year cycle, making OPD’s next CALEA on-site November, 2021. OPD was requesting the Board to consider moving CALEA agencies to this same 4 year cycle. Following discussion, ***a motion was made by Nasci, seconded by Wellens and passed on a unanimous voice vote to modify the accreditation cycle for CALEA accredited agencies to 4 year cycle, consistent with CALEA’s pattern.*** The Board will hold further discussion on the consideration of potentially switching all agencies to a 4 year cycle at the January 2018 meeting. This will allow Ferguson to gather input from Wi-PAC members, and allow time for Jungbluth to gather research on what other states are doing.
- Rosch asked about frequency of training, and asked to revisit the twice a year schedule based upon the low number of enrollees. Bayer suggested recording the upcoming Spring training (dates TBD) to chunk out as webinars to facilitate the switch back to an annual classroom schedule.

- **Constant Supervision of Chapter 7 discussion**

Wi-Pac members had a lengthy discussion around 7.2.3. The discussion evolved to question of proximity vs time; and when the jail sheet is required as in 7.2.4. The Board felt that further clarification for issues of Chapter 7 were not necessary, as the process is not meant to be black and white. The Board reinforced the idea of reasonableness, and that this is part of the process and logic behind having three assessors at on-sites for consensus. This is a solid reminder for assessors and Team Leaders that it's a process, and that a consensus and discussion is appropriate.

Old and Unfinished Business

Candidate Drug Testing – Rick Bayer has not yet received a response from his attorney, and requests this item be placed on the October agenda.

New Business

Board Member Practices/Procedures Questions- No questions were raised by Board members in regards to organizational practices/procedures currently undertaken by WILEAG.

New standard question In light of Menasha PD and their recent exposure incident, should consideration be given to adding a dangerous drug and/or naloxone standard? A standard could require a second person be present during handling of suspected dangerous drugs. The Board wants to defer this to the October agenda when Rick Balistreri will be present for additional input.

Following a motion by Wellens, seconded by Jungbluth, at 1003 hours the Board convened in closed session on a unanimous voice vote.

Waukesha PD Accreditation Hearing and Decision (Chief Jack recused himself)

The written on-site report had been sent to the board members in advance of the meeting. Team Leader Steve Kopp provided a summary covering the process and findings. Steve Kopp also responded to specific questions from Board members. Following discussion, ***there was a motion by Wellens seconded by Nasci and passed on a unanimous voice vote to grant WILEAG reaccreditation under the 4th Edition for a period of three years, effective 08/19/2017.*** Waukesha PD will be invited to the next Board meeting for formal recognition of their re-accredited status.

South Milwaukee PD Accreditation Hearing and Decision (Chief Wellens recused herself)

The written on-site report had been sent to the board members in advance of the meeting. Team Leader Assistant Chief Rob Abraham provided a summary covering the process and findings. He also responded to specific questions from Board members. Following discussion, ***there was a motion by Nasci seconded by Cole and passed on a unanimous voice vote to grant WILEAG reaccreditation under the 5th Edition for a period of three years, effective 08/19/2017.*** South Milwaukee PD will be invited to the next Board meeting for formal recognition of their re-accredited status.

Menominee Falls PD Accreditation Hearing – This agenda item will be deferred to the October meeting.

Following a motion by Bayer, seconded by Jungbluth, at 1056 hours the Board re-convened in open session on a unanimous voice vote.

CEO Accreditation Presentations

Bayside PD Accreditation Presentation – Chief Scott McConnell was present representing the department. Pederson informed him of the Board’s decision to grant reaccreditation status, with conditions to revisit the evidence issue within one year. He was advised as to the timing of the formal award presentation at the WPLF Winter Conference and that a local presentation could also be made if requested.

La Crosse PD Accreditation Presentation - Assistant Chief Rob Abraham was present representing the department, commenting that LCPD’s long term accreditation manager Lt. Pat Hogan retired last month. Pederson informed him of the Board’s decision to grant reaccreditation status. He were advised as to the timing of the formal award presentation at the WPLF Winter Conference and that a local presentation could also be made if requested.

Lake Delton PD Accreditation Presentation - Chief Daniel Hartman and Lieutenant William Laughlin were present representing the department. Pederson informed them of the Board’s decision to grant accreditation status. They were advised as to the timing of the formal award presentation at the WPLF Winter Conference and that a local presentation could also be made if requested.

Next meeting – Confirmed: at CVMIC, October 2, 2017 at 9:00AM

The meeting was adjourned at 1125 hours on unanimous voice vote following a motion by Ferguson, seconded by Pederson.

Respectfully submitted,

Lara Vendola-Messer for Todd Christopherson, Secretary