

## **St. Mary's Catholic School**

### **2023-2024 Registration Packet**

This packet contains:

- Enrollment Periods
- List of Items Needed for Registration
- Student Uniform Policy
- Tuition and Fee Information
- Scrip Purchasing Requirements
- Volunteer Hour Requirements
- After School Care Program
- Tuition Assistance Application
- Student Registration Forms

Tuition assistance is available for students enrolling at St. Mary's Catholic School. Anonymous donors, who know the benefits of Catholic Education, have created a tuition assistance fund which can be accessed by completing the attached form with proper documentation.

Questions? Please contact the school.





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### Enrollment Periods:

- Current School Families **Guaranteed Registration**: January 16-30
  - *For current school families, registration fee will be **discounted by 50%** if received by Friday, February 10, 2023*
- Parish Families Begins: January 30
- Open Enrollment Begins: Feb 13, 2023
- Families accepted to the Wisconsin Parental Choice Program will be refunded their registration & supply fee if already paid.

### Items needed for Registration:

- Child's Birth Certificate - New Students
- Copy of Child's Baptismal Records - New Students
- Copy of Updated Immunization Record - All Students
- Completed Registration Forms - All Students
- \$100 Per Student Technology and Supply Fee - All Students
- \$100 Registration Fee (or \$200 per family) - All Students

### All Student Uniform Policy:

St. Mary's dress code is mandatory for all students in Preschool through 5th Grade.

1. Pants/shorts – khaki, red, navy or light blue.  
Shorts must be fingertip length or longer.
2. Jumper/skirt/skort - khaki, navy, red, light blue or school plaid.  
All must be fingertip length or longer.
3. Tights and leggings must be solid red, navy white or khaki.
4. Tops - Red, white, navy or light blue.  
Must be a solid color with or without St. Mary's School logo.  
No other logos are acceptable on clothing.

5. Shoes - safe, no high heels, backless shoes or sandals.

St. Mary’s School – Tomahawk, WI  
Tuition & Fees for 2023-2024 School Year

	<u>Monthly</u>	<u>Yearly</u>
● Preschool M/W/F (All Day)	\$356	\$3,200
● Preschool Mon-Fri (All Day)	\$477	\$4,290
● 4K Mon-Fri (All Day)	\$477	\$4,290
● Kindergarten through 5 <sup>th</sup> Grade	\$261	\$2,350
● Family Cap . . . . .		\$5,775

● Students who have attended St. Mary’s 4K will receive a \$500 tuition discount for their Kindergarten year.

Monthly payments are based on nine months, September through May.

Note: The cost to educate a K-5<sup>th</sup> grade child at St. Mary’s School is approximately \$6,760 per year. Preschool and 4K average cost is higher. Your tuition reflects only a fraction of this price. The remainder is paid by our parish cluster.

Registration Fee due in full upon registering:    \$100 per student  
   \$200 per family

Technology and Supply Fee – Preschool through 5<sup>th</sup> grade:    \$100 per student

*All fees and tuition are non-refundable unless the family has been accepted into the Wisconsin Parental Choice Program in which case all fees will be reimbursed.*

All children enrolled in St. Mary’s School programs participate in morning prayer, afternoon prayer and weekly Mass.

“Pray It Forward” Program

We strive to keep tuition at an affordable rate for families who want a Catholic education for their child. We encourage families who may need help with tuition at this point in their lives to contact our principal. After completing the tuition assistance

application, families will be notified about their awarded funds in early summer. “Pray It Forward” funds are granted with the hope that, sometime in the future, beneficiaries will want to support Catholic education. On the other hand, we ask those who are in a position to be a benefactor to St. Mary’s School families consider donating any amount to “Pray It Forward” as a way to perpetuate this program of faith, hope, and love.

### Scrip Purchasing Requirements

**What is Scrip?** Scrip is a program where businesses help non-profit organizations through the selling of gift certificates to their stores at a discount to groups like St. Mary’s School. **Why should you purchase it?** First and foremost, it supports St. Mary’s School and the families that attend the school. **How does St. Mary’s make money?** The school purchases gift cards at a discounted price and then sells those gift cards at face value. The difference in price is profit to the school. **Is it costing me any money?** The beauty of this program is, for every scrip dollar you purchase, you get a dollar’s worth at your chosen business. You buy a \$100 gift card with cash or check and you get a \$100 gift card. **What can I use scrip for?** You can use Scrip for grocery shopping, clothing, school supplies, books, going out to eat, door prizes and gifts for such occasions as Christmas, Mother’s Day, Father’s Day, Graduation, showers and weddings. Don’t forget to purchase scrip for your college student’s gas and food! Scrip also makes a great gift for teachers and coaches! Who doesn’t love to get gift cards?

#### Requirements

Each family in Preschool through 5<sup>th</sup> Grade will be required to purchase \$2,500 of scrip per child or a \$5,000 family cap. The family balance of unpurchased scrip will be billed out at 10% of the remaining scrip balance in the middle of May.

Families enrolled in the Wisconsin Parental Choice Program are encouraged but not required to purchase Scrip.

**Once your family has met the required amount of scrip purchases, 1% of any additional purchases will be applied as a deduction on your family’s tuition the following school year. If your child is in 5<sup>th</sup> grade and doesn’t have any younger siblings registering the next year, a refund check will be issued at the end of the current school year. Each family may list 2 additional households whose scrip purchases may be applied to your family’s account.**

**Buy out option:** If you choose, you may buy out of the scrip program at \$250 per child or a \$500 family cap. Buy out payment must be made by the end of December. **Families**

**choosing the buyout option are not eligible for the 1% tuition reimbursement explained above.**

The staff is here to help you understand the Scrip process. Scrip is available for purchase during school hours, after weekend Masses and online. The school office will send home periodic reports to let you know how much scrip you have purchased for the year.

### **Volunteer Hour Requirements**

Our school parents are vital to the continued success of our school. In order to keep our tuition reasonable, we ask each family to volunteer a minimum of 20 hours per school year. We have plenty of opportunities conducive to any busy parent's schedule. All service completed will be tracked and counted toward required service hours. Please work with us to make certain all hours are recorded. For all hours not completed before the middle of May, a \$10.00 per hour charge will be billed. For buy-out options, please see your registration form or call school.

Please note the areas that interest you to fulfill your hours:

- |  |   |
|--|---|
| <input type="checkbox"/> Sell Scrip after Weekend Masses | <input type="checkbox"/> Catholic Schools Week              |
| <input type="checkbox"/> Scrip Coordinator/Auditor       | <input type="checkbox"/> Development Committee              |
| <input type="checkbox"/> Walk for Virtues                | <input type="checkbox"/> Home & School Officer or Committee |
| <input type="checkbox"/> Rummage Sales (Fall & Spring)   | <input type="checkbox"/> Executive School Board             |
| <input type="checkbox"/> Halloween Party                 | <input type="checkbox"/> Other Fundraisers                  |
| <input type="checkbox"/> Santa Shoppe                    | <input type="checkbox"/> Mother & Son Event                 |
| <input type="checkbox"/> Father & Daughter Dance         | <input type="checkbox"/> Editor of School Year Book         |
| <input type="checkbox"/> Adult Gala                      | <input type="checkbox"/> Annual Fund Drive Committee        |
| <input type="checkbox"/> Kids Gala                       | <input type="checkbox"/> Newspaper Bulletin Board           |
| <input type="checkbox"/> Time & Treasure Raffle          | <input type="checkbox"/> Bulletin Board Changes             |
| <input type="checkbox"/> Volunteer in Classroom          | <input type="checkbox"/> Thanksgiving Feast                 |
| <input type="checkbox"/> Thrift Cellar (during hours)    | <input type="checkbox"/> Grandparents Day                   |
| <input type="checkbox"/> Thrift Cellar (cutting rags)    | <input type="checkbox"/> Special Events                     |
| <input type="checkbox"/> Help with School Mailings       | <input type="checkbox"/> Work on Projects from Home         |
| <input type="checkbox"/> Marketing/Development Committee |   |

Family Name: \_\_\_\_\_

Phone#: \_\_\_\_\_

Families in the Wisconsin Parental Choice Program are encouraged but not required to volunteer.



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After School Care Program

St. Mary's School offers an After School Care Program for any of our students enrolled in Preschool through 5<sup>th</sup> grade. This program provides a variety of activities, art projects and healthy snacks. Students are supervised by the After School Care Director and the Assistant. The cost of this program is \$5 per student per hour. Payment for After School Care is made through the use of pre-paid cards available in increments of \$25, \$50 and \$100.

Wisconsin Parental Choice Program does not apply to After School Care services.

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St. Mary's School After School Care Program

Pre-Registration

Family Name \_\_\_\_\_

Children's names to be enrolled: \_\_\_\_\_

\_\_\_\_\_

Days of the week care is needed:

M \_\_\_\_\_ T \_\_\_\_\_ W \_\_\_\_\_ TH \_\_\_\_\_ F \_\_\_\_\_

Parent Signature:

\_\_\_\_\_



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