

**TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS' MEETING**

Trinity County Fair
Fair Boardroom – 6000 Hwy 3
Hayfork, CA 96041

**Thursday, January 17, 2019
Following Annual Meeting – Open Session**

Board of Directors

Dennis Rourke, President	Sharon Eggleston, Vice President
Wallace Brinkley, Director	Chuck Sauer, Director
Billie Miller, Nominating Chair	Carol Hickman, Director
Adam Dummer, Director	Adrien Keys, Director
Dana Hauser	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the "Public Comment" portion and/or prior to the discussion by the Fair Board of any item listed on the agenda.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Dennis Rourke at 7:55pm

2. ROLL CALL – DETERMINATION OF A QUORUM

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Directors Rourke, Eggleston, Keys, Dummer, Hickman and Sauer were all present. Director's Brinkley and Miller were both absent. Director Eggleston moved to excuse both Director Brinkley's and Miller's absence, seconded by Director Hickman and approved unanimously.

3. INTRODUCTION OF GUESTS / STAFF

4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

Chris Semer said that he has been teaching here in Hayfork since 1977 and he is now president of the Mountain Actors Workshop located at the old movie theater in town. In 2005, MAW was generously gifted the old movie theater. We are gathering information and working with an engineering firm out of Willow Creek to see what needs to be done and the best way to move forward as the old theater needs a lot of work. I am here tonight to ask for the fair board's support which will help us secure grants and funding to complete major repairs on the theater. The fair can help by providing a letter of support for the theater. We have already received letters of support from various community organizations and we would like to include one from the fair as well. Director Rourke said the fair board should be able to help with that. Discussion ensued.

5. CONSENT AGENDA & MINUTES

- a. APPROVE January 17, 2019 AGENDA, December 20, 2018 and January 8, 2019 (special meeting) MEETING MINUTES

Director Sauer moved to approve the January 17, 2019 agenda as well as the December 20, 2018 and January 8, 2019 (special meeting) meeting minutes, seconded by Director Eggleston and approved unanimously.

6. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

7. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

8. APPROVE DECEMBER 2018 FINANCIAL REPORTS

Director Hickman moved to approve the December 2018 financial reports, seconded by Director Eggleston and motion passed unanimously.

9. INFORMATIONAL – VACATION/SICK LEAVE BALANCES REPORT FOR OCTOBER AND NOVEMBER 2018

10. CEO'S REPORT

Mike said he wants to recognize and give a shot out to Ed DeLisle who has created what is called the fair bible. This bible has everything in it for fair maintenance and all other types of information regarding the grounds, event setup and a whole lot more. Great work Ed. Discussion ensued.

11. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Dennis Rourke (Chairman), Sharon Eggleston, and Finance Committee Chair

- b. **FINANCE COMMITTEE:** (Chairman), Carol Hickman

- c. **NOMINATING COMMITTEE:** Billie Miller (Chairman), Chuck Sauer
Nothing to report

- d. **JR. LIVESTOCK COMMITTEE:** Laura Taylor (Chairman), Wallace Brinkley
Director Brinkley was absent. No report.

Mike said that they originally were not going to have a meeting but then they decided to have one after I sent out a letter regarding the financial state of the fair. In past fairs, the JLC paid their own way and that has stopped for some reason. I have talked to Laura Taylor and she is going to discuss JLC covering their own costs again. The JLC reserve account has increased to approximately \$56,000 and they will need to spend some of that money soon. That money is earmarked specifically for the Trinity County Fair Jr. Livestock Program and can not be used for anything else. The fair can not use any of those funds for administration but can use it for anything that is required by the JLC. Discussion ensued.

12. AD HOC COMMITTEES

- a. **REVENUE GENERATION COMMITTEE:** Director Rourke appointed Mike Fillette (Chair), Jack Heard, Charlene Dunaetz, Carol Hickman, Adrien Keys, Becky Stetson, Dana Hauser and Karen Leadbetter to the Revenue Generation Committee.

13. NEW BUSINESS

a. APPROVE CONTRACTS AND AGREEMENTS

EVENT RENTAL AGREEMENTS	STORAGE AGREEMENTS
RA19-04e HAYFORK FIRE RA19-05e WEAVERVILLE PARKS & REC RA19-06a SOUTHERN TRINITY 4H RA19-07a CA STATE WATER RESOURCES CONTROL ANNUAL AGREEMENTS: RA19-11a DAWN VOIGHT (HORSE STALL RENTAL) RA19-10a MARIA & JESUS GARCIA (HORSE STALLS) RA19-09a DEBBIE KELLEY (HORSE STALLS)	

Director Dummer moved to approve the contracts and agreements, seconded by Director Hickman and motion passed unanimously.

DIRECTORS' REPORTS

Billie - ABSENT

Adam – Nothing to report

Chuck – lots of great events coming up in February; Cake Bake Off and Rotary's Prime & Prawns.

Carol – Nothing to report

Sharon – I had a great great grandson on Christmas Eve

Dennis R – I appreciate everyone coming out tonight and it was a great meeting.

Wallace - ABSENT

Adrien – I will be in Woodland, CA tomorrow for a Rotary sponsored grant writing workshop.

14. ADJOURNED

Adjourned by Dennis Ander at 8:20pm

Submitted By:

Mike Fillette, CEO

Dennis Rourke, TCFA President