

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, PA 19320-1230

Joseph S. Boldaz, Chairman
Josef G. Obernier, Sr., Treasurer
Vacant Position

Sandra G. Martin, Vice Chairman/
Asst Secretary/Asst Treasurer
Rick Tisa, Secretary

Meeting Agenda for July 14, 2016

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joseph S. Boldaz (JSB) _____, Sandra G. Martin (SGM) _____, Josef G. Obernier, Sr. (JGO) _____ and Rick Tisa (RT) _____. **A vacancy remains on the Board.**

Others Present

Engineer _____, Operator _____, Solicitor _____, Administrator _____

Public Notification

Action on Minutes of Previous Meeting(s)

- June 9, 2016 regular meeting

Public Comment (individuals requesting to be on the agenda):

Correspondence/Communications (information to note)

1. 2015 Audited Financial Statements – continuing disclosure requirements fulfilled through the EMMA (Electronic Municipal Market Access) Dataport of the MSRB (Municipal Securities Rulemaking Board)
2. Service Order and Report (5) from Modern Group re PM on generators (7/1/2016 and 7/5/2016)
3. Shared Services Agreement ledger, as of June 30, 2016.
4. PMAA publication of “The Authority”.

Reports

1. Operator
 - a. Ashberry pump station (plus Administrator comments)
2. Engineer
 - a. Freedom Village at Brandywine (existing facility) – continued increased flows.
 - b. Bioxide – update on meeting held June 28, 2016.
 - c. Update on status of Act 537 Plan.
 - d. PAWC – update on meeting held June 22, 2016.
 - e. 1403 Horseshoe Pike Realty development – pending; **awaiting proposed pump station design, location and connection from developer’s engineer.**

3. Solicitor
 - a. 1403 Horseshoe Pike Realty development – meeting with Sutton Woods HOA; pending.
 - b. Reimbursement Agreements – finalized.

4. Administrator
 - a. August 2016 bond payments – see correspondence dated July 5, 2016 from TD Wealth Management. **Need Motion to Approve making bond payments due August 13, 2016**; DNB will be calling board members for wire authorization.
 - b. Portnoff Law Associates – request for authorization to file Writ of Execution and Listing for Sheriff’s Sale and Free and Clear Sale. **Need Motion to provide Administrator with the authority to give Portnoff authorization to proceed with Sheriff’s Sale process in accordance with Portnoff’s letter dated June 27, 2016.**
 - c. Invoice for final decommissioning of Kimberwick spray irrigation field – request for update made by Township Manager.
 - d. Bond refinancing – update on request made for Township to continue as guaranty; see presentation piece provided to Township.
 - e. Meters for those residents with wells – pending; coordinating installation with Tri-County Water Services.
 - f. Address number for pump station buildings – pending; should have soon, got lost in the shuffle.
 - g. Informational flyer – pending.

New Business

1. **From the Board:**
 - a. Bentley/Longview ground settlement
 - b. Township growth stimulation – request by Township to brainstorm.

2. **From the Floor:**

Public Comments (individuals not requesting to be on agenda)

Payment of Bills / Account Balances

As of June 30, 2016: Friendship Village account balance was \$182,357.02 and Kimberwick account balance was \$217,594.68.

1. Friendship Village Sewer District- \$22,894.51, and Ratified Payments of \$71,718.60 on 6/21/2016. Payroll of \$4,343.40 made 7/14/2016 for the month of June 2016.
2. Kimberwick Sewer District- \$753.50, and Ratified Payments of \$94.00 on 6/21/2016.

Dates of Upcoming Meetings

1. Board of Supervisors, on Thursdays, July 21, 2016 and August 4, 2016 at 7:30 p.m.
2. Municipal Authority, Thursday, August 11, 2016 at 7:30 p.m.

WHO IS ATTENDING 7/21/2016 BOS MEETING TO GIVE REPORT?

Adjournment (time: _____)