

# LEGAL NOTICE

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES WESTON COUNTY SCHOOL DISTRICT #7

Wednesday, February 14, 2024

Meeting was called to order at 6:00 p.m. by Chairman Rankin with the following in attendance: Trustee White, Trustee Mills, and Trustee Mitchell. Trustee Miller was absent. Superintendent Clark Coberly, Business Manager Roxie Taft, Principal Joe Samuelson, and Principal Cliff Toole were also in attendance.

Motion by Trustee Mitchell, seconded by Trustee Mills, to approve the agenda as presented. Motion carried.

Consent Agenda: Approve minutes from the January 10, 2024 board meeting and approve January/February claims for payment.

General Fund 161,164,165,168, 22253-22379	1,031,366.77
Special Revenue 159,162,166, 2251-2262	51,686.97
Lunch Fund 2364-2377	22,563.99
Activity Fund 163,167 3544-3555	9,160.28
Major Maintenance 1556-1557	20,409.45

Consent agenda approved as presented.

### Reports:

- Principal Toole recognized the students of the month under the focus of academic accountability; provided current enrollment numbers; highlighted the Bobcat Adventures program; and provided an update on the ongoing PLC process.
- Principal Samuelson recognized the students of the month under the focus of academic accountability; provided current enrollment numbers; highlighted student athletics & activities accomplishments; and provided upcoming event dates. Mr. Samuelson provided an update on the greenhouse project.
- Mrs. Kelton introduced three freshmen FFA members, who are working on their Greenhand Award Application. The student did a presentation on CTE week and handed out Thank you notes to the Trustees for their ongoing & continued support of the CTE programs.
- Dr. Coberly shared a letter from Fremont CSD #21 for the donation of the Eagle Painting; acknowledged Bobcat Adventures for providing Valentine's Day & Board Appreciation week treats; provided an update on district maintenance projects; presented information on a board PLC training workshop being held in Thermopolis April 8 - 9; provided an update on the RIDE initiative; provided information on the bids we are accepting for a transportation vehicle; and provided updated tech trep enrollment numbers.

### Public Comment:

- Chairman Rankin opened the floor for comments on the 2024-2025 and 2025-2026 Draft Alternative Calendar. There were no comments.

### Discussion and Information:

- Chairman Rankin complemented the district on the RIDE celebration.
- Dr. Coberly reviewed bills the district is tracking at the legislative session.
- Trustee White provided information on the NEW-BOCES meeting she attended where new officers were elected.
- Trustee Mills provided information on the EWBOCES meeting he attended.
- Dr. Coberly provided a review of policies - AA School District Legal Status, AB - The People and Their School District, ACA - Sexual Harassment (Along with ACA-R, ACA E-1, ACA E-2), ACE - Section 504/ADA (ACE-R & ACE-E) as a result of the WSBA policy audit. The policy committee reviewed these policies and recommended no changes.
- Dr. Coberly provided information First Reading of ADD - Unsafe School Choice Option (Safe Schools). The WSBA audit showed we were missing this policy. The policy committee reviewed the policy and recommended the policy be adopted.

### Executive Session:

- Motion by Trustee Mills, seconded by Trustee White, to convene to executive session to discuss the employment of staff, personnel, and superintendent evaluation at 7:35 p.m. Motion carried. Motion by Trustee Mills, seconded by Trustee Mitchell, to reconvene to regular session at 7:56 p.m. Motion carried.

### Action Items:

- Motion by Trustee Mitchell, seconded by Trustee Mills to approve the personnel report as presented in Executive Session which included accepting the resignation/retirement of Rhonda Knapp. Trustees thanked Mrs. Knapp for her numerous years of service to the students of the district. Motion carried.
- Motion by Trustee Mills, seconded by Trustee Mitchell, to approve the employment renewal for Joseph Samuelson, High School Principal with salary and benefits to be determined at a later date. Motion carried.
- Motion by Trustee Mitchell, seconded by Trustee Mills, to approve the employment renewal for Cliff Toole, Elementary/Middle School Principal with salary and benefits to be determined at a later date. Motion carried.
- Motion by Trustee White, seconded by Trustee Mitchell, to approve the employment renewal for Frankie Medlen, Technology Director with salary and benefits to be determined at a later date. Motion carried.
- Motion by Trustee White, seconded by Trustee Mills, to approve the employment renewal for Les Bishop, Director of Maintenance and Transportation Director with salary and benefits to be determined at a later date. Motion carried.
- Motion by Trustee White, seconded by Trustee Mitchell, to repeal the following policies:  
AD - Educational Philosophy/School District Mission, ADA - Goals, Objectives, and Beliefs, AE - Commitment to Accomplish, and AEB - Recognition for Accomplishment. Dr. Coberly explained that based on the WSBA policy audit revealing these were all optional policies, the policy committee recommends these optional policies be repealed. Motion carried.

### Future Business/Dates:

- Chairman Rankin noted the next board meeting will be held on Wednesday March 13th beginning at 6:00 p.m. and the WSBA Legislative Forum will be held February 18 & 19 at Little America in Cheyenne.

### Adjournment:

There being no further business, meeting adjourned at 8:15 p.m.

Curtis Rankin, Board Chair  
Mark Mitchell, Board Clerk