

**College Greens Swim and Racquet Club Board Meeting
Monday, June 19, 2017 at 6:00 pm
Mountain Mike's Pizza on La Riviera**

MINUTES

1. Call to Order at 6:17 pm. Due to power failure at Cabana Club, meeting held at Mountain Mike's Pizza on La Riviera Drive.

2. Roll Call.

Present: Audrey Bazos, Anthony Bepler, Jessica Cohagan, Lolita Espindola, Jennifer Nelson, Ryan Petta, Will Schaafsma, Elena Thrower, and Becky Blecha Woods

Additional Attendees: Lori Wisheropp

3. Review and Approval of May 22 Minutes *Vote*
Motion to approve May minutes made by Ryan Petta; seconded by Elena Thrower; Unanimous approval

4. July 1 Sparktakular Planning/Coordination *Discussion*
Events will include a cupcake eating contest, Biggest Splash contest, and inflatable pool races. Lolita Espindola and Elena Thrower will coordinate any volunteers and if needed, contact members. Lolita Espindola will order decorations and get prize gift cards. Ryan Petta will purchase fireworks, confirm firework lighters will attend, and reach out to member to MC events.

Members will not be able to bring guests on this date. (NOTE: Clarification after meeting that lifeguards would allow grandparents to attend and that all members would be required to sign in).

5. Update from Elena Thrower, CG Gator Swim Team President *Discussion*
Coach Denise Fortune is great and swimmers are happy.

Ryan Petta contacted the attorney Jill England regarding the CGSRC-CG Swim Team Resolution and has some comments/edits to the financial and reimbursement language from the Swim Team Board. Ryan Petta and Elena Thrower will meet and discuss language changes. Item will be on July agenda.

6. Parties *Discussion*
Lolita Espindola discussed that party sign-in sheet is working well to track who is attending parties and wrist bands were used at school parties to identify swimmer/non-swimmers. Item will be on September agenda as to if should require wrist bands in 2018 for guests/party goers.

7. Pipes *Discussion*
Anthony Bepler indicated that water pipe was leaking at grass island, not a sprinkler head, and was fixed by Valley Restoration Services. CGSRC has galvanized pipes and will continue to have issues until pipes are replaced. Anthony will bring in 3 bids to July board meeting.

Septic hole cleaned out/drained by members. Neither Anthony Bepler nor Won Chang knew it needed to be cleaned out and has not been cleaned out for multiple years. Need to do every 6 to 12 months

8. Diving boards

Discussion

Anthony Bepler indicated that the low and high dive supports are rusting and need to be re-furbished or replaced. Initial estimates are: Smaller diving - \$1500-2000 plus labor of 1,000-2,000; High dive –\$12,000-20,000.

Discussion surrounded if any benefit to replacing with concrete structure (Audrey to contact El Dorado Hills Pool to see why they went with concrete base & contractor); Will Schaafsma knows a structural engineer and will ask him his thoughts/professional opinion; Will Schaafsma and Ryan Petta will check on insurance requirements.

9. Pool Heater

Discussion

Jennifer Nelson shared PG&E gas usage data with Board. It has gone up dramatically even when taking into account the drought and warmer weather last year. Jennifer Nelson thinks heater is likely broken. Francisco with Executive Pool Service did not recommend solar pool heater for pool due to size. Lolita Espindola and Antony Bepler will get 3 bids for replacing pool heater

The Board discussed CG Swim Team possibly sharing utility fees. Board discussed that PG&E bills were very high in Spring; Swim Team not the only people requiring heated pool (parties, lifeguard training, weekend swim); Swim Team is a benefit to the club/members; Swim Team is largely members; and if Swim Team using pool for Fall Swim and requiring heating, they should pay for use of heater. Discuss at Joint Meeting.

10. Workday

Discussion

Anthony Bepler will give Jennifer Nelson dates for a possible workday in July. Jennifer Nelson will work on list of items.

11. Tennis Program

Discussion

Elena Thrower contacted CSUS tennis program and clubs. Also talked to an instructor who initially expressed interest but has since not responded to messages/emails. If CGSRC Board doesn't hear anything by July, tennis program will not go forward.

12. Cal-OSHA signs

Discussion

Jessica Cohagan mounted required employment notices on board, need to mount board on wall in clubhouse next to refrigerator.

13. Policy handbook

Discussion

Jennifer Nelson indicated her goal is to have a draft to the Board by July 1 or July board meeting.

14. Kitchen cleanliness

Discussion

Borrowed bowls/utensils are not being cleaned after use. Jessica Cohagan to create sign for kitchen.

15. Lifeguards

Discussion

No saves so far this year which is a good thing.

Discussed having a lifeguard of the month and Board liked the idea. Will Schaafsma to discuss with Hannah Torres and Trevor Bentley who they recommend.

Lifeguards are having an in-service training day on Sunday, June 25. Will Schaafsma invited Board members invited to attend. Items for in-service include: code of conduct; customer service to members; guest fees, walk the grounds/meet-know the members; no congregating at desk; uniform required when on duty; free group swim lessons; big kids in shallow area.

Board discussed updating previous checklists for guards to maintain club cleanliness and member safety. The board agreed that the checklist will be included as part of lifeguard duties, effective June 25. Jennifer Nelson and Audrey Bazos will share what they have with Lolita Espindola who will update, share with board, and then share with lifeguards at in-service day.

Francisco with Executive Pool Service will come out during in-service training and give training to Board and lifeguards.

Lifeguards may offer 1x1, fee-based private lessons when they are not on duty and during adult swim.

16. Employee handbook

Discussion

Ryan Petta received a quote from Jill English of \$2500 for a new CGSRC employee handbook. The Board was not open to developing the handbook at that price. The Employee handbook will be added to August agenda.

17. Concert on July 6.

Discussion

Elena Thrower will send out mail chimp for free concert and contact band. Lolita Espindola will connect with Rudy to see if he wants to do a taco truck.

18. Legacy Guest option

Discussion

Approximately 180 families on waiting list and looking to find ways to get new members but still honor members who helped create/maintain club with a membership. Audrey Bazos will bring item to AGM for discussion.

19. Vending machine at the club

Discussion

Brief discussion on installing a vending machine and board was not interested.

20. Workshops or Classes at club

Discussion

Board discussed general parameters of a member offering classes at club and agreed that member/vendor who wishes to offer classes/workshops using the Club should submit proposal to the Board. In general, any class would need to be for members only; and any classes with a fee would need to offer a certain percentage to the club.

21. Closed session.

22. Adjournment at 9:19 p.m.