



Vendor/Exhibitor Application

June 14 - June 16, 2019

Fri. 11am-10pm; Sat & Sun 11am-11pm

Robert R. Church Park | Downtown

Memphis, Tennessee

FAQ:

1. **What is the size of the booth space?** We provide a 10x10 space for your booth.
2. **Do I need a canopy tent?** Yes it is suggested that you have one since your booth will be in an outside setting. We suggest that you bring a 10x10 canopy and something to weigh it down. (weights, sandbags)
3. **Will there be overnight security? YES, HOWEVER** we highly recommend that you remove any valued items prior to leaving the area.
4. **Can I rent tables/chairs from the organizers?** Yes. (1)6ft-8ft table and 2 chairs will cost \$200 for the weekend or \$100 per day (must be returned at the end of the day).
5. **Is there anything that can NOT be sold by vendors?** ALL ITEMS are subject to the discretion of Memphis Juneteenth. Vendors may NOT sell: Water, pornographic/sexually suggestive material, gang paraphernalia, and any items that would be deemed illegal by the City of Memphis, Shelby County, State of Tennessee, and United States of America.
6. **Should I supply my own electricity? YES.** In most instances vendors are required to supply their own power supply needs.
7. **When is setup?** Set up time begins at 6am on Friday (the day of the event launch)
8. **Can I set up later?** In some cases we give special consideration for late setup, however due to large amounts of pedestrian traffic and events that are in progress, we **HIGHLY RECOMMEND** that you set up during the pre- designated set up time.

INSURANCE

You must carry and provide proof of comprehensive general liability with coverage of not less than \$1,000,000 single limit, active during the term of the event. If accepted, you will need to submit a certificate of insurance indemnifying and holding harmless Memphis Juneteenth, The City of Memphis and their agents, officers, and employees from all claims from damage to property or bodily injury, including death, which may arise out of any permission issued herewith.

PERMITS

The right to operate a Crafts booth in Memphis is contingent upon the approval of a number of City and County Departments. The Memphis Juneteenth Urban Music Festival is a music, arts and crafts venue and we will hold vendors to the same high standards.

www.memphisjuneteenth.com



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2019 EXHIBITOR APPLICATION

NAME:

NAME OF BUSINESS:

ADDRESS:

CITY

STATE

ZIP

DAYTIME PHONE:

EMAIL:

DO YOU HAVE A CURRENT VENDING LICENSE? (NOT REQUIRED)

Yes

No

CLASSIFICATION :

CHOOSE Non Profit \$200 / Small Business \$350

Corporate \$450

PLEASE LIST ALL ITEMS TO BE SOLD:

BOOTH: Please complete the information below describing your booth or cart.

Booth Needed : 10x10 10x20 10x30

Booth Description:

Booth Fee \$ _____

SIGNATURE/PAYMENT

I _____ hereby agree to comply with the regulations for this event as outlined in the attached letter or as expressed by representatives of the Memphis Juneteenth Festival.

APPLICANT SIGNATURE

DATE:

Upon Acceptance, you will be required to submit by payment June 1, 2019:

- Booth fee of \$ _____
- Paypal Invoice to _____
- CashApp Available \$MemphisJuneteenth

NO REFUNDS or Money Collected ONSITE