

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: July 25, 2016

Ms. Pat Cochenour called the meeting to order at 5:30 p.m.

Roll Call: Ms. Ann Elleman, present; Mr. Greg Iiams, present; Chairperson, Ms. Pat Cochenour, present.

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Dave Wallace, Council Member
Mr. Dale Albert, Water License Holder

Minutes: July 11, 2016 Meeting

Mr. Greg Iiams moved to approve the July 11, 2016 minutes as submitted.

Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.

The motion passed: 3 yeas – 0 nays

Vouchers: *Mr. Greg Iiams moved to approve the bills that were paid for the board.*

Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.

The motion passed: 3 yeas – 0 nays

REPORTS:

A. May & June Water Loss Reports

The board was provided a copy of the May report showing a 32.0% loss which includes hydrant flushing in the McDonalds and Burger King Restaurant areas. The June report showed 18.3% loss. Mr. Albert will need to make an adjustment to this report to show the 9,500 gallons that was used by the fire department.

ADJUSTMENTS:

A. Subway 0615-BT (old acct.) to 0615-1-BO (new acct.)

The remaining credit balance of \$129.77 on an old Subway account was removed and placed on the current account.

B. Frank Steffey Sr., Account 1370-RO (tenant) / Carolyn Winkle, Acct. 1371-1 (owner)

The owner made a payment of \$111.41 against her tenant's account which left a credit of \$82.11. The credit was removed from tenants account and placed on Ms. Winkle's account.

C. Angela Rannes, Acct. 1210-RO (tenant) / Kevin Moore, Acct. 1210-1 (owner)

The owner made a payment on tenant's account which left a credit of \$42.80. Tenant moved and account was placed back in owner's name and the credit was transferred to owner's account.

D. Frank Steffey Jr., Account 1370-1-1 (tenant) / Carolyn Winkle, Acct. 1371-1 (owner)

The prior tenant left an outstanding balance on their account. The tenants account was adjusted to a zero balance and the outstanding amount (\$72.06) was placed on the owner's account.

E. Sally Jarvis, Account 3690-RO – Sheriff's Sale

The remaining balance of \$67.58 was removed from this account. Property was sold at Sheriff's Sale.

F. Robert Pangborn, Acct. 3005-RO (previous owner) / Bill Shepard, Acct. 3005-1-RO (new owner)

Payment was made by new owner to pay off old account. The remaining credit balance of the payment was removed from the old account and placed on the new account.

Mr. Greg Iiams moved to approve the account adjustments. Ms. Ann Elleman seconded the motion.

*The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.
The motion passed: 3 yeas – 0 nays*

RESOLUTIONS: None

TABLED ITEMS: None

CITIZEN’S COMMENTS: None

OLD BUSINESS:

A. Sump Pit Repairs

The repairs are complete; however Mr. Albert will be placing an epoxy around the seam of the new pit.

B. GAC Tanks 1 & 3

The regeneration of the filter media in the GAC tanks is complete.

C. Dale’s Work List

It was noted that none of the items that can be completed by the street/water workers has been completed since Mr. Albert was asked to prepare and keep an updated list of work/repairs that need to be done.

NEW BUSINESS:

A. Chlorination System

Mr. Albert noted that the chlorine readings are not consistent and they are trying to determine the cause. They will be trying a new batch of chlorine and testing at other various locations throughout the system to try to pinpoint a cause. This seems to be an issue after the recent iron filter repairs, but he is unsure if this is causing the variation in the readings. He also noted that it is recommended that the chlorination system be replaced every three years, and the current system has been online for more than five years. An estimate was received for \$2,865 to replace the system.

B. Security System

The board recessed to the water plant to view the newly installed security system. A+ Security met with the board to review how the system works. The board asked that one of the cameras on the rear of the building be changed to give a view of the lids to the clear wells. Mr. Rick Beck will make the change as requested.

Mr. Greg Iiams moved to adjourn the meeting. Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.

The motion passed: 3 yeas – 0 nays.

The Meeting was adjourned at 7:17 p.m.

Next Meeting Date: **Monday, August 8, 2016**

Next Resolution No.: **16-20**

Fiscal Officer Jeff Weidner

BPA Chairperson Pat Cochenour

Date Accepted _____