

Approved Minutes

EVERETT TOWNSHIP

BOARD MEETING

July 23, 2021

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 10:20 a.m.
2. **Roll call:** Board Members Present: Supervisor Maike, Clerk Chaffee, and Trustee Chaffee.
Absent: Treasurer Fleming & Trustee Long
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Chaffee with support by Supervisor Maike to approve the agenda as presented. Ayes all. Motion passed.
5. **Public Comment:** none.
6. **New Business:**
 - A. **Discussion of ARPA application/deadlines/recommendations:** Motion by Supervisor Maike with support by Trustee Chaffee to formally complete the application process/requirements for ARPA funds. Ayes all, motion passed.
 - B. **Resolution 2021-17 “Resolution to Adopt Federal Procurement Conflict of Interest Policy”:** A motion to adopt Resolution 2021-17 as presented was made by Supervisor Maike with support by Trustee Chaffee. Roll Call Vote: Ayes- JM, CC, PC. Absent-BF & RL. Resolution 2021-17 was declared adopted.
7. **Unfinished Business:**
 - A. Pay Rate for Deputy Treasurer to work at the Transfer Station for 2 hours per Saturday seill be at her regular Deputy Treasurer rate of pay.
8. **Public Comment:** none
9. **Recess to complete minutes:** Trustee Chaffee with support by Clerk Chaffee moved to recess to complete the minutes. Ayes all. Meeting recessed at 10:30 a.m..
10. **Reconvene to Approve minutes of 7/23/21** – Motion to reconvene made by Clerk Chaffee with support by Trustee Chaffee. Ayes all. Meeting reconvened at 10:32.
11. Motion to approve the minutes of the 7/23/21 minutes as presented made by Trustee Chaffee with support by Supervisor Maike. Ayes all. Minutes Approved.
12. The meeting was declared adjourned at 10:35 a.m.

Respectfully submitted by Clerk Pam Chaffee