

Sunset Point Association
Membership Meeting Agenda
May 25, 2019

Minutes provided by Vicky Waldron – typed June 11, 2019

Start of Meeting Procedure

- Meeting call to order – 10:07 am
Barry Skoras is the new president, “I’d like to personally thank Charley for his service and wish him all the best.”
- Pledge of Allegiance
- Review number of Association members present (Quorum \geq 21 households, 1/3 residence in good standing)
There are 23 households present, which is enough to have a quorum.
- Distribution of Agenda and Budgets
- Previous September meeting minutes were mailed to all Association members
- Welcome!
- Board Introductions
- New Members, Please sign in and update your contact information

Board of Directors: Charley Pompey resigned from the BOD; Barry Skoras assumed the position of President

- a. Officers:
 - i. President – Barry Skoras
 - ii. Vice President – Bob Schweitzer
 - iii. Treasurer – Don Hortman
 - iv. Secretary – Jamie Drucker
- b. Members at Large:
 - i. Rich Hoffman - Roads
 - ii. Marissa Vennie – Water / well house
 - iii. Rich Sloan – Docks
 - iv. Tim Dore– Maintenance
 - v. **Open**

Minutes

The September 2018 minutes were mailed to Sunset Point Association members. Minutes will no longer be read aloud, but can be discussed after any motion. A few copies of the minutes are available on the back table.

Motion to accept the minutes of the Fall 2018 meeting

Discussion / Approval

Motion to Approve the Minutes – Jim Stoy

Seconded – Rich Hoffman

All approve

Directors’ and Committee Reports

President's Report

Please remember to contact board members when doing work and Palmyra Township to see if any laws/codes apply. There are two houses currently for sale. We need a resale certificate if you are selling your house. More business but will be discussed when we get to new business.

- Reminder: Notify Board with any paving, impacts to right of way, roadway, etc. Contact Rich or Barry. If in question please contact us! Also Palmyra Twp. laws/codes apply.
- Houses up for sale / resale certificates
- New association members
- Insurance Update

Vice President's Report – will be discussed in old business. MG TLC will continue to take care of the community plowing in the winter, leave removal and mowing.

- Issues reported to the Board.

Treasurer's Report

- Presentation of the Treasurers reports and costs to date

Treasurer Donald Hortman reviewed the reports of Sunset Point Association and Sunset Point Water Company with everyone.

Sunset Point Association: we needed to update the QuickBooks system and the books were audited after the Labor Day Meeting (\$400 for a CPA). The donation of \$100 went to the Tafton Fire Company. The trash removal price is down over \$3,000 because of the installation of the dumpster. The dumpster price is \$660/month whereas the pick-up was \$960/month. The dumpster is picked up twice a week during the summer and once a week during the off-season. The dumpster pickup is Tuesday and Friday.

Motion to Accept the Treasurer's Report: Bob Schweitzer

Seconded: Debby

All Approved

Secretary's Report– given by Barry (in lieu of Jamie who was at her daughter's graduation)

Every year three members of the board are voted upon for their position. Each term is three years long. This year: Barry, Marissa and an open position (formerly Barry's due to him replacing Charley)

- As part of New Business Elections for three Board Positions will be held. (Barry Skoras, Marissa Vennie, (Open position)
- Donations
- Get well, condolences, etc.

Standing Committees Report

- Picnic report – Propose the picnic date of August 3rd
- Water Company – presented by Rich Hoffman
 - There are no leaks
 - Reminder: turn your water valve on and off
 - Routine testing = good reports
- Road Maintenance to date / Speed bumps / ditches – Rich S & Rich H
Speed bumps have been put up again. One will be added to Sunset Forest Drive.
Speed limit is 10 mph, and this is for safety of people walking and dust control to houses that are right on the road. Please maintain this limit and inform your guests as well.

Please do not remove the speed bumps – if there is a problem with a location, please contact one of the board members and they will work with you.

Pat asked a question about the road work being done because it was very muddy in the spring (due to the heavy amounts of rain) – Board replied there are no plans for laying stones.

- Dock Lots Report to date – Rich Sloan
 - The Porta Potty is back down by the lake for the summer.
 - The power is on
 - Dock Lot 1 will be straightened.
- Number of buoys allowed per dock lot. Identify waitlist.
 - There are currently two names on the waiting list (Barry & Pat)
 - There are two buoys on Dock Lot 3
 - Matt F asked if there were buoys on dock lot 2 and 3.
 - Reply: Dock Lot 2 are in/Dock Lot 3 they don't get put in
- Association Maintenance Report to date – bulletin boards are up, and signs are up.

Old Business

- Insurance update - \$1M each occurrence; \$2M aggregate
We are upping the cost to \$5M to protect the association and the board members.
- Water update: REMINDER – Private wells should be tested; Test your shutoff valve
- Ballmer Update: this is in bankruptcy court. Barbara owes for back dues. We will continue to proceed with court proceedings and will update when there's an update.
Debby: "Will house be torn down?" Reply: It will depend on what comes from court. Jim Stoy – Banks will get them because it is in foreclosure. Bank will owe dues.
- Dock Lot #3 – Survey / Encroachments / next steps
There is potential to install a community dock.
 - Property owners have been talked to about their encroachment on the dock lot property.
 - Owners are responsible for maintaining the encroachment.
 - One property owner has agreed; one has not.
 - Permitting will allow for a 10-11 slip dock.

- Seeley's has provided an estimate of \$40,000 for the dock. If people were interested, the cost would be split evenly among those interested.
 - **EXAMPLE (only):** If 10 people committed, it would be \$4,000/person. This would be a one-time fee.
 - Work to be done: leveling, parking, lighting, new staircase installed
 - **Pat DeFrancesco** (definitely interested): "Would the dock slips be deeded to property owner? Or would it be deeded to house?"
 - **Barry:** These are things we would need to work out if this was something we were to do.
 - **Don H:** What would be the yearly costs for putting in and removing the docks and routine maintenance?
 - **Debby Edwards:** Is there an issue with the people across 507 accessing Dock Lot 3?
 - **Rich H:** They don't have access.
 - **Don H:** Before we can make plans in our association, this needs to be approved by the lake office.
 - **David:** What if more people are interested than there are dock slips?
- Barry:** We'd need to put together a dock association that would develop dock by-laws, rules for waiting list, etc.
- Buoy Policy – there are buoys at dock lot 1 and 2 – there are 4 people with buoys.
 - Dumpster update – Pickup will be every week (twice a week during the summer)
 - Gypsy Moth spraying – didn't spray this year

New Business

- Kayak rack at Dock Lot #1

Rich Hoffman has stated that they will be installing kayak racks. They will cost \$30/kayak and there is room for every homeowner to have **two** kayaks.

 - There will be an A-frame rack where the kayaks are stood up. This is a one-time fee to have it build. If you move, someone else in the association can have your space. There will be spaces with the homeowners' name where your kayak should be stored.
 - **Beth** asked if there were that many people interested. At the meeting, there were at least 9 people interested, which would equal 18 kayaks.
 - It was determined that there will be two kayak racks because they each hold 10 and this would allow for other kayaks.

Pat DeFrancesco: I have a small 10' row boat for the kids, can that be tied to dock lot 2?

- Board: Yes, that's fine. Rich: You can't leave it there offseason but during the summer, it should be fine.

The kayak racks will need to be removed from the shore after the date for dock removals because that property is Brookfield's property.

Don: So, we will put two kayak racks at dock lot 1 and two at dock lot 2. There will be a \$30 (onetime fee). Once they are built, we will figure out whose kayak goes where and write homeowners name on the rack. Do we have a motion to accept this proposal?

Debby Taylor: Motion

- Beth Hoffman – do we need a building permit? Calls will be put out to Brookfield and Palmyra Township

Rich Hoffman: Seconded

All accepted.

- Fiscal year 2020/2021 budget to be proposed and voted on at the Labor Day association meeting
- Board elections – There are three positions up for election during the Labor Day association meeting. Skoras, Vennie, and (OPEN) were elected at the Labor Day meeting 2016 and will be completing the three year term. Any volunteers seeking election to the Board of Directors should let Barry Skoras know by August 1, 2016. Voting ballots will be prepared.

There is an open position – **Rich Hoffman** has spoken to Grant Genzlinger and he said he would take this position. This position in addition to Barry and Marissa's are open for re-election at the Labor Day meeting. If anyone is interested in running, please let Barry Skoras know by August 1, 2019.

Open Business:

Rich Sloan – the roads have been assessed, potholes have been filled. There have been some additional speed bumps added to help divert water.

Please don't remove the speed bumps – if there is a problem, contact the board.

Adjournment / Motion /Seconded / Adjournment Time

Motion to Adjourn: Jim Stoy

Seconded: Rich Hoffman

All in favor – all.

Meeting adjourned at 11:07am.