

A meeting of the Board of Directors of the North Woods Association, Inc. was convened on Tuesday October 13, 2015 and called to order at 6:05 pm at the office of Gib Masters at K&L Gates, in Portland, OR.

Directors present: Ken Docekal, Denise Firth, Cindy Gaines, Gib Masters, John Nicholson, and Carrie Lewellen.

Directors absent: Dan Brady.

Approval of minutes: The minutes from the 9/14/15 meeting were reviewed. Denise made a motion to approve the minutes as written. Cindy seconded. The minutes were unanimously approved.

President's Report:

Board nominees: Bios have been received from each of the three cabin owners running for the open board positions. The Board expressed thanks to the nominating committee, and especially Mark Hanson cabin #5 for the time they spent on the committee nominations.

Water level – There was discussion by the Board about the water level in the reservoir, and based on conversations with cabin #17, the Board will be looking at the original lease that PacifiCorp has, as it relates to water levels at Swift. There are several interested parties that we can coordinate with, which may include: Swift Forest Camp; DNR; NorthWoods; Department of Ecology; and the Army Corp of Engineers.

Road Signs – Phase 2 & 3

Erik Gunderson cabin #173 provided samples to Denise of a prototype of what Phase 2 for the sign improvements might look like. For Phase 2, the sign committee is recommending replacing the cabin number signs for each cabin. Phase 3 would include replacing the curfew signs, posted speed limit signs, exit signs, and replacing them all with wood.

The Board discussed the proposal. It was decided after some discussion, that it would be better to have Erik discuss this at the annual meeting, because some cabin owners may not want their signs replaced because they have already put up signs that are personalized for their specific cabins. There was also discussion about the expense of the signs, and that this currently isn't budgeted for. It would be better to replace the worn out signs in the common area first. Some signs are required to be metal, like the 911 signs. There is also concern that the wood signs will not hold up. Carrie will contact Erik and ask him to have a short presentation under "New Business" at the annual meeting.

Treasurer's Report:

Denise presented the 2016 draft budget for the Board's review. She asked the Board to review and get back to her with questions, or changes. Denise discussed that the purchase of the refrigerator for the caretaker's cabin is an item that will need to be capitalized and depreciated over the life, because the cost is more than the \$1,500 threshold to directly expense the item. The cost of the refrigerator was \$3,000.

Denise will be putting the 2014 annual meeting minutes, the audit reports, an updated members list, the proposed budget, the election information, and proxy form in the packets to be either emailed or mailed to the members in advance of the annual meeting.

Other Business:

- Water System – Cindy reported that the Washington Dept of Health met with Ken, Cindy, and Jim West. Overall the results were very good. There are a few small items that need to be repaired, but nothing major. The inspector stated we are in very good compliance with the rules and regulations associated with the water system, and she congratulated Jim West on his knowledge of the system. The cost of the survey is \$816, which will be paid from the water system budget.
- Jarpa – Matt Harding in cabin #98 reported to Cindy via email that the process is moving forward, slowly, mostly because he has other commitments. The NorthWoods really thanks his efforts for the work he is doing. The process involves a multi-agency application process to ask for lake bed work.
- Gib reported that for two years there have been no fines issued at the NorthWoods for violations with the rules and regulations. He asked Denise to provide him with a list of cabin owners that are re-roofing their cabins, and he will reach out to them to get copies of the permits. If he doesn't get a response, he will send a letter, and may need to impose a daily \$5 fine plus a \$25 penalty. The By-laws require permits for roofs and other major improvements, but if somebody is painting their cabin the same color, no permit is needed.

The next meeting will be held on Tuesday November 10th, 2015 for the annual meeting at the Water Resource Education Center in Vancouver at 7:00 p.m. The next Board meeting will be held on December 1st at 6:30 pm, at the Firth residence.

Meeting was adjourned at 7:25 pm.

Written and submitted by,
Carrie Lewellen