

Independence Charter Middle School Governance

Board Regular Board Meeting Minutes

Monday August 13, 2018

ICMS Conference Room/Cafeteria 3232 NW 65<sup>th</sup> OKC,  
OK 73116

I. PROCEDURAL ITEMS:

- A. Call to order-*Meeting called to order by Doug Wilkes-Ball, Vice President at 5:33 pm.*
- B. Roll Call: *Brent Warma-A, Doug Wilkes-Ball-P, Candice Hillenbrand-P, Shantel Yarbrough-P, Somer Tramba-P, Trevian Sirls-P, Stefanie Gilbert-P, Carey Harper-P, Jill Rumbaugh-P, Becky Kime-P. Guests: Kathy Moseley, Courtney Wiley.*
- C. Hearing from the public-*None*

II. CONSENT AGENDA:

*Discuss then vote to approve or not approve items below. These items may be approved by one Board motion, unless any Board member desires to have a separate vote on any or all of these items.*

*Motion to accept consent agenda by Somer Tramba, 2<sup>nd</sup> Stefanie Gilbert.*

*Voting: Brent Warma-A, Doug Wilkes-Ball-Y, Candice Hillenbrand-Y, Shantel Yarbrough-Y, Somer Tramba-Y, Trevian Sirls-Y, Stefanie Gilbert-Y.*

- A. Minutes of July 9, 2018 regular board meeting and Minutes of Special Board Meeting July 31, 2018-*Approved*
- B. Treasurer Report
  - 1. Activity fund report-*\$51,388.81-Approved*
  - 2. General fund encumbrances: 1-71-*Approved*
  - 3. Financial report – *Did not have one for July*
  - 4. Child Nutrition fund report- 0
- C. EAS Contract-*Approved*
- D. Michael Lacy Contract-*Approved*
- E. Cindy Wilson Contract-*Approved*
- F. Chatterbox Contract-*Approved*
- G. Amy Pemberton Contract-*Approved*
- H. School District Sponsorship/Charter Joint Agreement-*Approved*

III. ACTION AGENDA:

- A. Parent/Board Liaison-*Becky Kime*  
*Motion to appoint Becky Kime as Parent/Board Liaison by Candice Hillenbrand, 2<sup>nd</sup> Shantel Yarbrough- Voting: Brent Warma-A, Doug Wilkes-Ball-Y, Candice Hillenbrand-Y, Shantel Yarbrough-Y, Somer Tramba-Y, Trevian Sirls-Y, Stefanie Gilbert-Y.*
- B. POM Fundraisers-*Motion to approve POM fundraisers by Somer Tramba, 2<sup>nd</sup> Shantel Yarbrough. Voting: Brent Warma-A, Doug Wilkes-Ball-Y, Candice Hillenbrand-Y, Shantel Yarbrough-Y, Somer Tramba-Y, Trevian Sirls-Y, Stefanie Gilbert-Y.*
- C. School Wide Fundraisers-*\$1.00 Uniform-This will be a once a month and will help various*

*activity funds. Motion by Stefanie Gilbert, 2<sup>nd</sup> Somer Tramba. Voting: Brent Warma-A, Doug Wilkes-Ball-Y, Candice Hillenbrand-Y, Shantel Yarbrough-Y, Somer Tramba-Y, Trevian Sirls-Y, Stefanie Gilbert-Y.*

**D. Blue and Gold Sausage Fundraiser-Sports-Motion to approve the Blue and Gold Sausage sales for sports fund by Trevian Sirls, 2<sup>nd</sup> Stefanie Gilbert. Voting: Brent Warma-A, Doug Wilkes-Ball-Y, Candice Hillenbrand-Y, Shantel Yarbrough-Y, Somer Tramba-Y, Trevian Sirls-Y, Stefanie Gilbert-Y.**

**E. Technology Stipend-Courtney Wiley-Motion to approve a technology stipend of \$1500.00/year to be paid in 2 installments for Courtney Wiley by Candice Hillenbrand, 2<sup>nd</sup> Stefanie Gilbert.**

*Voting: Brent Warma-A, Doug Wilkes-Ball-Y, Candice Hillenbrand-Y, Shantel Yarbrough-Y, Somer Tramba-Y, Trevian Sirls-Y, Stefanie Gilbert-Y.*

**F. Internet Speeds-Cox- Motion to approve increase of MBP speeds to \$259.95 by Trevian Sirls, 2<sup>nd</sup> Stefanie Gilbert. Voting: Brent Warma-A, Doug Wilkes-Ball-Y, Candice Hillenbrand-Y, Shantel Yarbrough-Y, Somer Tramba-Y, Trevian Sirls-Y, Stefanie Gilbert-Y.**

**G. POM Coaching Stipend-Motion to approve a coaching stipend for POM for \$1500.00 for Courtney Wiley by Somer Tramba, 2<sup>nd</sup> Shantel Yarbrough.**

*Voting: Brent Warma-A, Doug Wilkes-Ball-Y, Candice Hillenbrand-Y, Shantel Yarbrough-Y, Somer Tramba-Y, Trevian Sirls-Y, Stefanie Gilbert-Y.*

**H. Classroom Stipend-\$200.00. Motion to approve a \$200.00 classroom stipend by Candice Hillenbrand, 2<sup>nd</sup> Shantel Yarbrough. Voting: Brent Warma-A, Doug Wilkes-Ball-Y, Candice Hillenbrand-Y, Shantel Yarbrough-Y, Somer Tramba-Y, Trevian Sirls-Y, Stefanie Gilbert-Y.**

**I. Acceptable Use Policy for Technology-Motion to accept the Acceptable Use Policy for Technology to include establishment under the ICMSOKC.Com emails by Stefanie Gilbert 2<sup>nd</sup> Somer Tramba. Voting: Brent Warma-A, Doug Wilkes-Ball-Y, Candice Hillenbrand-Y, Shantel Yarbrough-Y, Somer Tramba-Y, Trevian Sirls-Y, Stefanie Gilbert-Y.**

#### **IV. PRINCIPAL'S REPORT:**

**A. Student population – 322—This is our current number of students enrolled.**

**B. "State of the School" Report- Discussed the Avid training, Start on Time, RISE, Zaps. Professional development was had in each of these areas.**

#### **V. NEW BUSINESS: Motion to approve Ratification/Approval of lease for FY2019 by Trevian Sirls, 2<sup>nd</sup> Shantel Yarbrough.**

*Voting: Brent Warma-A, Doug Wilkes-Ball-Y, Candice Hillenbrand-Y, Shantel Yarbrough-Y, Somer Tramba-Y, Trevian Sirls-Y, Stefanie Gilbert-Y.*

#### **VI. EXECUTIVE SESSION:**

**A. Vote to enter into executive session pursuant to Title 25, O.S. Section 307 (B) (1) of the Oklahoma Statutes, if necessary**

**a) Employment issues.**

- Faculty/Staff resignations-
- Faculty/Staff new hires-Benedria Smith-Technology
- Principal/Director position.
- Faculty/Staff Issues-Salaries and Contracts 2018-19

- Student issues.

b) Communications with Schools attorney pursuant to 25 O.S. Section 307

*Motion to enter into executive session by Trevian Sirls, 2<sup>nd</sup> Shantel Yarbrough at 6:44 pm. Voting: Brent Warma-A, Doug Wilkes-Ball-Y, Candice Hillenbrand-Y, Shantel Yarbrough-Y, Somer Tramba-Y, Trevian Sirls-Y, Stefanie Gilbert-Y.*

B. Motion to return to open session by Somer Tramba, 2<sup>nd</sup> Trevian Sirls at 7:35 pm. Voting: Brent Warma-A, Doug Wilkes-Ball-Y, Candice Hillenbrand-Y, Shantel Yarbrough-Y, Somer Tramba-Y, Trevian Sirls-Y, Stefanie Gilbert-Y.

C. Announcement of those present during executive session. *Present for executive session: Doug Wilkes-Ball, Candice Hillenbrand, Shantel Yarbrough, Somer Tramba, Trevian Sirls, Stefanie Gilbert, Jill Rumbaugh, Becky Kime.*

D. Consider possible action from Executive Session. *Motion to approve Benedria Smith as long-term substitute for technology at \$85/day until a permanent teacher is hired by Candice Hillenbrand, 2<sup>nd</sup> Stefanie Gilbert.*

*Voting: Brent Warma-A, Doug Wilkes-Ball-Y, Candice Hillenbrand-Y, Shantel Yarbrough-Y, Somer Tramba-Y, Trevian Sirls-Y, Stefanie Gilbert-Y.*

VII. ADJOURNMENT: Motion to adjourn by Somer Tramba, 2<sup>nd</sup> Trevian Sirls at 7:41 pm.

*Voting: Brent Warma-A, Doug Wilkes-Ball-Y, Candice Hillenbrand-Y, Shantel Yarbrough-Y, Somer Tramba-Y, Trevian Sirls-Y, Stefanie Gilbert-Y.*

Board Members Signatures:

- 1.
- 2.
- 3.
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- 5.
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