

Minutes  
DCTA Executive Board Meeting  
May 25, 2011 – 7:00pm  
Mark Hazelbaker's office, 3555 University Ave, Madison, WI

**Executive Board Present:** Bob Lee, Tim Roehl, Jim Pulvermacher, Steve Schulz, Pat Downing, Ted Olson

**Executive Board Absent:** Jerry Derr

**Also Present:** Mark Hazelbaker, Legal Counsel; Renée Lauber, Policy Advisor; Brian Standing, Senior Planner, Dane County Planning and Development

Meeting called to order by acting Chair Schultz at 7:00 PM.

1. Minutes

Motion: Pulvermacher/Roehl. To approve 4/13/11 meeting minutes as amended. Carried unanimously.

2. Review and Consider Pleasant Springs refund request

Motion: Pulvermacher/Lee. To refund Pleasant Springs dues. Carried unanimously.

3. Presentation by Brian Standing, Senior Planner, Dane County Planning and Development, on proposed Farmland Preservation Plan.

Brian noted that the state is requiring Dane County to update its Farmland Preservation Plan. A subcommittee of the ZLR was created to draft the plan. The subcommittee asked Brian to take the draft plan to the DCTA and Farm Bureau for review and comment. Brian reviewed details of the draft plan. The Board asked Brian to provide a color coded version of the plan that shows sections that were taken from the County Comprehensive Plan, DATCP requirements and other relevant source materials. The Exec Board will further review the plan at its next meeting.

4. Review and Consider OA 4 – Accessory Structures

Motion: Roehl/Schultz. Recommend approval of OA #4, 2011-2012, Amending Chapter 10 of the Dane County Code of Ordinances, Regarding Accessory Structures. Carried unanimously. The Exec Board asked that the fact that the Task Force on Chapter 10 sent a draft of the OA to towns for review be noted in the memo sent to towns.

5. Update on other OAs

OA 2

Renée informed the Exec Board that Ord. Amdt. 2, 2009-2010 - Amending Chapter 75, Regarding Lots Exempt from the Requirement of a Subdivision Plat or Certified Survey Map (also referred to as supersized lots OA) was taken out of committee and is on the county board agenda. She noted that in July 2010 the DCTA voted to "not oppose" sub 2 to OA 2.

One issue with OA 2 is that county staff has problems with the OA. In 2010 they sent out a memo stating the OA was confusing and would be hard to administer. They drafted their own OA to accomplish the same goal. This OA is supposed to be a “late referral” on the County Board agenda.

The Executive Board decided to “stay the course” and see what happens to the staff proposal. It will likely be sent to the ZLR.

#### Hydric Soils

Renee will work with Steve Schultz and Mark to develop a proactive approach to this issue. Specific issues to discuss are an appeal process, mitigation language, and clear definition of hydric soils.

#### 6. Consider State Budget Resolutions presented at 5/11/11 Annual Meeting

Motion: Pulvermacher/Roehl. Resolutions are beyond the scope of the DCTA to endorse but will pass on to the towns as an information item. Motion carried (one opposed).

#### 7. Discuss DCTA organization – Executive Board compensation procedures, meeting locations, etc

There will be an effort to meet in each district. We will try to meet on the third Wednesday of the month. The following meetings were set:

June 15, 2011 Town of Perry

July 20, 2011 Town of Medina

August meeting – call of the Chair

Mark will work to set up electronic transfers for Executive Board meeting compensation. Payments will be made quarterly. Arrangements will be made to change authorized signatures for checks.

#### 8. Brief in Support of Town of Perry.

Motion: Schultz/Downing. To authorize Mark Hazelbaker to submit a brief in support of the Town of Perry appeal to the state Supreme Court relating to court costs. (Roehl abstained) Carried unanimously.

#### 9. Motion: Pulvermacher/Roehl. Adjourn. Carried unanimously.

Submitted by Renée Lauber