

CHECK REISSUE FORM INSTRUCTIONS

Please read all instructions before completing the form.

This form is for those who need their refund check to be reissued in a different name. If your check has expired and you need it reissued in the same name, go to www.nytrucktaxrefunds.com and click on the link titled “Check Reissue Form—Expired Check.”

Requests will be handled on a case-by-case basis. If you fail to complete the form in a satisfactory manner or if you fail to provide adequate documentation in support of your request, a replacement check may not be issued.

In the first section, fill out the class member information. This is the person or business to whom the check was written. This section requires you to provide your Class Member ID. Your Class Member ID is a sequence of six numbers and letters. It can be found in the lower left corner of your refund check.

Next, you must answer three questions:

1. What is your relationship to the person or entity to whom the original check was issued?
2. To whom are you requesting that the new check be issued?
3. Why are you requesting that the check be reissued?

YOU MUST PROVIDE DOCUMENTATION IN SUPPORT OF YOUR RESPONSES.

Specifically, you must provide the following:

1. A photocopy of a government issued photo ID; **AND**
2. One of the following—
 - a. **If filling out the form for a deceased class member:** a court document demonstrating that the applicant filling out this form is the beneficiary or authorized representative of the deceased class member’s estate.
 - b. **If filling out the form for a company that has closed:** tax filings or other documentation demonstrating that the company has closed and that the requestor is entitled to the closed company’s refund amount.
 - c. **If filling out the form for any other reason** (for example, a company name change): tax filings or other documentation establishing that the requestor is entitled to the refund amount.

If you are requesting a duplicate check because the original was damaged, you need only provide a photocopy of a government issued ID.

Mail the completed form, the required documentation, and the original check to:

Attn: NY HUT Check Reissue
The Cullen Law Firm, PLLC
1101 30th Street NW, Suite 300
Washington, DC 20007

If you have any questions, call 855-800-4235.

CHECK REISSUE FORM—DIFFERENT NAME

OOIDA v. NEW YORK STATE DEPARTMENT OF TAXATION AND FINANCE
Supreme Court, State Of New York, Albany County, No.: 5551-13, RJI No.: 01-13-111950

THIS FORM IS FOR THOSE WHO NEED THEIR CHECKS REISSUED IN A DIFFERENT NAME.

If your check has expired and you need it reissued in the same name, go to www.nytrucktaxrefunds.com and click on the link titled "Check Reissue Form—Expired Check."

Class Member Name (person or company to whom the check was written)

Class Member ID

Address

Taxpayer ID Number (if applicable)

City

State

ZIP Code

Telephone Number

Please answer the following questions. Attach additional pages if necessary.

1. What is your relationship to the person or company to whom the original check was issued?

2. To whom are you requesting that the new check be issued? (Include the new address, if applicable.)

3. Why are you requesting that the check be reissued?

I hereby certify under penalty of perjury that the above responses are true and accurate to the best of my knowledge.

Name (please print)

Signature

Title (if signing on behalf of a company)

Date

You must provide documentation in support of your responses. See the previous page for further instructions. Mail your completed form, documentation, and the original check to:

Attn: NY HUT Check Reissue
The Cullen Law Firm, PLLC
1101 30th Street NW, Suite 300
Washington, DC 20007