



**DANCE REGISTRATION PACKET**

**2018-2019**

**SEASON**

# HALEY CLARK DANCE COMPANY

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## *Welcome to the 2018-2019 Season*

We have an exciting year planned for you. This packet is filled with information you need to know about the new season. If you have any questions or concerns, please speak to Ms. Jess.

Please note that the waiting rooms are made available for the convenience of our students and their families. The waiting rooms are for waiting. We ask that you please respect the activities of others and the classes in session. **Please only water or tightly covered drinks in the studio.** Your courtesy will be greatly appreciated.

We request that you arrive at the studio with adequate time to prepare for class, parking, changing, restroom, etc. Parents, for your children's safety, please be available in the waiting room to receive students when dismissed from class. Please call whenever delayed for class start time or pickup.

We welcome your comments and suggestions. If any parent/student wishes a private conference concerning your individual dance goals or financial concerns, please do not hesitate to ask. We are happy to work with you to ensure that this season will be one of pleasure and growth. The entire faculty and staff wish you a fantastic year of dance!

*-HCDC Staff*

# HALEY CLARK DANCE COMPANY

## Studio Policies & Information

Please note the following guidelines regarding all classes:

1. **Parents are NOT allowed to observe class in the studio until the last 10 minutes of class.** Parents can however view the class in the waiting area downstairs on the monitor or outside through the glass windows. Students and instructors get distracted when parents/ adults are present. To avoid this, we ask that parents adhere to our viewing policy. We will have a viewing week were parents can observe but you must refrain from talking in the studio during that time. Thank you for your cooperation.
2. Any student arriving more than 10 minutes late will not be admitted to class. For the dancers' safety and to receive full benefit from the class. Please contact Ms. Jess for certain circumstances.
3. All students are encouraged not to leave the room once class has begun. Please allow for appropriate restroom use prior to class. We make every effort to have all children feel safe and cared for in a loving and inspiring learning environment.
4. School age children and teens: *please practice respect.* Students are not to be socializing in a disruptive manner during the class with other students. Please come early to enjoy friends in the waiting area. Please honor your teacher and fellow students by giving full attention and cooperation. You will be advised if we feel any student is not well adjusted to the classroom environment for any reason over time.
5. During class if a student complains of being ill, or sustains an injury and cannot participate, the instructor will send them to the reception area were the parents will be notified if not on the premises.
6. Only students with a pre-existing sickness/injury can observe class. The parents must notify the staff if a student is to observe class.
7. We request that students carefully observe our dress code: tights, leotard, jazz pants, jazz shoes, tennis shoes, HCDC attire, etc. **Dancers MUST be in HCDC practice gear for ALL classes. Any dancer out of attire for more than 2 classes each 6 or 5 week-session will have to pay a \$10.00 fine and may not return to class unless in appropriate attire.** We are teaching the dancers uniformity and discipline. Please adhere to our policies.
8. **All dancers need to bring their dance bag to every class.** Dance bags are used to keep dance attire, water bottle, hair ties, notebook & pencil, and other belongings. Students should also have a few dollars in their bag to purchase items if necessary.
9. Tuition/Payment is non-refundable. All purchased classes must be used in the 5 or 6-week period. Any un-used classes will be forfeited if not used within the session.
10. Dancers need to bring their own water bottle to dance class and can refill it during class breaks. If your child does not have a bottle, they can purchase one for \$1.00.
11. Respect the building and equipment. **Dancers are not allowed to play with or sit on any equipment (treadmill, balls, weights, etc.)** The parents will be responsible for any equipment their child breaks and will be responsible for any replacement costs.

# HALEY CLARK DANCE COMPANY

## Other Important Information

- ❖ **Dance at the HCDC is a commitment.** Before signing your child up, be sure to read all information in this packet. We expect dancers to commit for the entire season (Fall and Spring sessions).
- ❖ **Absence Policy:** Consistent attendance is extremely important for a student's development as a dancer and for their understanding of responsibility and commitment. If a student is injured, we highly encourage them to observe class. Missing more than two classes in a 6 or 5-week session may result in being dropped from that session with no refund. Missing class jeopardizes that student's chance in being in a routine and causes unnecessary changes in a routine. **NO REFUNDS or CREDITS ARE PROVIDED FOR MISSED CLASSES.**
- ❖ **Make-Up Classes:** Only students who call the office within 24 hours of an absence can make-up missed class(es). You may choose any class in your age/ skill level to attend. Students are also allowed to make-up classes due to studio closures. **You must call to schedule your make-up class in advance or you may not be permitted to take the class, as it may be too full.**
- ❖ Dance class is educational and fun, however, an important part of class work is developing an attitude of **discipline and respect** for teachers and fellow students. We trust that following our classroom etiquette and policies will provide an environment whereby classes at HCDC will be a pleasure for all concerned.
- ❖ A payment **MUST** be paid to HCDC before a dancer can take class. Although cash is the preferred method of payment, we do accept card via Square (\$1.00 fee added), Apple Pay (310-292-0155), Zelle with Chase (jhaleyclark@yahoo.com), Venmo (@jessica-haley-clark), or you can pay in full online via our website [www.hcdancecompany.com](http://www.hcdancecompany.com). All returned checks are assessed a \$25 charge.
- ❖ **Fundraisers:** We will have two fundraisers per season. Fall session- Popcorn Fundraiser: approx. 50% of proceeds will go towards dancers' additional fees/ costs. Spring session- Jamba Juice BOGO cards: For every one card sold, \$5.00 will go towards dancers' additional fees/costs. See Ms. Jess if you are interested in participating.
- ❖ **Dress Code:** Dressing appropriately for class is of utmost importance for the safety of students, to allow for proper instruction, and to show respect to the artform of dance. Students who are not dressed appropriately will be asked to observe (no make-up class will be provided). **When outside the studio, students should wear non-dance shoes.**
- ❖ **Family Rates:** Family rates are available to families with more than one child attending classes. The highest paying student pays full tuition and each additional child enrolled receives a \$15 discount.

# HALEY CLARK DANCE COMPANY

## DANCE CLASS DESCRIPTIONS & DRESS CODE

### FLEXIBILITY/ TUMBLING CLASSES:

*Dress Code: Black Unitard or black leotard and footless tights (\$15.00-\$20.00-Purchase from HCDC)*

- ❖ **Flip N Fun ~ ages 3-6:** Dancers in this class learn the basics of tumbling and stretching in a fun environment. They learn how to roll, flip, and do basic tricks such as forward rolls, backward rolls, and cartwheels.
- ❖ **Strength & Flexibility ~ ages 6+ (prerequisite to Tumbling):** This class is designed for dancers to gain knowledge about physical sustainability, increase their core strength, and gain all around flexibility to increase their safety and performance in dance. Students will learn proper stretches and how to become more flexible with consistent training.
- ❖ **Tumbling-Level I & II ~ ages 7+ (Student enrollment is based on skill level and instructor approval):** This class is designed to increase flexibility, strength, balance, coordination, endurance, timing, body awareness, self-discipline, and confidence. Tumbling class focuses on proper hand placement and body alignment with emphasis on the muscles required to perform proper technique. Students will learn backbends, cartwheels, somersaults, handstands walkovers, and more!

### DANCE TECHNIQUE CLASSES:

- ❖ **Creative Dance ~ ages 3-5:** This class focuses on building a love and passion of dance. We will use props, imagination and play to teach the fundamentals of ballet and dance technique. More focus is emphasized on learning spacial awareness, traveling in different patterns of the dance space, building mind-body coordination in left vs. right, front vs. back, as well as musicality and rhythm.  
*Dress Code: HCDC Unitard, Black or White HCDC Shirt, or Pink or Black Leotard, Pink or Black Footless Tights, Black Jazz Shoes*
- ❖ **Dance Fusion ~ ages 6-8:** If you like to run, jump, leap, and kick then this is the perfect class for you. This class focuses on exploring the elements of time, space, and energy by creating an atmosphere that allows the students to move freely throughout the open space of the room. Students will also learn dance technique of ballet, Jazz, and other styles of dance.  
*Dress Code: Black Leotard or HCDC Shirt, Black Leggings, Black Jazz Shoes*
- ❖ **Jazz ~ ages 6+:** Jazz class will focus on learning proper dance technique such as isolations of the body, improving performance quality and developing complex rhythms and patterns. Dancers will learn the beginning steps of jazz and work on picking up choreography sequences that fuse together style and technique. Dancers will learn basic technical skills such as jazz walk, chaine turns, single pirouettes, jetes, and more!  
*Dress Code: Black Leotard or HCDC Shirt, Black Jazz Pants, Black Jazz Shoes*
- ❖ **Ballet ~ ages 8+:** This is a more structured class that focuses on developing ballet technique and reinforces physical strength and dance vocabulary. Students will focus on building the strength, flexibility and control needed to execute ballet moves. Each class will emphasize barre exercises and may also include a combination of center floor work and across-the-floor combinations.  
*Dress Code: Black Leotard, Black Tights, Chiffon Shirt, Ballet Shoes*
- ❖ **Modern Contemporary ~ ages 9-14:** Instructors incorporate a blend of contemporary and modern movement into this class. Modern and contemporary dance forms allow students to explore their individual dance style outside of the structure of traditional ballet and jazz classes. Students will be guided in finding their own movement potential, body connectivity and expression through this art form of dance.  
*Dress Code: Black Leotard or Black HCDC Shirt, Black Jazz Pants, Black Jazz Shoes*

# HALEY CLARK DANCE COMPANY

## DANCE CLASS DESCRIPTIONS & DRESS CODE CONTINUED

### URBAN DANCE CLASSES:

- ❖ **Hip-Hop ~ ages 6+:** This is an ideal class for any student who loves to dance and wants to have fun. This dance style represents body movements that go with the beat and rhythm of hip-hop music. Students will learn funky warm-ups, trendy dance routines and creative rhythms. Through this class, students will build strength, stamina and style through urban hip hop movement.  
*Dress code: HCDC shirt, leggings or spandex shorts, tennis shoes*
  
- ❖ **Beginner Tap ~ ages 6+ (Levels I & II):** Tap classes are designed to develop rhythm, style and sound. The class emphasis is on developing proper tap technique, producing clear tap sounds, and having fun. The core of the class will focus on the development of basic technical skills (shuffles, flaps, cramp-rolls, etc).  
*Dress code: HCDC shirt, leggings or spandex shorts, Tap shoes*

# HALEY CLARK DANCE COMPANY

## ADDITIONAL COSTS & FEES

### **Registration Fee: \$10.00 (Due before Fall & Spring Session)**

Fee secures your child's spot in classes. The fee is due the beginning of Fall and Spring Session. Class sign-ups will be available before each session. Registration is based on a first come, first serve basis. Classes are closed once capacity is reached. Capacity for classes range from 8-15 dancers depending on the class. Students MUST re-register each session (Fall & Spring).

### **Practice/Class Gear: (All dancers need to purchase attire)**

**Any dancer not in attire by this date will be fined \$10.00 for not being prepared for dance class.**

Practice gear is to be worn to ALL classes. Dancers are to be dressed in the appropriate attire practicing uniformity, class etiquette, and discipline.

**ALL dancers** need the following: Black, White, Yellow, and Pink HCDC shirts

Prices: 2 shirts: \$20.00 | 4 shirts: \$40.00

Dancers in Flexibility/ Tumbling Classes- Black Unitard: \$15.00-20.00

### **Warm-up Gear: (All dancers need to purchase)**

This includes the following: warm-up jacket, pants, shoes, and bag.

Total: \$155.00/ \$160.00

Warm-up attire is worn to events and performances. We are a team and need to be in uniform at all times.

\*See Warm-Up Attire Sheet for more details

### **Additional items you can purchase from HCDC:**

Leotards: \$15-\$18.00 | HCDC Tights: (limited sizes) \$8.00 | Additional shirts: \$10.00

### **Showcase Fee: \$50.00- Paid in Full or 2 payments of \$25.00**

Due Dates: October 1 & November 4

Showcase Fee includes the following: Additional rehearsal time, costume rental, and awards

### **Recital Fee: \$50.00- Paid in Full or 2 payments of \$25.00**

Due Dates: March 1 & April 22

Recital Fee includes the following: Additional rehearsal time, costume rental, and awards

### **Party Fees: \$10.00 per event**

Dancers work hard and deserve to have fun. We will host several events throughout the season to build friendships and promote team bonding. All dancers are to attend all scheduled events.

### **Competition Fee: \$80.00 per competition- 2 payments of \$40.00**

All dancers are expected to participate in competitions. Competitions help build dancers' confidence, improve technique, teach sportsmanship, and promote team spirit. Fee covers routine entry cost, dancer entry cost, additional rehearsals, and costume rental

# HALEY CLARK DANCE COMPANY

## HCDC Warm-up Attire

*\*All HCDC dancers need to purchase attire. Warm-ups will be worn to events and can be worn to class \**

Warm-Up Set w/ logo: \$85.00



Shoes: \$45.00 (sizes 10-3) | \$50.00 (sizes 5-11) ||

Dance Bag: \$25.00 w/ name



### Payment Options:

**Option 1:** 1 payment- \$155.00 || \$160.00 (shoe sizes 5-11)

**Option 2:** 2 payments- \$77.50 || \$80.00 (shoe sizes 5-11)

**Option 3:** 3 payments- \$52.00 || \$53.50 (shoe sizes 5-11)

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# HALEY CLARK DANCE COMPANY

## WAIVER AND RELEASE FROM LIABILITY FORM (CHILD)

I, \_\_\_\_\_ (PRINT YOUR NAME) have chosen to have my child, \_\_\_\_\_ (PRINT CHILD'S NAME), participate in dance instruction given by Haley Clark Dance Company. I acknowledge that I understand the nature of the activities my child will be participating in and that my child is in the proper physical condition and capable of participating in the related activities, understanding that Haley Clark Dance Company is not in any way responsible for making such a determination.

In consideration of my child's enrollment in any dance instruction program or related activity, I understand and agree on behalf of myself and my child, to release, hold harmless, and discharge Haley Clark Dance Company/ Personal Best Enterprises from all claims, costs, liabilities, expenses or judgments, including attorneys' fees and court costs for any occurrences in connection with any instruction, related activity, or event. I assume all risks to my child in connection with any instruction and further release Haley Clark Dance Company and its owners and employees from liability for any injury sustained by my child while he or she is enrolled in any dance instruction program, including all risks reasonably connected with such activity whether foreseen or unforeseen.

I understand that Haley Clark Dance Company/ Personal Best Enterprises is not responsible for my child or other children under my supervision who are left unsupervised in the common areas and areas surrounding the dance studio and that Haley Clark Dance Company will only be supervising my child when he or she is participating in scheduled dance activities, programs or instruction.

I understand that Haley Clark Dance Company/ Personal Best Enterprises is not responsible for personal property that is lost, damaged or stolen while I or my child is at or on Haley Clark Dance Company/ Personal Best Enterprises. I acknowledge and agree that it is my responsibility to maintain my own accident and health insurance coverage that provides adequate coverage for myself and my child participating in Haley Clark Dance Company activities and that Haley Clark Dance Company/ Personal Best Enterprises does not provide accident or health insurance for those participating in its instruction, activities or programs.

I authorize and agree that Haley Clark Dance Company may take and use photographs, videos or likenesses of myself or my child as needed for its record-keeping, advertising and/or public relations projects and that I have no rights to the same and will not be compensated for the same.

My signature is proof of my intention to execute a complete and unconditional waiver and release of all liability pursuant to the terms herein, and agreement as to all terms and conditions contained above. I am of lawful age and competent to sign this affirmation.

I HAVE FULLY INFORMED MYSELF AS TO THE CONTENTS OF THIS RELEASE AND HAVE READ THE SAME PRIOR TO SIGNING.

\_\_\_\_\_  
Signature of Participant's Parent or Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Participant's Parent or Guardian

# HALEY CLARK DANCE COMPANY

# HCDC AGREEMENT

I, \_\_\_\_\_ have received the Haley Clark Dance Company 2018-2019 registration packet and have read it in its entirety. By signing, I agree to all terms and policies.

**Student's name** \_\_\_\_\_ **Date** \_\_\_\_\_

**Parents/Adult name** \_\_\_\_\_

**Parents/Adult Signature** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

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### SIZING INFORMATION

**Student Shirt Size (in number & size):** \_\_\_\_\_

**Student Pants Size (in number & size):** \_\_\_\_\_

**Student Shoe Size:** \_\_\_\_\_

**Parent shirt size (mom):** \_\_\_\_\_

**Parent shirt size (dad):** \_\_\_\_\_

# HALEY CLARK DANCE COMPANY

## DANCER AGREEMENT

The guidelines below will allow you to be a successful dance student and participant in the dance classroom.

### **Be Prepared.**

- Arrive on time and be prepared to dance. Dress appropriately. Hair must be pulled back and no jewelry.
- No gum or food in the dance studio. You may bring a closed water bottle.
- If you arrive early, please stretch and warmup to prepare for class.
- Dancers need to be mindful about how they enter the dance studio. Enter in a proud and respectful manner. (running into the space, loud voices/noises, playing with other dancers implies a lack of respect for the studio, the teacher and other dancers and will result in the dancer being excused from class)
- Dancers should be certain to use the bathroom before class and make an effort not to leave class to use the restroom. If necessary, the student should wait until the break between the warm-up and center floor work to ask permission to use the bathroom.

### **Respect other dancers.**

- Be aware of your personal space. Refrain from correcting others (that's the teacher's job).
- Dancers should leave cellphones in their bags in the dressing area and be sure to silence them while in class so no one will be disturbed.

### **Respect the dance space.**

- Pick up trash, your clothes, and don't turn things on, off, up, or down in the space without permission.
- Don't "hang" or slouch on the barre or anywhere else.
- Keep hands off the mirrors.

### **Be respectful to your teacher.**

- Always be attentive, especially when waiting for your turn. Beware of negative body language (like folded arms). And never sit down unless you are asked to.
- If you are sitting, or sitting out, sit tall. Never lie down. Be alert to all corrections given to you and the other students in class.
- Maintain a positive attitude. During class time is not the time to voice your opinion about anything, unless of course your teacher asks for it. When students criticize and complain during class, it not only disrupts the teacher's instruction, it creates an air of negativity which is difficult for the instructor and other students to recover from.
- Thanking Your Teacher After Class: It is a tradition in dance classes (all ages!) to thank your teacher after class for giving you their knowledge and energy. It is a big sign of respect and teaches kids that dancing is a privilege that they should be grateful to learn.

Dancer's Name: \_\_\_\_\_ Dancer's Signature \_\_\_\_\_ Date: \_\_\_\_\_

Parent's Name: \_\_\_\_\_ Parent's Signature \_\_\_\_\_