

## **Our Lady of the Visitation Catholic Church**

### **Parish Council Meeting**

**Date / Time: Wednesday June 30, 2021 / 7:30PM – 8:30PM**

#### **Attendees:**

Father Ben , Lyn Solder (President), Ruth Nickey, Andrea Mumford, Tracy Plotner, Jolene Cramm, Joe Cretella, Frank Rice, Rich Bonitz, Nichole Schneider, Rebecca Gardner (Secretary)

**Opening Prayer:** Ruth

**Greeting:** Father Ben

- The centrality and importance of prayer – 8 minutes of praying, learning how to pray, how to pray using scripture and God's Word.
- Update given on parish improvements – AC, plumbing, live streaming, current parish ministries (KoC, Ladies Aux, Book of the Month, Vacation Bible School, Religious Education)

#### **Discussion Items:**

**Community and Hospitality – List all activities in the Weekly Bulletin /Fr. Ben Announcement**

- Coffee Hour in Mary's Kitchen following 8 AM Mass
- Meet and Greet Weekend – 1 weekend during summer months, after each Mass – Sat 5Pm, Sunday 8 AM and 11Am - stay and meet other parishioners / light snacks and refreshments possible
- Once or two Saturdays a Month – Parishioners meet at the church to walk, run or ride on the Rail Trail, while chatting and building friendships within the church community
- Knights of Columbus Dinner – during Lent
- Volunteers are needed to help assist activities

**Communication Ideas –**

- Newsletter – semi- annual or quarterly?
  - Announce parish achievements, youth ministry or religious ed celebrations, upcoming events / mini calendar, general updates
- Updated Bulletin outsource / program / software is coming soon

**Mission and Vision Statement –**

- Father Ben will work on this and share with the council during the August meeting

**Youth Ministry –**

- Start with 1 meeting per month
- Age group: 6<sup>th</sup> – 12<sup>th</sup> grades
- 1<sup>st</sup> meeting plan as a social gather, youths get to know each other and Father Ben
- Activities – TBD – possibly games, sports, team building, religious talks

**Future Items to Discuss:**

- Religious Education Classes Start In mid-September
  - In Need of Kindergarten Teacher and 5<sup>th</sup> Grade Teacher
  
- Forming parish committees and other ministries
  - Building grounds committee
  - RCIA committee

Next Meeting Date and Time:

August 18, 2021 7:30 PM – 8:30PM

Opening prayer by Frank Rice

Approved the minutes from our last meeting *August 18. 2021*

Discussed writing our church vision and mission statements- vision is short phrase - for example: Win, Build, Send and mission statement is longer with priorities written out

**These highlights were reviewed**

Vacation Bible School (20 -25 children attended)

Welcome Back Weekend (were well attended)

Bulletin Company could start taking over in 1-2 months

Newsletter was printed and sent (will send 4 times a year)

Searching for a person to fill the campus ministry position

Job searching for a part-time music person

3 new parishioners coming into the church this fall (2 adults and an 11 year old child)

**Activities-**

Pot luck luncheons (once a month)

Youth meetings (Sat. evening)

Coffee hour

Run with priest (twice a month on Saturday mornings)

Book of month will be every 2 months

Bible Study will be Wednesday evenings

Possible special speakers at church

**Review of annual Financial Report by Charlie Albright** - this will be done quarterly at parish council meetings

Discussion of building community within the church and also faith based groups - possible survey to find interests

Building and grounds committee will be formed

Next meeting - Wednesday, September 22 at 7:30 PM in the social hall

Closing prayer by Frank Rice

Ruth Nickey

Thank you, Rebecca Gardner

Our Lady of the Visitation

Parish Council Meeting Minutes

September 22, 2021 7:30-8:30PM

All in Attendance – Father Ben, Lynn, Andrea, Joseph Z, Rich, Frank, Joe C, Ruth, Josh, Rebecca

Opening Prayer

August Meeting Minutes – Josh motion to approve, Andrea 2<sup>nd</sup>, All approved.

Father Ben led discussion – The Process of Becoming a Saint, 5 steps to sainthood (handout)

Parish review –

1. Maintenance - Parish improvements are in the works
2. Programs – Coffee hour, Run with a Priest (1<sup>st</sup> and 3<sup>rd</sup> Saturday each month – with babysitting), Youth Ministry (2<sup>nd</sup> and 4<sup>th</sup> Saturday each month), Potluck (3<sup>rd</sup> Sunday after 11AM Mass)

Parish Mission and Vision Statement – initial discussion, further review in October

Encouraging Volunteers – How to organize our parish efforts in building community

1. Coordinators and Committee members needed –
  - a. Coffee Hour
  - b. Youth Ministry
  - c. Activities and Events (ex. Potluck)

Next Council Meeting –

October 20, 2021 – Mary's Kitchen 7:30-8:30PM

Closing Prayer

RMG

Our Lady of the Visitation

Parish Council Meeting Minutes

October 20, 2021 7:30-8:30PM

All in Attendance – Father Ben, Lynn, Andrea, Joseph Z, Rich, Frank, Joe C, Ruth, Josh, Rebecca

Opening Prayer - Josh

September Meeting Minutes – Frank motion to approve, Joe C 2<sup>nd</sup>, All approved.

Father Ben led discussion –

Parish review – programs are growing and going well

1. Maintenance – Grounds committee meeting Oct 27-30th
2. Programs – Coffee hour, Run with a Priest (1<sup>st</sup> and 3<sup>rd</sup> Saturday each month – with babysitting), Youth Ministry (2<sup>nd</sup> and 4<sup>th</sup> Saturday each month), Potluck (3<sup>rd</sup> Sunday after 11AM Mass)
3. Job search coming to an end – music and campus ministries
4. Daily Mass Schedule – Tues – Fri 8:30AM
5. Add an evening mass on Wednesdays starting during Advent – 6pm
  - a. Other events on Wednesdays – Adoration, Bible Study 7PM
6. New Directory for OLV Parish – paper or online

Parish Mission and Vision Statement – handout for St. Patrick's and St. Joseph's parishes

1. Definition of a mission statement vs a vision statement
2. Active Discuss – focus on Mary
3. Father Ben will summarize discussion points and present at December meeting

Encouraging Volunteers – How to organize our parish efforts in building community

1. Coordinators and Committee members needed –
  - a. Coffee Hour
  - b. Youth Ministry
  - c. Activities and Events (ex. Potluck)

Next Council Meeting –

December 1, 2021 – Mary's Kitchen 7:30-8:30PM

Closing Prayer - Josh

RMG

Our Lady of the Visitation

Parish Council Meeting Minutes

December 1, 2021 7:30-8:30PM

All in Attendance – Father Ben, Lynn, Andrea, Joseph Z, Rich, Frank, Joe C, Ruth, Rebecca

Opening Prayer - Rich

October Meeting Minutes – Ruth motion to approve, Andrea 2<sup>nd</sup>, All approved.

Father Ben led discussion – Pastor’s report Handout

Parish review – programs are growing and going well

1. New Musician – Michael Adams
2. Assistant Campus Minister – new job search March 2022
3. Maintenance – Grounds committee meeting Oct 27-30<sup>th</sup>
  - a. Building and Grounds committee - repairing ramp, walls, doors, gutters, etc
4. Alter Server Classes -- Dec 4<sup>th</sup>
5. Veterans Day Luncheon – 8<sup>th</sup> grade class and teacher
6. Programs – Coffee hour, Run with a Priest (1<sup>st</sup> and 3<sup>rd</sup> Saturday each month – with babysitting), Youth Ministry (2<sup>nd</sup> and 4<sup>th</sup> Saturday each month), Potluck (3<sup>rd</sup> Sunday after 11AM Mass)
7. Daily Mass Schedule – Tues – Fri 8:30AM
8. Add an evening mass on Wednesdays starting during Advent – 6pm
  - a. Other events on Wednesdays – Adoration, Bible Study 7PM
9. New Directory for OLV Parish – 30-40 families per day needed – Wingate – volunteers to assist

Encouraging Volunteers – How to organize our parish efforts in building community

1. Coordinators and Committee members needed –
  - a. Coffee Hour
  - b. Youth Ministry
  - c. Activities and Events (ex. Potluck)

Mission Statement- in progress

Financial Report – next update February / 2<sup>nd</sup> quarter – Charlie Albright

Next Council Meeting –

January 19, 2022 – Parish Hall

Closing Prayer - Rich

RMG