

The Rye Fire Protection District

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD OF
DIRECTORS MEETING
Regular Meeting July 18, 2016**

Present Directors – Mr. John Schaiberger, Mr. Rich Simpson, Mr. Mike Davis, Mr. Garry Melchi,
Mr. Wally Rice

Absent Directors – None

Others - Chief Steve Bennett, Captain Jim Beach

Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Schaiberger, who chaired the meeting.

Roll Call

Roll call was taken and present members were introduced.

Approval of Agenda

Mr. Schaiberger asked for any additions or changes to the meeting agenda. Mr. Melchi asked for an executive session be added to the end of the meeting.

Motion to approve Meeting Agenda for July 18, 2016 as posted with the addition of an executive session.

Motion: Mr. Davis
Second: Mr. Rice

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Melchi, Mr. Rice
Nay: None

Receive or Act on Board Correspondence

None.

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Public Comments on Non-Agenda Items

None.

Approval of Minutes

Mr. Schaiberger asked for approval of the minutes of June 2016.

Motion to approval of the meeting minutes for June 2016 as presented.

Motion: Mr. Davis
Second: Mr. Rice

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Melchi, Mr. Rice
Nay: None

Treasurer's Report

Accounts Receivable. Mr. Schaiberger noted that a deposit was made by Pueblo County on July 2nd, which will be reflected in next month's reports. Chief Bennett noted that the deposit for line item 5040 is for the wildland grant which will be paid out as soon as the bills come in. Chief Bennett noted that there are still a few minor items that need to be dispersed from the Interagency Account.

Accounts Payable. Mr. Schaiberger asked if any money was paid to staff for their writing and receiving the wildland grants. Chief Bennett noted that he is working the item.

EMA Activity. Activity was reported running behind budget. Billings are up with collections running behind last year. We are working with EMA to ensure billings and collections are as smooth as possible. Insurance companies are not paying claims to the level that they had in the past, thus revenue is down.

Motion to approve Accounts Receivable and Accounts Payable.

Motion: Mr. Davis
Second: Mr. Simpson

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Melchi, Mr. Rice
Nay: None

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Fire Chief Report

Statistics. In the Month June 2016, Rye Fire responded to 69 calls for service of which 55 were EMS related and 14 were fire related. In comparison with previous year this is a decrease of 14% from 2015 and an increase of 4% from the 5 year average of 66.

Administration/Operations. Colorado Safety Grant was awarded. This will be purchasing SCBA masks and packs with cylinders. The State of Colorado has the supplier and equipment ordered. Equipment was delivered and inspected and put into service. The supplier will be fitting all employees for new masks for proper fits.

Wildland Personal Protective Equipment was ordered and will be paid for with funds from FEMA and an additional 4 SCBA Packs and cylinders. These are to arrive the first week of July.

Prevention. We continue to provide Mitigation assessments for various homeowners throughout the District.

Craver Middle School helped Rye Fire with community program and helped clean around the stations.

Crews attended several functions held at the Library for the month.

Rye Fire continues to provides a delivery / pick up location for bountiful baskets to be delivered and prepared for the public to pick up. This is done on a Bi-Weekly basis.

Training. Training has been ongoing throughout the month. Fire training covered ropes and knots, building construction and fire behavior. EMS training is ongoing with a new topic every 6 days providing continuing education for annual requirements.

Task List.

- **Check on Propane.** Check on Pre-Buy amount on propane. Several companies provided pricing. Margas provided a Pre-Pay price of \$1.39, including tank rental. They also provided a price of \$0.80 per gallon above market value.
- **Incentive Level.** Suggestions were provided by Chief Bennett for pay levels for various levels of training. This included by full-time and part-time individuals. Various items were discussed and reviewed. Chief Bennett to provide more details including staffing par levels for certain incentives. More information will be provided prior to next meeting so the Board can have adequate time to review for discussion at next months meeting.
- **Fire Hydrants.** Colorado City will partner up with Rye Fire and test all hydrants in Colorado City. Chief Bennett working to get this scheduled as soon as possible.
- **Signature Cards.** Cards are ready at the bank for each Board Member to stop by and sign.

Old Business

Hatchet Ranch Updates

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The final valve has been installed. Chief Bennett noted that another 3,000 gallons were installed.

Interagency

Chief Bennett noted that Engine 16 was deployed to the Hayden Creek Fire just south of Highway 50. Captain Ross is the RFPD staff member aboard along with two (2) City of Pueblo Fire Fighters, one of which is former RFPD staff member Zane Owens acting as Crew Boss. The truck has been active on the fire lines and Captain Ross is working on obtaining more training to become a Crew Boss for the truck.

New Business

Election of Officers

Annual election of officers took place.

Chairman of the Board

Motion to nominate to elect Mr. John Schaiberger Chairman of the Board.

Motion: Mr. Melchi
Second: Mr. Simpson

Further Discussion: No further nominations. Mr. Schaiberger accepted the nomination.

Aye: Mr. Simpson, Mr. Davis, Mr. Melchi, Mr. Rice
Nay: None

Vice-Chairman of the Board

Motion to nominate to elect Mr. Garry Melchi as Vice-Chairman of the Board.

Motion: Mr. Davis
Second: Mr. Simpson

Further Discussion: No further nominations. Mr. Melchi thanked everyone for the nomination, but declined due to other commitments.

Motion to nominate to elect Mr. Rich Simpson as Vice-Chairman of the Board.

Motion: Mr. Davis
Second: Mr. Melchi

Further Discussion: No further nominations. Mr. Simpson accepted the nomination.

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Aye: Mr. Schaiberger, Mr. Davis, Mr. Melchi, Mr. Rice
Nay: None

Secretary/Treasurer of the Board

Motion to nominate to elect Mr. Wally Rice as Secretary/Treasurer of the Board.

Motion: Mr. Davis
Second: Mr. Melchi

Further Discussion: No further nominations. Mr. Rice accepted the nomination.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Melchi
Nay: None

Chairman Mr. Schaiberger thanked Mr. Davis for his dedication to the position of Secretary/Treasurer over the past couple years.

Hard Copy of 2015 Audit

Chief Bennett passed out hard copies of the 2015 Audit to all Board Members. Mr. Schaiberger asked that all Board Members read the report before next board meeting. The next Board Meeting will be a Special Meeting which will start at 5:00 pm followed by an Executive Session to review Employee Benefits. The auditors and Donna from Colorado City Metro will be on-hand to go over the report.

Executive Session

Mr. Schaiberger noted as authorized by C.R.S. Section 24-6-402, Subsection 4, Paragraphs A-H, this board will now convene in Executive Session. The topic of the Executive Session will be for Personnel Discussion. The Executive Session will not be open to the public. No adoption of any proposed policy, position, resolution, rule, regulation, or formal action shall occur at this Executive Session.

Motion to adjourn Regular Meeting of July 18, 2016 to executive session was made at 8:13 P.M.

Motion: Mr. Rice
Second: Mr. Melchi

Further Discussion: None.

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Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Melchi, Mr. Rice
Nay: None

Discussion was:

- Personnel Discussion

Motion to adjourn Executive Session of July 18, 2016 to regular session was made at 9:45 P.M.

Motion: Mr. Melchi
Second: Mr. Simpson

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Melchi, Mr. Rice
Nay: None

Following Executive Session, the Board returned to regular session and the room was opened back up to the public.

Adjourn

Motion to adjourn was made at 9:46 P.M.

Motion: Mr. Melchi
Second: Mr. Rice

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Melchi, Mr. Rice
Nay: None

Dated this 18th Day of July 2016.



Submitted by Jim Beach, Captain