

Coleman County Medical Center District Board of Directors Meeting  
November 9, 2023

Location: 310 S Pecos, Coleman, TX 76834  
 Start Time: 12:06 p.m.  
 Adjourn: 1:39 p.m.  
 Present: Wayne Moore, Sarah Beal, Mary Griffis, Danyelle Hemphill, James Pelton  
 Absent: J. R. Salazar, Linda Laws

Topic	Discussion/Recommendation(s)	Actions	Follow-up
1. CALL TO ORDER	Wayne Moore called the meeting to order at 12:06 p.m.		Complete
2. INVOCATION	Clay Vogel gave invocation		Complete
3. Public Comments	None		Complete
4. APPROVAL OF MINUTES	Consideration and approval of minutes of Board Meetings held on: A. April 27, 2023 B. May 18, 2023 C. July 18, 2023 D. August 4, 2023 E. September 21, 2023		
	Motion to approve minutes to board meetings held on April 27 <sup>th</sup> , May 18 <sup>th</sup> , July 18 <sup>th</sup> , August 4 <sup>th</sup> , and September 21 <sup>st</sup>	Motion: Danyelle Hemphill Second: Sarah Beal	Approved 5-0
5. QUARTERLY FINANCIALS	Discuss and take action on presentation of CCMC District Quarterly Financials.		
	Sarah Beal gave report for the fourth quarter. The finance committee met with Julia Taylor, CPA to discuss financial statements. The board reviewed the financial statements.		

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	Motion to approve Fourth Quarter financials.	Motion: James Pelton Second: Mary Griffis	Approved 5-0
6. APPROVAL OF AMENDED BUDGET	Discussion of possible amended budget for FY 2024.  In April we received proposed values from the appraisal district, the we received their proposed budget (fees to collect) which increased from \$98,261 to about \$104,000. The actual cost is now increased \$21,000. The budget needs to be amended to reflect the increase in cost to collect and reflect the actual fee of the appraisal district.		
	Motion to amend the FY 2024 budget to reflect the actual fee of the appraisal district.	Motion: Mary Griffis Second: Sarah Beal	Approved 5-0
7. ACCOUNTING SERVICES	Consideration and approval to engage with Julia Taylor, CPA to provide accounting services and prepare financial statements for period of October 1, 2023 to September 30, 2024.		
	Discussed rate is the same as previous contract.  Motion to approve accounting services and preparation of financial statements for period of October 1, 2023 to September 30, 2024	Motion: Sarah Beal Second: Danyelle Hemphill	Approved 5-0
8. AUDIT SERVICES	Consideration and approval to enter into an agreement with Condley & Company to provide annual audit services for the Coleman County Medical Center District for October 1, 2023, to September 30, 2024.		
	Motion to enter into an agreement with Condley & Company to provide annual audit services for the Coleman County Medical Center District for October 1, 2023, to September 30, 2024.	Motion: Danyelle Hemphill Second: James Pelton	Approved 5-0

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9. COLEMAN COUNTY TAX APPRAISAL DISTRICT	Consideration and approval to enter into an agreement with the Coleman County Tax Appraisal District to collect the ad valorem property taxes owing to Coleman County Medical Center for year 2024 - 2025		
	<p>There is an increase in the cost of collection services. Discussion to table this item until more information is obtained related to the increase.</p> <p>Motion to table this item for future discussion.</p>	<p>Motion: Sarah Beal Second: Mary Griffis</p>	<p>Approved 5-0</p>
10. APPROVAL OF FFE	Consideration and possible approval to purchase furniture, fixtures and equipment as needed for the building of the CCMC New Addition		
	<p>Needing ER stools and hygracaters. These items will cost less than \$5,000. Discussion about possible MRI and CT software.</p> <p>Motion to approve the purchase of ER stools and hyfracaters.</p>	<p>Motion: Sarah Beal Second: James Pelton</p>	<p>Approved 5-0</p>
11. EMS HOUSE REPAIRS	<p>Consideration and possible approval of EMS house repairs.</p> <p>Received a quote for siding on the ambulance house for \$18,000. We have budgeted \$20,000. There may be additional things that need attention.</p> <p>Motion to table this until more information is obtained on repairs needed.</p>	<p>Motion: Sarah Beal Second: Mary Griffis</p>	<p>Approved 5-0</p>
12. USDA PROJECT UPDATE	<p>USDA Project Update – Judy Blazek</p> <p>Request to use remaining funds to renovate the 1967 building has been denied. An appeal process has been started.</p>		<p>Complete</p>

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<p>13. MEDICAL STAFF REPORT</p>	<p>Medical Staff Report – Chief of Staff</p> <p>Dr. Reynolds, Chief of Staff updated the board on multiple topics. The physicians are pushing to grow the obstetric program. We currently only deliver 20 to 25 babies a year, we need to double those numbers. We have started advertising with a billboard, and we are trying to make improvements our Labor and Delivery room to attract more patients. The medical staff asked Dr. Dunn to send a letter to the ambulance services about spending too much time on scene, bypassing the hospital and flying patients out. We have spent 30 years building confidence in our hospital. Patients are now being seen at Bangs Nursing Home and this should increase the number of patients for our physicians. Chase Taylor should be coming back to Coleman as a Physician, and we are hoping to recruit him. We need to think about our future. MRIs are good to possibly add as an outpatient service. We don't know how many we could be doing but would be good to offer the community. CT scan – Cardiac – CTA programming takes the place of catheterization and would be good to have here but we need to identify the cost for the software.</p>		<p>Complete</p>
<p>14. CEO REPORT</p>	<p>CEO Report – Clay Vogel</p> <p>We will have an upcoming election for board members in May 2024. Information will be posted on the districts web page December 1<sup>st</sup>. The activity committee will be having their annual Thanksgiving Pot Luck on November 16<sup>th</sup>.</p>		<p>Complete</p>

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15. CNO REPORT	CNO Report – Melissa Ereman Nothing to report.		Complete
16. PHLC	PHLC Report – Andy Freeman and Jared Chanski Nothing to report		Complete
17. ADJOURNMENT	Motion to adjourn meeting at 1:39 pm.	Motion: James Pelton Second: Sarah Beal	Approved 5-0

  
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Signature

  
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Signature