

**BELBROUGHTON AND FAIRFIELD PARISH COUNCIL
(BROMSGROVE DISTRICT)**

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To Members of Belbroughton and Fairfield Parish Council

FOLLOWING ADVICE FROM NALC IT IS A REQUIREMENT THAT A FACE COVERING BE WORN AT COUNCIL MEETINGS HELD IN INDOOR PUBLIC PLACES, SUBJECT TO EXEMPTIONS OR REASONABLE EXCUSE.

Notice is hereby given that the next meeting of the Parish Council will be held on Monday 10th January 2022, 7.30pm at Belbroughton Church Hall.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recordings and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photograph or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please see our policy on Recording at Meetings available on our website for further details.

Please note that members of public exercising their right to speak during Public Question Time may be recorded.

BUSINESS OF THE AGENDA

1. APOLOGIES

Council to receive apologies and to approve the reason for absence

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting and will not form part of the minutes.

2. **DECLARATIONS OF INTERESTS**

- 2.1 Register of Interests – Councillors are reminded of the need to update their Register of Interests.
- 2.2 To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- 2.3 To declare any Other Disclosable Interests in items on the agenda and their nature
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of Paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. **MINUTES OF THE PREVIOUS MEETING**

- 3.1 To approve the Minutes of meeting held on 6th December 2021 (**Attached**)

4. **REPORT – FOR INFORMATION ONLY**

- 4.1 To receive Chairman's Report
- 4.2 To receive Planning Committee Report from meeting held on 13th December 2021
- 4.3 To receive Finance Committee Report from meeting held on 13th December 2021

5. **DISTRICT COUNCILLOR'S**

- 5.1 To receive report of District Councillor's – Cllr. Mrs May and Cllr. Mrs Sherrey

6. **COUNTY COUNCILLOR'S**

- 6.1 To receive report of County Councillor's – Cllr. Mrs May and Cllr Mrs Webb

7. **PARISH COUNCIL BUDGET AND PRECEPT 2022/23**

- 7.1 To **RESOLVE** to approve the recommendations of the Finance Committee and agree amount to Precept for financial year 2022/23 on Bromsgrove District Council

8. **BROADBAND – FTTP FOR THE WILDMOOR AREA**

- 8.1 To consider whether the council should be involved with this community project and consider strategies to encourage community sign up

9. **FAIRFIELD VILLA LEASE NEGOTIATIONS**

- 9.1 To consider community engagement efforts in line with the recommendations of the Finance Committee

10. **TO RECEIVE CLERK'S REPORT AND URGENT DECISIONS**

- 10.1 Following advice from Worcestershire CALC with regards Covid restrictions it is recommended that the Council meet via Zoom due to rises Covid cases. Therefore agree to delegate regular council actions to the Acting Clerk until regular face to face meetings resume or until the Council meet to fulfil the requirement to attend a meeting within 6 months of the Annual Council Meeting, whichever occurs first.
- 10.2 To confirm new Councillors' appointment to Planning and Finance Committee
- 10.3 To receive Clerk's Outstanding Actions List and provide update (**Attached**)
- 10.4 Annual Parish Meeting – to consider date and venue for 2022 meeting

11. **HIGHWAYS/MAINTENANCE**

- 11.1 To **RESOLVE** to agree purchase of new Christmas lights and to agree location
- 11.2 To **RESOLVE** to agree maintenance strip back and revarnish nine benches around the parish
- 11.3 To **RESOLVE** to replace missing wooden bollards around the Recreation car park and drive from Stourbridge Road

- 11.4 To receive update on Parking in Fairfield Working Party
12. **TO RECEIVE REPORT OF PARISH COUNCILLORS**
Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise item for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
13. **DATE OF NEXT MEETING – 7th February 2022, 7.00pm (subject to council approval this could be held via Zoom)**

A handwritten signature in black ink, appearing to be 'Ruth Mullett', written over a horizontal line.

Signed.....
Ruth Mullett, Acting Clerk to the Council
5th January 2022