

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: January 8, 2018

Ms. Pat Cochenour called the meeting to order at 5:30 p.m.

Roll Call: Chairperson, Ms. Pat Cochenour, present; Ms. Ann Elleman, present.
Mr. Greg Iiams resigned his position on the Board of Public Affairs as he was elected to a position on Russells Point Council. The Mayor will make her recommendation to council to fill the vacant seat on the BPA at the next council meeting on January 16, 2018.

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Dave Wallace, Council Member
Ms. Libby Stidam, Council Member
Mr. Greg Iiams, Council Member

Minutes: December 11, 2017 Meeting
Ms. Ann Elleman moved to approve the December 11, 2017 minutes as submitted.
Ms. Pat Cochenour seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea.
The motion passed: 2 yeas – 0 nays
Note: The December 26, 2017 meeting was cancelled due to a lack of quorum.

Vouchers: *Ms. Ann Elleman made a motion to approve the bills that were paid for the board.*
Ms. Pat Cochenour seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea.
The motion passed: 2 yeas – 0 nays

REPORTS:

- A. Work List – January 8, 2018
The board reviewed the work list that was provided by Mr. Dale Albert, Water Superintendent.

ADJUSTMENTS:

- A. Carol McGowan, Acct. 1075-2-ROB, 110-B-Grand, -\$14.87 (owner)
Lori Murphy, Acct. 1075-2-B1, 110-B-Grand +14.87 (tenant)
Ms. Murphy has been the tenant at this location and both owner and tenant requested that the account be placed in the tenant's name. The remaining balance of \$14.87 was removed from the owner's account and placed on the tenant's account.
- B. Roy Hullinger, Acct. 1925-1-2, 433 Grand, -\$186.89
Due to a leak in the meter pit an average usage was estimated at 1,800 gallons and a credit was given to the customer for usage that was billed for the months of August – October 2017. The account was credited \$186.89.
Ms. Pat Cochenour made a motion to approve of the adjustments. Ms. Ann Elleman seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea.
The motion passed: 2 yeas – 0 nays

RESOLUTIONS: None

TABLED ITEMS: None

CITIZEN'S COMMENTS: None**OLD BUSINESS:**

- A. Water tower signal
Mr. Albert has been emailing SCADA Tech to get an update on the status of the project, but has not heard anything back.
- B. Contingency Plan
The final draft is complete and it will be printed this week.
- C. Brine Pit Maintenance
Due to the absence of the Water Superintendent, an update was not available.
- D. Ohio Rural Water Energy Assessment
Mr. Weidner reported that a representative from RCAP visited the water plant and requested copies of the electric bills for the plant and the water towers.

NEW BUSINESS:

- A. Indian Lake Community Church, Acct. 3415-3
Mr. Weidner reported that the meter needed to be changed at this location because a plumber attempted to thaw the lines at the meter and inadvertently melted the wires on the meter. A cost to replace the meter will be determined and the charge will be added to the account.
- B. Water Tower Use Agreement (Logan County Water Pollution Control)
Mr. Albert gave the Fiscal Officer a copy of the agreement signed in November of 2014 to allow LCWPC to use the north water tower to erect their SCADA antenna system. Mr. Albert indicated that the agreement is voided. It is unknown if this equipment has been removed or why the agreement is void. This will need to be discussed at the next meeting.
- C. January Shut-Offs
Due to the extreme cold temperatures, shut-off of meters due to non-payment was not performed on the Friday, January 5, 2018 for fear of causing frozen water lines. Mr. Weidner reported that there were approximately eight unpaid accounts as of the time of this meeting, and asked if the board would like to proceed with the shut-offs for the month once temperatures climb above freezing or if they would prefer to waive shut-offs all together for the month.
Ms. Ann Elleman made a waive all shut-offs for the month of January due to the weather. Ms. Pat Cochenour seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea.
The motion passed: 2 yeas – 0 nays
- D. Paint on North Water Tower
Mr. Iiams reported that the paint is flaking and chipping on the north water tower as it had done in the past during extreme cold temperatures. The board discussed various options of repairing and repainting the tower, and the possibility of replacing the tower all together.
- E. 626 High Street, John Huffman
Mr. Weidner reported that Mr. Huffman has obtained a tear down permit for the structure at 626 High. Though the structure will be removed Mr. Huffman would like to keep the meter and pit that was established for the structure. The board noted that the water department can leave the meter and pit for the address, but it will need to be read and billed each month as normal.

Ms. Pat Cochenour moved to adjourn the meeting. Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea.

The motion passed: 2 yeas – 0 nays

The meeting was adjourned at 6:04 p.m.

Next Meeting Date: **Monday, January 22, 2018**

Jeff Weidner, Fiscal Officer

BPA Chairperson Pat Cochenour

Date Accepted _____