

RNC**Employment Service**

905-727-3777

Aurora

222 Wellington Street East, Main Floor

Job Title

Material Handler**Job # 1903003**

NOC / NAICS

7452 / 423430

Date

March 5, 2019

Location

Richmond Hill: 404 / Mjr. Mackenzie

Wages

Competitive based on experience

Experience
(Yrs.)
 0-1 1-3 3-5 5+

Hours/Week

35+ hours/week

Employment
Type
 Perm Temp Seasonal
 FT PT
Schedule
Availability

Full-time days

Benefits Available
After Probation Period
 No Yes:
Workplace / Physical
Requirements

Must be able to lift 50 lbs. frequently

Company

Canada's largest privately-owned and operated Information Technology (IT) solution provider with extensive service and support resources is hiring! Their vision is to "simplify the business of technology, together" by focusing on business objectives and outcomes, aligning the most relevant and effective IT solutions to meet those requirements and providing extraordinary ongoing support capabilities.

Position Summary / Candidate Profile

A warehouse opportunity working for an IT company located in Richmond Hill. This role is responsible for supply chain and warehousing support and an ideal candidate is physically fit and able to follow ISO procedures.

Job Duties

- Create labels, identify label products according to specifications
- Stock inventory into the appropriate bins
- Respond to emails as required
- Maintain a clean and safe work environment, including sweeping, and emptying garbage from all areas of the warehouse
- Cross train to support other departments if needed
- Assist in the training of new staff and cross training of current staff from other parts of the warehouse
- Staff is responsible for following ISO procedures outlined in their Quality Management System
- May be required to take ISO auditor training and provide auditing services in support of the ISO quality process for the department.
- Perform other assigned duties (including picking/Shipping/Inventory support) as required

Requirements / Candidate Profile

- Minimum 2 years of experience in a Material Handler or similar position
- 1 or more current MHE License is required (such as Forklift etc.)
- You are able to lift heavy weights (up to 50lbs.) on a frequent basis
- Must be willing and able to work flexible hours, overtime and weekends as needed

- Computer skills including MS office/Outlook
- Excellent spoken and written communication skills
- Good teammate, strong multitasking abilities
- Excellent verbal and numerical literacy
- Ability to work well in a dynamic, fast paced environment
- Wear certified safety shoes and any other PPE (Personal Protective Equipment) that may be required

How to apply

**To apply please submit resume to HRQR@rncs.ca for pre-screening and consideration.
Include a note indicating why you are a good fit for this position.**

Disclaimer

RNC Employment Services reserves the right to submit applicant resumes in their sole judgement directly to employers only following registration. Registration in itself does not determine applicant job posting eligibility. Further RNC is not responsible for employer hiring decisions which may pre-empt registration.