

**MURPHYS CEMETERY DISTRICT**  
Minutes of the Board of Directors meeting of May 17, 2017

**CALL TO ORDER:** The meeting was called to order by Chair Jeff St. Louis at 7:02 PM in the Murphys Historical School. Present were Trustees Maureen Elliott, Jeff St. Louis, Kristi Darby and Patti Cripe and Caretaker Robert Yeadon.

**QUORUM:** A quorum of four board members was present.

**PUBLIC COMMENTS:** None

**MINUTES:** Darby moved to accept the Minutes of April 19, 2017. The motion was seconded by Elliott and passed 4/0.

**CORRESPONDENCE:**

1. The Public Cemetery Alliance sent a notice of a meeting they would be holding. No action was taken.
2. A district workshop on Understanding the Brown Act will be held in Stockton by CSDA. No action was taken.

**OLD BUSINESS:**

1. A bid was obtained for installing wood fence along a portion of the cemetery boundary. After discussion, the item was tabled until next month to give time to obtain more bids.
2. No bids have yet been obtained for installing the Memorial Area so this item was tabled until next month.
3. Discussion was held on installing the road signs that were already purchased. The caretaker said it would need some equipment to drill the holes for the posts and at this time that equipment is not available
4. Elliott told the board that SDRMA reimbursed the district a total of \$460.05 for the purchase of a security camera, locks for the dump trailer, work gloves, safety vests and other safety items.

**NEW BUSINESS:**

1. Monthly safety brochure "Back in Action" was discussed and provided to the caretaker.
2. Purchasing more tile markers for un-marked graves was discussed. The decision was made to also purchase markers for plots where unknown burials were made so that it would be clear that someone was buried in those plots even if the name of the person was unknown. Elliott is to make a list and order the tiles for the next fiscal year.
3. Elliott told the board that no pink slip ever arrived for the new dump trailer. Yeadon stated he had been told that pink slips would no longer be provided by DMV for newly purchased vehicles. Elliott will check into this.
4. A Resolution establishing the number of authorized signatures for the Murphys Cemetery District was moved by Elliott, with warrants and deposits to have any two Trustees signatures on them. St. Louis seconded the motion and the Resolution passed 4/0

**FINANCIAL REPORTS**

1. County financial reports YTD March 31, 2017 were presented
2. Budget vs Actuals YTD March 31, 2017 were presented
3. Elliott moved to approve the draft 2017-18 budget using the numbers from fiscal year 2016-17. Darby seconded the motion and it passed 4/0
4. Invoices: Invoices to AT&T in the amount of \$ \$4.64 for the phone book listing and \$52.98; \$53.40 for wireless phone service were presented. Also an invoice to reimburse Trustee M. Elliott \$179.83 for her purchase of safety vests, work glove, goggle, ear plugs. Elliott moved that the invoices be approved and paid; that motion was seconded by Cripe and was approved 4/0.

**CARETAKERS REPORT:** Yeadon reported that another tree has died. He will be servicing the tractor soon. He also reported that his physical therapy is going well he hopes to be released to work full time soon.

**TRUSTEE REPORTS/ITEMS OF INTEREST:** Trustee Patti Cripe stated she will provide her Form 700 by the next board meeting. Trustee Kristi Darby stated she will be taking an online Ethics class.

**ADJOURNMENT:** The meeting adjourned at 8:16 PM

The next meeting is scheduled for June 21, 2017 at 7PM.