**2020-2021 MCCPTA Training Committee**

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Other Members:

**Vision**

The vision of the Training Committee is to provide MCCPTA members and leaders with the necessary resources and training to be effective leaders and active members in their local units and the council. The knowledge and the training provided should prepare them for leadership roles at the state level (Maryland PTA) and/or the National PTA, if they desire.

**Goals**

Provide training through-out the school year - The Training Committee has traditionally provided an evening training for new leaders in May or June, and an all day Saturday training early in the fall. This past summer, we presented training sessions on Wednesday evenings virtually, which were well attended and received. We would like to use this experience provide ongoing training throughout the year.

* GOAL: Host at least 5 online trainings.
* GOAL: Host Spring Training in May/June, if permissable

Provide training modules as recorded sessions and/or printed materials for access to local and council leaders.

* GOAL: Ongoing, based on scheduled trainings

Provide leadership guides for specific PTA offices to local and council leaders. We currently have leadership guides available on the MCCPTA website. We will review and update as necessary.

* GOAL: Revised and/or new guides posted in May/June 2021, in coordination with Spring Training.

**Action Steps**

Schedule periodic on-line training sessions through-out the school year, in relation to the PTA/MCCPTA calendar and leadership needs.

* Identify topics and presenters
* Prepare invitations, online/zoom link for each session.

Plan for Spring Training in May/June (if allowed, considering regulations on large gatherings and access to school spaces.

Record training sessions and prepare training presentations, and post to MCCPTA website and/or to listservs.

Review and update MCCPTA leadership guides. Updates are generally posted near the end of the school year, so as not to create confusion mid-year with any changes.

* Include current MCCPTA leader(s) in the roles to review and provide input.
* Post updated guides to website.
* Prepare any new guides that may be needed by membership and/or local or council leaders.

Recruit additional Training Committee members.

**Budget Request**

* $1500 – Spring Training – includes room rental, materials, refreshments
* Zoom online meeting access – the Training Committee does not necessarily need its own zoom account, but requests that MCCPTA obtain or maintain an account, and continue to allow Training to be conducted via Zoom.