

## Minutes of the September 8, 2020 Regular Board Meeting of Sherman Township

The regular scheduled meeting of the Sherman Township Board was held on Tuesday September 8, 2020 at 7pm, in the meeting room of the township hall. Meeting was called to order by Supervisor-Miller at 7:00 pm. After the pledge of allegiance, roll call was taken and members present were Karen Berens, Doug Berens, Ken Smalligan, Roman Miller and Jamie Kukal.

Motion was made by K Smalligan and 2<sup>nd</sup> by D Berens to accept the agenda as presented. All approved, motion passed.

Motion was made by K Smalligan and 2<sup>nd</sup> by k Berens to accept the minutes from August 3, 2020 with corrections made. All approved, motion passed.

There was no public comment at this time.

Treasurer-Berens presented the treasurer's report of outgoing checks totaling \$23,793.19. She highlighted the larger expenses of yearly insurance payments for both the worker comp. and liability. She also highlighted the auditor's payment and August election workers pay. Berens reported that the revenue sharing check of \$26,655 was higher than the state had projected. She read a letter from the current county treasurer, Holly Moon, which announced her retirement, her achievements, and her successor. Berens also updated us on the status of a township credit card and read a statement of request by Mark Reen, Huntington Bank Government Relationship Manager, Vice President for board minutes authorizing the treasurer to pursue an agreement with Huntington Bank. She also reported that her typewriter died, while writing checks and will be investigating her options for future. Motion was made by K Smalligan and 2n by D Berens to accept the report, approve payment of bills and authorizes the Sherman Township Treasurer to sign a commercial credit card agreement with The Huntington National Bank for the purpose of opening a credit card account for Sherman Township. Roll call vote was taken, Yes; K Berens, D Berens, K Smalligan, R Miller and J Kukal. No; none. Motion passed.

Clerk-Kukal reported that the past and upcoming elections have monopolized most of her time lately. She said the ad for the junk drive ran last weekend and will run again one more week. Kukal reported that she and Jim Maike are working on transferring the official account holder information on the website and it appears that Stan Stroven's credit card was charged \$42.34 for a domain renewal fee. She asked Stan to watch his statement and when verified will present the bill to the treasurer for reimbursement. Kukal highlighted the savings of \$114 from last year to this year's cost of workers compensation insurance. She presented the information for the L4029 and assessments. For the White Cloud Fire Building no resolution is needed to drop that assessment, due to the township's portion of the loan being paid in full March 2020. For general operations the maximum allowable millage levy is .7675 and she recommended setting it at .7675 for 2021. For the emergency services she reported it was .84 last year and after discussion it was recommended to set it at .87 for 2021 Motion was made by D Berens and 2<sup>nd</sup> by K Smalligan to set the 2021 general operations millage at .7675 and the emergency services special assessment at .87. All approved. Motion passed. Kukal than reported that the auditor responded on September 3, 2020 that the audit was going fine, and she would file the delinquent F-65 as soon as the audit was finished. Kukal also asked for confirmation on the positions that will become open in December and how to run the ad. It was decided that it will run through October with the possibility of November if the quantity of response is not favorable enough to fill all the positions. K

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Berens had one last question about ordering lunch for the workers at the junk drive and it was determined that she would place and order with The Shack for that day's lunch.

Supervisor-Miller read the August minutes from the Mayo Drive SAD. They had a change of board members at that time; new members are Aaron Mater-chairman, Bill Wallace-secretary, Paul Metz, and Tuan Lam as alternate. They are requesting placement of an ad for snow plow bids and 2021 assessment of \$250 per parcel. Motion was made by K Smalligan and 2<sup>n</sup> by D Berens to accept the Mayo Drive SAD proposal for 2021 special assessment of \$250 per parcel. Roll call vote was taken, Yes; K Berens, D Berens, K Smalligan, R Miller and J Kukal. No; none. Motion passed.

Miller reported that the Robinson Lake SAD committee will be meeting Thursday, September 10, 2020 to discuss their recommendations. K Smalligan pointed out that the next regular scheduled board meeting would be too late for approval of their recommendation and a special meeting will need to be held for such approval before the L4029 is due on September 30, 2020. Miller will schedule that meeting when he has the Robinson Lake SAD committee recommendations.

Miller read the Crystal Lake SAD committee letter of recommendation to lowering the assessment from last year's \$250 per parcel to \$200 per parcel for 2021. The letter also mentioned that the committee maybe looking to cancel the current contract with Progressive due to lack of satisfaction on the committee's end. Miller said he will be looking into that closer, due to that contract being a 3 year agreement with the Sherman Township board and Progressive, not just the committee. Motion was made by K Smalligan and 2<sup>nd</sup> by D Berens to approve the Crystal Lake SAD proposal for the 2021 special assessment of \$200 per parcel. Roll call vote was taken, Yes; K Berens, D Berens, K Smalligan, R Miller and J Kukal. No; none. Motion passed.

Miller read a letter from the township's attorney related to the issue of a road end dock on Robinson Creek. The attorney recommends that it is a civil matter and the township should let the two parties involved deal with it as civil matter.

Trustee-Smalligan reported that the printer in the supervisor's office has stopped working and he is still having issues with preparing the merger of email accounts and passwords. He asked the board for permission to purchase a new printer and have Fremont Computers run maintenance on the laptop. Motion was made by D Berens and 2<sup>nd</sup> by K Berens to allow Ken Smalligan to purchase a printer and have maintenance work done on the supervisor's laptop with a maximum spending limit of \$200. Roll call vote was taken, Yes; K Berens, D Berens, K Smalligan, R Miller and J Kukal. No; none. Motion passed.

For the Fremont fire runs, Treasurer-Berens reported billings of \$4525.23 and collection of \$0 for last month. There were two large fires resulting in the large billing total.

For planning commission, D Berens reported that due to COVID-19 restrictions there have not been any meetings. C Kukal spoke on behalf of Butch Deur and recommended the cancelation of the September meeting and a definite go ahead with the October one, no matter what.

Inspector-Smalligan reported that it has been a busy month with five permits and ten inspections.

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Zoning Administrator-Kukul confirmed the five permits.

For the White Cloud Sherman Utilities, Dick Chenard reported that due to the Holiday, they would be meeting next Monday and the renovations are still being delayed due to COVID-19.

The Assessor was not present, nor the Sexton to make a report.

For unfinished and new business, K Smalligan reported that there is still no signs of work being done 40th Street from Baldwin to Sherman Ave as contracted with the Road Commission.

For public comment, Gary Smalligan asked about the status of the White Cloud Fire Building payment and Kukul reported that the balance due was paid back in March. Stan Stroven voiced his disappointment about the lack of posting for the SAD and Lake Committee meetings and asked that those committees be in contact with Clerk-Kukul to put future notices on the website.

Meeting adjourned at 8:41 pm.

Submitted by Jamie Kukul, Clerk.

Visitors present:      Chad Kukul    Gary Smalligan                      Stan Stroven    Dick and Betty Chenard

### Sherman Township Balance Sheet As of August 31, 2020

	Aug 31, 20
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>MASTER ACCOUNT</b>	
101001 · General Fund cash 101-000-001	57,508.63
150-001 · Robinson Lake Cash 150-000-001	39,214.42
151-001 · Mayo Drive cash 151-000-001	9,043.36
152-001 · Crystal Lake Cash 152-000-001	54,710.48
207001 · Fire protection millage Fr & WC	28,907.89
208-001 · WC Fire Station Building Fund	1,432.78
<b>Total MASTER ACCOUNT</b>	<u>190,817.56</u>
204-001 · Road Checking 204-000-002	53,910.90
206-002 · Gerber Fire Runs Savings	1,438.22
209-002 · Cemetery cash	29,095.72
401-002 · Capital acquisition cash	6,279.29
701-002 · Winter Tax Account	473.85
702-001 · Summer Tax Account	122,601.61
<b>Total Checking/Savings</b>	<u>404,617.15</u>
<b>Total Current Assets</b>	<u>404,617.15</u>
<b>TOTAL ASSETS</b>	<u><b>404,617.15</b></u>
<b>LIABILITIES &amp; EQUITY</b>	<u>404,617.15</u>