

Casco Township Board of Trustees
Minutes, Regular Meeting
January 18, 2021 @ 7:00pm

Approved 2/15/2021

Call to Order: Overhiser called meeting to order at 7:00pm and led in the Pledge of Allegiance.

Present: Overhiser, Brenner, Clevenger, Macyauski, Dan Fleming.

Absent: None

PUBLIC COMMENT: No public comment.

Zoning Contract account number 101.702.801.013 last month Cheri reported that this account was over budget. Cheri found that Check#26563 paid to Michigan Township Services dated 11/10/2020 was expensed all to Zoning. When Alfred was off on medical leave the township hired MTS to do inspections for us. That invoice was allocated all to zoning, this has been corrected, the inspection charges and the zoning charges have been expensed to their accounts.

Reports:

- Clerk

Cheri made motion to amend the budget for the following accounts:

General Fund

| | | |
|----------------------------------|----------------|------------|
| 101-253-900.00 Treasurer | Printing | \$313.83 |
| 101-262-704.00 Elections | Election Wages | \$1,244.40 |
| 101-262-752.000 Elections | Misc. Supplies | \$145.95 |
| 101-262-861.000 Elections | Mileage | \$139.98 |
| 101-371-703,005 Inspections | Inspections | \$2,835.75 |
| 101-371-709.000 Inspections | fica/medicare | \$93.31 |
| 101-528-802.005 Transfer Station | mowing | \$700.00 |
| 101-595-801.011 Other Activities | airport | \$894.58 |

Parks & Recreation

| | | |
|-----------------|-----------------------|------------|
| 208-751-702.003 | Recreation Wages | \$731.76 |
| 208-751-709.000 | fica/medicare | \$129.74 |
| 208-751-801.016 | Recreation Consultant | \$3,212.50 |

Cemetery

| | | |
|-----------------|---------------------|----------|
| 209-567-802.002 | Cemetery Management | \$312.00 |
|-----------------|---------------------|----------|

Macyauski supported.

Roll Call Vote: 5-0

Yahs: 5

Nays: 0-

- Treasurer:

Balance on all Funds are as follow:

| | | |
|-------------------------|---------|--------------|
| General Fund | Balance | \$622,871.75 |
| Road Fund | Balance | \$334,706.27 |
| Fire Fund | Balance | \$162,881.94 |
| Police Fund | Balance | \$109,114.86 |
| Parks & Recreation Fund | Balance | \$89,284.23 |
| Cemetery Fund | Balance | \$102,389.94 |

| | | |
|----------------------------|---------|-------------|
| Senior Services Fund | Balance | \$90,156.19 |
| Lakeview Sewer | Balance | \$6,110.62 |
| Lakeview Water | Balance | (453.78) |
| Pacific Sewer | Balance | \$8,168.20 |
| Pacific Water | Balance | \$29,072.36 |
| Orchard Sewer | Balance | \$22,523.10 |
| 102 nd Ave. SAD | Balance | \$49,817.43 |
| Beach Dr | Balance | \$48,465.71 |
| Lakeview Paving | Balance | \$51,992.16 |

Kenny Clevenger made motion to approve the following:

| | |
|---|--------------|
| Check# 26623 thru 26685 in the amount of | \$348,912.29 |
| Including electronic transfers EFTPS 50, 51, 52 total | \$5,053.93 |

Brenner supported.

Roll Call Vote: 5-0

Yahs: 5

Nays: 0

- Parks & Recreation

Paul reported that the committee met with Pam Blough and found out what they needed to do with the Maple Grove property. The main idea is for bathrooms, parking area closer to the bluff and a kids play area.

- Planning Commission

January meeting was canceled.

- ZBA

No meeting

- SHAES

Had a record call year.

- SHAWSA

See New Business

OLD BUSINESS:

- Audit – Receivable

The board was given the new audit for review last December meeting. There were no questions or discussions. Dan Fleming made a motion to receive the new audit. Ken supported the motion.

Roll Call Vote: 5-0

Yahs: 5

Nays: 0

NEW BUSINESS:

- Miami Park Sewer Agreement

Allan explained that this is the agreement between SHAWSA and Miami Park Wastewater Association. The Miami Park Wastewater Association wants to dissolve and turn their pipes over to SHAWSA. There has been engineering studies done to make sure that Miami Park wants to do this. Their assets will be turned over to SHAWSA. Allan made motion to have SHAWSA take over the Miami Park Wastewater Association. Dan supported. No discussion or questions.

Roll call Vote: 5-0

Yahs: 5

Nays 0

- Budget Discussion

Allan explained that he had sat through a webinar with Michigan Township Association and they suggested that you should start early on your new budget so the township has time available for discussion. Allan is asking all the departments to start thinking about their budget as to their needs might be so we can look at the feasibility financially as a board. Allan’s goal is to have a preliminary budget by the end of March.

- Casco Drain Update

The bids are out, they are due back at the Drain Commissioners office by January 25th. We’re hoping to have a contract in place soon to get that drain taken care of this year.

- Rentals – Budget last year & projected for this Year

Kathy reported that Host Compliance is finding 100 rentals in Casco Township, of those 14 are exempt from registering: Agricultural Rentals 11

| | |
|---------------|---|
| Sun & Sand | 3 |
| Sleepy Hollow | 2 |

If the remaining 86 register for this year that will generate \$27,950 between now and the end of the fiscal year.

| | | |
|--|--------------------|-------------|
| Spending July 1 – now | \$6,263.00 | |
| Projected spending now – June 30, 2021 | <u>\$22,700.00</u> | |
| Total | \$28,963.00 | |
| Total amount budgeted | | \$29,578.00 |
| Registration Fees: July 1, 2020 to now | \$5,525.00 | |
| Projected now to April 1, 2021 | \$27,950.00 = | \$33,475.00 |

The Township will be good financially for this fiscal year, with \$4,512 potential surplus.

The board agreed that the registration fee of \$325.00 is enough to cover expenses.

Kathy presented a revised Short-Term Rental Registration Form for 2021.

Dan made motion to accept the new Short-Term Rental Registration Form 2021. Paul supported.

Roll Call Vote: 5-0

Yahs: 5

Nays:0

- Zoning Text Amendment

Allan presented two changes to the Zoning Ordinance for Medical Marihuana Grower.

Paul made motion to amend the following Zoning Ordinance Section 1, Add to Chapter 2, Section 2.14 M text to read:

Medical Marihuana Grower means as defined in the Michigan Medical Marijuana Facilities Licensing Act, and as regulated by state laws, state regulations, and the Township’s Marihuana Ordinance, all as amended from time to time. Also

Section 2. Add to Chapter 5. Section 5 Agriculture District 5.02 Permitted uses and special uses to the Zoning Ordinance to read as follows:

Medical Marijuana Grower P (permitted)

Kenny supported.

Roll call vote: Overhiser, yes, Kenny, yes, Dan, No., Paul, yes. Cheri, yes,

Yahs: 4

Nays: 1

Dan made motion to support the changes to the Zoning Ordinance as follows:

Section 3. Add to Chapter 3, Section 3.28 B 5 to the Zoning Ordinance to read as follows:

3.28 B 5 Fire Pit. A fire pit shall not be less than Twenty-five (25) feet from any structure or building or combustible materials and have a setback of fifteen (15) feet from a property line. The maximum size shall be three (3) feet wide by two (2) feet high and be in full compliance with all other regulations set forth by SHAES (South Haven Area Emergency Services or any other organization) as of November 1, 2017. Or as amended.

Section 4. Amendment to Chapter 3. Section 3.39 Rental of single-family dwellings A.4 Fire pits to the Zoning Ordinance to read as follows:

A 4 Fire pit. A fire pit shall not be less than twenty-five(25) feet from any structure or building or combustible materials and have a setback of fifteen (15) feet from a property line. The maximum size shall be three (3) feet wide by two (2) feet high, per the regulations set forth by SHAES (South Haven Area Emergency Services or any other successor organization) as of November 1, 2017, or as amended.

Section 5. Add to Chapter 3. Section 3.43 Fire Pits in Residential Districts (RR, LR-A, LR-B, LDR, 3.28B Lots) to the Zoning Ordinance to read as follows:

A fire pit shall not be less than twenty-Five (25) feet from any structure or building or combustible materials and have a setback of fifteen (15) feet from a property line. The maximum size shall be three (3) feet wide by 2 (2) feet high and be in full compliance with all other regulations set forth by SHAES (South Haven Area Emergency Services or any successor organization) as of November 1, 2017, or as amended.

Paul supported.

Roll Call Vote: 5-0

Yahs: 5

Nays: 0

- Boundary Line Adjustment

Mary Compton Cooper and Robert Compton Estates applied for a platted lot boundary line adjustment in the Al Pertelle Beach subdivision to adjust boundary 20 feet of lot 188. Paul made motion to approve the boundary line adjustment giving lot 187 20 ft to adjust for a shed that is half on 187 & 188.

Kenny supported.

Roll Call Vote: 5-0

Yahs: 5

Nays: 0

- Collect Taxes for South Haven School District

Cheri made motion to collect 2021 summer taxes for South Haven School District for the same contract amount as before. Fleming supported.

Roll Call Vote: 5-0

Yahs: 5

Nays: 0

- Collect Lake Michigan College Taxes

Dan made motion to collect taxes for Lake Michigan College for the same rate as last year.

Paul supported.

Roll Call Vote: 5-0

Yahs: 5

Nays: 0

- Roads

Paul made motion to add to the road work we approved previously, Lakeview, west of Blue Star, to chip seal & fogcoat for \$13,750 and redo 107th Ave. paving amount to \$175,000.00.

Dan supported.

Roll Call Vote: 5-0

Yahs: 5

Nays: 0

PUBLIC COMMENT: None

Paul made motion to adjourn. Dan supported.

Roll Call Vote: 5-0

Yahs: 5

Nays: 0

Meeting adjourned at 8:55pm.