



200 Poker Road, Mt. Pleasant, PA 15666
Phone: 724-423-5653 Fax: 724-423-1122
Email: info@mtpleasanttp.com

Commercial / Residential

PA UCC Building Permit Application

Date of Application: _____

Name of Applicant: _____

Location of Property: _____

Municipality: _____ County of: _____

Subdivision: _____ Lot # _____

Zoning District: _____ Tax Map # _____

Name of Owner: _____

Name of Business: _____

Address: _____

Phone / Cell # () _____ Email: _____

Architect or Engineer Name: _____

Address: _____

Phone# () _____

Email: _____ Website: _____

Pennsylvania Professional License # _____

Contractor or Sub Contractor Information:

Contractor Name: _____

Address: _____

Phone / Cell () _____ E:mail _____

Contractor's Workman's Compensation Policy: _____ Y / N
Policy # _____ Effective Date: _____ (Provide Sheet)

Waiver of W/C: Pennsylvania requires proof of valid Workman's Compensation or a notarized waiver of Workman's Compensation. (Attached: Notarized Copy)

PA HIC # _____

In 2008, the Pennsylvania Legislature passed the Home Improvement Consumer Protection Act. The law requires that all contractors who perform at least \$5,000 worth of home improvements per year register with the Attorney General's Office.

Owner or Responsible Party must submit to CEA Code Enforcement Agency, a list of all known Contractors and Sub-Contractors who will be associated with the above application.

In addition, CEA Code Enforcement Agency will require a certificate or proof of Workman's Compensation for all workers outside sole proprietors, general liability certificate and certificate or proof of State of Pennsylvania Home Improvement Contractor registration prior to issuing any Building Permit.

Applicant's Certification

As the owner or the authorized agent for the project which this application is filed, I certify that:

1. The description of use, estimated construction coast and all others information provided as part of this application for a building permit is correct.
2. The building or structure described in this application will not be occupied until all known code violations are corrected and a Certificate of Occupancy has been received from the municipality.
3. This project will be constructed in accordance with the approved drawings and specifications (including any required non-design changes) and the Uniform Construction Code standards as specified in 34 PA Code Chapters 401-405.
4. Any changes to the approved documents will be filed with CEA Code Enforcement Agency.
5. If the licensed architect or engineer in responsible charge of this construction should change, written notice of the change will be provided to CEA Code Enforcement Agency.
6. No error or omission in either the drawings and specifications or application, whether approved or not, shall permit or relieve me from constructing the work in any manner other than provided for in 34 PA Code Chapters 401-405.
7. If signed by someone other than the construction owner, this work has been authorized by the owner of record and I have been authorized by the owner to complete this application on his behalf.

Construction Information

Type of Construction:

New Construction	Single Family	Multi-Family	Commercial
Renovation	Alteration	Addition	Demolition
Shed	Pool	Deck	Fence

Other: _____

Zoning Information: _____ Plan Review: _____

GFA: Gross Footage Area: _____ Estimated Costs: _____

Permits Required: Building Permit Electrical Permit Mechanical Permit
 Plumbing Permit Energy Permit Accessibility Permit

Estimated Construction Time: _____

Description of Project: _____

The permit applicant shall submit construction documents in a format approved by the building code official. Construction documents shall be clear, indicate the location, nature and extent of the work proposed, and show in detail that the work will conform to the Uniform Construction Code.

2015 International Residential Code (IRC) requires detailed descriptions of the project to be legible for residential plan review. A copy of CEA Residential Plan Review Guidelines is available at the Building Department. Residential applications do not require drawings or information to be sealed.

****All TRUSS supports must be designed and sealed by a registered Architect or Engineer.**

2015 International Building Code (IBC) Commercial Code requires (**2 sets**) of designed drawings be sealed by a Pennsylvania Architect or Engineer prior to submission of application. A copy of Commercial Plans Examination Guidelines is available at the Building Department.

Sanitary / Septic Information

Permit Required: YES NO

SEPTIC OR SANITARY SYSTEM? _____ SEO required? _____

Project: _____ Tap Permit # _____

Lot/Plan: _____ # of EDU(s) _____

Allocation Year: _____

Approved by: _____ Date Issued: _____

Payment:	TFE	Amount:	CK#	R#
	Check	Amount:	CK#	R#
	Cash	Amount:		R#

Construction documents shall contain a site plan that is drawn to scale. The building code official may waive or modify the following site plan requirements if the permit application is for an alteration or repair or if waiver or modification is warranted. Site plan requirements include all of the following:

- (1) The size and location of new construction and existing structures on the site.
- (2) Accurate boundary lines.
- (3) Distances from lot lines.
- (4) The established street grades and the proposed finished grades.

A building code official may waive or modify the submission of construction documents, that are not required to be prepared by a licensed architect or engineer, or other data if the nature of the work applied for does not require review of construction documents or other data to obtain compliance with the Uniform Construction Code.

A permit applicant shall submit an application to the building code official and attach construction documents, including plans and specifications, and information concerning special inspection and structural observation programs, Department of Transportation highway access permits, all other permits or approvals related to the construction required under § 403.102(n) (relating to municipalities electing to enforce the Uniform Construction Code) and other data required by the building code official with the permit application. The applicant shall submit three sets of documents when the Department conducts the review.

The Commonwealth of Pennsylvania established the Uniform Construction Codes (UCC) under Act 45 of 2004, a copy of ALL applicable codes and UCC standards are available online at: www.pa.code.com. I certify by the signature below, the information presented here is accurate and lawful under 34. PA Code § 403.42 (a) Permit Application.

RESIDENTIAL APPLICATIONS require a review within **(15)** fifteen business days:
COMMERCIAL APPLICATIONS require a review with **(30)** thirty business days of the accepted application. (Excluding any local Zoning Approval)

ALL plan review information of this application shall be in writing from CEA Code Enforcement Agency to the responsible party of this application. Failure to provide all information required by the PA UCC shall delay the process in receiving a UCC Permit.

THIS APPLICATION IS A LEGAL DOCUMENT: Any changes or additional information recorded on this application must be made by the applicant, agent or responsible party that signed the application. All requested areas of information within this application shall be completed before acceptance of the application at the Building Department.

I will be acting on behalf of the owner as:

___ Architect ___ Engineer ___ Contractor ___ Agent ___ Owner
___ Other: _____

Signature of Applicant: _____ Date _____

Municipal Information

Jurisdiction Acceptance Date: _____ Time: _____.

By: _____

Application Requirements: Land Survey Site Plan Plot Plan (Attached)

Zoning / Planning / Engineering Approval

Residential: Drawings, Details or Description of the construction information.

Commercial: 2-Sets of Design Drawings by: PA Registered Architect or Engineer.

Workman's Compensation information sheet / Notarized Waiver of W/C .