**BRIMPSFIELD PARISH COUNCIL**

**MEETING OF THE COUNCIL**

**TO BE HELD AT 7.30 PM ON 19TH JULY 2022**

**IN THE VILLAGE HALL**

|  |  |
| --- | --- |
|  | **Welcome and introductions –**  |
|  | **Attendance to be recorded (anticipated) Parish Councillors Tom Overbury, Roger Lock, Michael McWilliam, Jane Parsons, Archie Larthe, Heather Eaton, District Councillor Julia Judd, County Councillor Joe Harris** |
|  | **Apologies to be recorded from Parish Councillor ClaireJardine** |
|  | **Declaration of Interest for matters on the agenda to be invited-**  |
|  | **Public Participation will be invited (for a period of 10 minutes or as determined by Chair of meeting)** |
|  | **Report to be invited from County Councillor Harris**  |
|  | **Report update to be invited from District Councillor Judd**  |
|  | **Minutes of the previous Parish Council Meeting held on 9**th **June 2022 to be approved** |
|  | **Council to approve the financial reports and payment list as attached** |
|  | **Council to receive updates on the A417 missing link (if available and relevant)**Designated Funds: Expression of Interest made by Village Hall Committee –relating to additional funds for the extension and improvement of the village hall. |
|  | **Council to receive update on Village Hall matters** |
|  | **Council to consider planning matters**[22/02155/FUL | Single storey rear extension with side porch | The Old Forge Climperwell Road Brimpsfield Gloucester Gloucestershire GL4 8LD (cotswold.gov.uk)](https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RDMB9BFIJTZ00) expiry date 4th August 2022[22/02198/CLEUD | Certificate of Lawful Existing Use or Development under Section 191 of the Town and Country Planning Act 1990 for use the continuous use of land as garden for a period of 10 years | Haregrove Brimpsfield Gloucester Gloucestershire GL4 8LL (cotswold.gov.uk)](https://publicaccess.cotswold.gov.uk/online-applications/centralDistribution.do?caseType=Application&keyVal=RDVGQPFI02V00) expiry date not available[22/01797/FUL | Replacement of all roof tiles | The Old Granary Brimpsfield Gloucester Gloucestershire GL4 8LD (cotswold.gov.uk)](https://publicaccess.cotswold.gov.uk/online-applications/simpleSearchResults.do?action=firstPage) expired 7th July 2022 – no comments received from Cllrs**Other planning/enforcement matters may be considered if updates are available** |
|  | **Council to consider updates from Road Safety Policy Group** |
|  | **Council to consider updates from Common Land Management Policy Group** |
|  | **Council to consider Highway updates (if available)** |
|  | **Council to confirm that its next meeting scheduled is 20th September 2022 commencing at 7.30pm**  |
|  | **Meeting to be closed**  |

**Financial reports for July 22 PC meeting**

**Cash book**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Detail** | **Chq no** | **TOTAL receipt/Payment** | **balance** | **presented to bank** |
|   |   |   |   | 4498.26 |   |
| 21/04/2022 | precept | receipt | 4980.00 | 9478.26 | v |
| 26/04/2022 | salary/wfh | so | 225.48 | 9252.78 | v |
| 26/05/2022 | salary/wfh | so | 225.48 | 9027.30 | v |
| 26/06/2022 | salary/wfh | so | 225.48 | 8801.82 | v |
| 26/05/2022 | expenses | 601 | 16.81 | 8785.01 | v |
| 16/05/2022 | hmrc april | 602 | 50.60 | 8734.41 |   |
| 16/05/2022 | GAPTC | 603 | 70.00 | 8664.41 |   |
| 16/05/2022 | GAPTC | 604 | 4.04 | 8660.37 |   |
| 16/05/2022 | PATA  | 605 | 95.40 | 8564.97 |   |
| 16/05/2022 | hmrc may /june | 606 | 101.20 | 8463.77 |   |
| 17/522 | insurance | 607 | 446.53 | 8017.24 |   |
| 11/07/2022 | expenses/salary | 608 | 27.12 | 7990.12 |   |

**Bank payments for approval**

B holder expenses/salary underpayment £27.12

HMRC September £152.20

PATA payroll o/s balance £28.85

**Bank reconciliation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|   |   |   |   |   |
| **BANK SUMMARY**  |  |   |   |   |
|   | o/bal 1/4/22 |   | 4498.26 |   |
|   | payments TO  |   | 1488.14 |   |
|   | receipts TO  |   | 4980.00 |   |
|   | **Closing balance 27/6/22** |   |  | **7990.12** |
| **BANK RECONCILIATION** |  |   |   |   |
| treasurers | bank statement 27/6/22 |   |   | 8785.01 |
|   |   | 602 | 50.60 |   |
|   |   | 603 | 70.00 |   |
|   |   | 604 | 4.04 |   |
|   |   | 605 | 95.40 |   |
|   |   | 606 | 101.20 |   |
|   |   | 607 | 446.53 |   |
|   |   | 608 | 27.12 |   |
|   | **Total unpresented** |   |   | **794.89** |
|   | **current account balance** |   |   | **7990.12** |
|   | deposit account |   |   | 3146.94 |
|   | BANK BALANCE |   |   | **11137.06** |
|   | reconciled balance |   |   | 11137.06 |

**Budget against actual**

|  |  |  |  |
| --- | --- | --- | --- |
|   | BUDGET | Y TO D income/ expenditure 31/3/23 | BALANCE |
| **INCOME** |   |   |   |
| Precept | 6640 | 4980 | 1660 |
| Interest | 1 | 0 | 1 |
| VAT refund | 0 | 0 | 0 |
| Wayleave | 30 | 0 | 30 |
| other |   | 0 | 0 |
| **TOTAL INCOME** | **6671** | **4980** | **1691** |
| **EXPENDITURE** |   |   |   |
| Clerks Salary | 3060 | 761 | 2299 |
| Admin / Expenses | 360 | 112 | 248 |
| Payroll Mgmt | 100 | 95 | 5 |
| Insurance | 365 | 447 | -82 |
| Audit | 120 | 0 | 120 |
| Grass cutting Brimpsfield | 500 | 0 | 500 |
| Grass cutting Caudle Green | 1000 | 0 | 1000 |
| Mtg Room hire | 200 | 0 | 200 |
| Subs | 80 | 74 | 6 |
| Training | 0 | 0 | 0 |
| legal/Specialist Advice | 150 | 0 | 150 |
| Maintenance & repairs | 800 | 0 | 800 |
| Grants / Donations | 200 | 0 | 200 |
| FROM RESERVES | -1130 | 0 | -1130 |
| Equip & Assets | 200 | 0 | 200 |
| Web- site | 176 | 0 | 176 |
| Sect 137 | 0 | 0 | 0 |
| Village hall Grant | 300 | 0 | 300 |
| **EXPENDITURE TOTALS** | **6481** | **1488** | **4993** |

**Reserves summary at 31/3/22**

|  |  |  |
| --- | --- | --- |
|  | 2020/21 | 2021/22 |
| reserves brought forward | 6479 | 7176 |
| general reserves | -1273 | 520 |
| earmarked DEFIB grant | 625 | 625 |
| earmarked equipment  | 1500 | 1500 |
| contingency fund | 6324 | 5000 |
| at year end bank balance | 7176 | 7645 |

**Draft minutes OF EXTRA-ORDINARY MEETING of**

**Brimpsfield Parish Council take place at**

**The Village Hall on thursday 9th June 2022 at 7.30pm**

**The Chair of Council opened the meeting**

1. **Record of attendance recorded Parish Councillors Tom Overbury, Roger Lock, Claire Jardine, Michael McWilliam, Jane Parsons, Archie Larthe**
2. **Apologies for absence recorded as Parish Councillor Heather Eaton**
3. **Declarations of Interest on items on the Agenda were invited - none**
4. **Council approved the minutes of the Parish Council Meeting held on the 17th May 2022**
5. **Public Session:**
6. **County and District Councillor would be invited to present report at this point -none in attendance**
7. **Planning applications - planning applications received since last meeting discussed**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| application | address | summary | Received /sent to Cllrs | Closing date | PC comments |
| [22/01381/LBC](https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RADF5YFIII500&prevPage=inTray)  And [22/01380/FUL](https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RADF5WFIII400&prevPage=inTray) | Brimpsfield house | Additional details for information only | 31/5/22 | 1/6/22 | For informationnoted |
| [22/01491/OUT](https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RB03VEFIIQC00&prevPage=active)Council discussed | Birdlip View | dwelling | 19/11/21 | 1/6/22 | Deadline Extension sought and approved Previous application21/04236/PLP2/12/21Council objected and submitted comments as approved at December meeting (see attached)Council felt that its comments were still relevant that is over-development and agreed to object- see attached comments |
| [21/03856/FUL](https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=R0P7HHFIM1E00) amendments noted at last meeting-  | The Mill House | erection of a single storey rear extension, | 21/10/21 | DC Judd had requested it went to planning committee  | Discussed 14th April and January 22- Council agreed not to submit further comments following amendments made after local feedback. It has now received “Permitted” decision 8/6/22 |
| [22/01532/FUL](https://publicaccess.cotswold.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RB7O12FIITC00&prevPage=inTray) | Stokesley House | Single storey side extension | 17/5/22 | 8/6/22 | None received |

1. other planning matters

22/00297/FUL | Single storey side extension and demolition of single storey garage | 1 Old Rectory Brimpsfield Gloucester – permitted

1. Matters reported by Councillors

Boundary changes approved by CDC email distributed

Some evidence of interest by Glos Highways workforce in the repairs at the Bridge

Councillors expressed their thanks to Cllr Lock for the efforts made in organising the Queen’s Platinum Jubilee and has received positive feedback

Updates on the “A417 missing link “going forward

War memorial cleaning test patch not successful

Positive feedback on the painting of the telephone box in Brimpsfield and may be used for the Caudle Green telephone box

1. **Date of next meeting confirmed as 19th July 2022 at 7.30pm-**

Meeting closed at 20.12