



**Port of Arlington
AGENDA**

5:00 pm

Tuesday, July 14, 2020

Meeting Location:

**Port Office, 100 Port Island Rd.
Arlington, Oregon 97812**

1. **Call meeting to order**
2. **Public Comment on non-agenda items**
3. **Consent Agenda:**
 - Approval of June 9, 2020 Commission meeting minutes
 - Approval of June 2020 payables
4. **Presidents Report –**
5. **Commissioner’s Reports –**
6. **Economic Development –**
 - 6.1 EDO Report
7. **Administration**
 - 7.1 **Annual Housekeeping**
 - 7.1.1 **Designate monthly meeting date, time, and place – currently the second Tuesday of each month at 5 pm with the January, April, July, and October meetings held in Condon.**
 - 7.1.2 **Designate Newspapers of record, Attorney of record, Depositories of record, CPA firm of record.** Currently The Times Journal and East Oregonian are newspapers of record, Attorney of record is the firm of VanKoten & Cleaveland, Depositories of record are the Bank of Eastern Oregon and LGIP, and CPA firm of record Solutions, CPA’s PC.
 - 7.2 **Appoint Budget Officer for 2020-2021 Fiscal Year**
 - 7.3 **Port Commission Election of Officers for President, Vice President and Secretary/Treasurer**
8. **Executive Session per ORS 192.660(2)(g):** To consider preliminary negotiations involving matters of trade Of commerce in which the governing body is in competition with governing bodies in other states or nations.

Upcoming Meetings:

Regular Commission Meeting on Tuesday, August 11, 2020 at 5pm – Port of Arlington, Arlington, Or.

This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by contacting Kelly.margheim@portofarlington.com / 541-454-2868

Posted: Tuesday, July 7, 2020: Bank of Eastern Oregon - Condon & Arlington; U.S. Post Office - Condon & Arlington; Condon Times-Journal; Arlington City Hall; Port Office and Website.

PO Box 279, Arlington, Oregon 97812

Port of Arlington
Regular Monthly Commission Meeting

JUNE 2020 PAYABLES

Resources:

Deposits and Credits through 6/30/2020 (see attached detail)

Total Deposits and Credits– All Accounts \$18,437.88

Expenses:

Checks Written: 9354 through 9380

Includes Direct Deposit Payroll And Electronic Fund Transfers (See attached Check Detail)

Total Expenses and Transfers– All Accounts (\$45,014.65)

Bank Balance Information:

Ending Balance as of 6/30/20: Bank of Eastern Oregon Checking: \$ 9,835.96
Bank of E. Oregon Reserve Fund: \$ 65,241.20
Bank of E. Oregon Muni Market Fund: \$ 588,739.57
LGIP: (04/30/20) \$1,297,345.25

Commission President Ron Wilson

Vice President Dewey Kennedy

**Port of Arlington
Budget Hearing
Tuesday, June 9, 2020
5:07 pm
Port Office, 100 Island Park Rd., Arlington, OR**

A public hearing was held by the Port of Arlington Board of Commissioners regarding adoption of the FY 2020-21 Budget. The hearing was for the purpose of taking public comments on the budget approved by the Budget Committee on May 12, 2020.

1. Open Public Hearing – 5:07 pm; The budget hearing was opened by President Wilson
2. Ask for public comment – None
3. Close Public Hearing – The hearing was closed at 5:10 pm

**Regular Commission Meeting
MINUTES
Port of Arlington
June 9, 2020
5:10 p.m.
Port Office
Arlington, OR**

1. **The Port of Arlington Commission meeting was called to order at 5:11 pm by President Wilson.**
Those Present: President Wilson; Vice President Kennedy; Commissioner Hunking; Commissioner Shaffer; Port Manager/ Economic Development Officer, Peter Mitchell; Admin. Asst. Kelly Margheim; Attorney Ruben Cleaveland;
Absent: Commissioner McGuire
Audience: None
2. **Adopt Resolution 2020-146 approving FY 2020-21 Budget** – Commissioner Hunking moved to approve Resolution 2020-146 adopting FY 2020-21 Budget and Commissioner Kennedy seconded. The motion carried with a vote of 4-0.
3. **Public Comment on non-agenda items- None**
4. **Consent Agenda:**
 - Approval of May 12, 2020 Commission Meeting Minutes
 - Approval of May 2020 Payables and FinancialsCommissioner Hunking moved to approve the consent agenda and Commissioner Shaffer seconded. The motion carried 4-0.

5. Presidents Report: None

- 6. Commissioner Reports:** Commissioner Shaffer had a meeting with Executive Director Mike McElwee with the Port of Hood River. They had a conversation about the Columbia River, tourism, windsurfing and Willow Creek projects. Commissioner Shaffer said it was an informative informal meeting.

Commissioner Hunking said graduation went well.

EDO Mitchell stated that he was contacted by the Times Journal pertaining to an alleged ethics complaint. His response to the publication was that the Port had not filed an Ethics Commission complaint, but the Port did contact the Department of Justice to look into actions taken by Commissioner Wilkins.

7. Economic Development:

EDO Mitchell stated that the Marine Board grant process has been delayed again and the Port will be resubmitting by the end of June for the bathroom and Island Park Facilities grant. The Port Commissioners reviewed the latest Island Park engineering diagrams of the project.

The Railroad avenue project is proceeding well. The project should be complete by the end of the month. China Creek Contractors has built and sold another house in Arlington. They have two projects pending permit, and two remodels in Condon. They are busy.

The fishing derby was a great success last weekend. There were seventy eight Fisherman registered for the event.

UP is in negotiations with Watco. Michael Goss has left and Jason Seager is now in Michael Goss's position.

In the past years the Port has had support from the County Court for capital projects, small business assistance and marketing. This year the grant funding award is \$20,000 for marketing. Without funding, it does not appear possible for the Port to be granting funds to help small businesses in Gilliam County.

The Port is working with several industrial prospects on a variety of projects. There is a lot of interest in the flex building. EDO Mitchell would like to send flowers to Kris Metzker's, James Metzker's brother, funeral on behalf of the Port. Commissioner Hunking approved sending flowers to the Metzker family. Commissioner Shaffer seconded. The motion carried 4-0

8. Administration

8.1 Personnel Action forms: COLA increase for signatures; end of probation period; merit increase for signature. Commissioner Hunking moved to approve the COLA, end of probation and merit increase. Commissioner Shaffer seconded. The motion carried 4-0. The forms were signed by President Wilson and Vice President Kennedy.

8.2 Auditors will be at the Port office the week of August 17, 2020. Admin Margheim will start prepping for the Audit in July.

Meeting adjourned 6:05 pm

President Ron Wilson

V.P. Dewey Kennedy

kelly.margheim@portofarlington.com

From: Elizabeth Farrar <elizabeth.farrar@co.gilliam.or.us>
Sent: Thursday, July 2, 2020 12:48 PM
To: ronwilsoncustomleather@gmail.com
Cc: kelly.margheim@portofarlington.com; peter.mitchell@portofarlington.com; Teresa Aldrich; Lisa Atkin; Sherrie Wilkins; Leslie Wetherell
Subject: Willow Creek IGA Joint Meeting
Attachments: POA Willow Creek Jt Mtg.pdf

Dear President Wilson,

Please see the attached letter regarding scheduling a joint meeting between the Gilliam County Court and Port of Arlington Board of Commissioners to discuss a resolution of the Willow Creek Intergovernmental Agreements.

Hope you have a wonderful 4th of July holiday!

Liz

Elizabeth A. Farrar

Gilliam County Judge

221 S. Oregon Street
PO Box 427
Condon, OR 97823

(541) 384-3303

County Court

221 S. Oregon St. PO Box 427 Condon, OR 97823
Office: 541.384.6351 Admin: 541.384.3303 Fax: 541.384.3304



July 2, 2020

Ron Wilson, President
Port of Arlington
100 Arlington Port Road
Arlington, OR 97812

Dear President Wilson,

Thank you for your letter from March 14, 2020 regarding continuing discussions over the Willow Creek Intergovernmental Agreements. The County Court welcomes the opportunity to schedule a joint meeting between our governing bodies to work towards a mutually acceptable resolution to this matter. We are available to meet on either Wednesday, August 12th or Wednesday, August 19th. Please let me know whether either of these dates work for the Board of Commissioners or if additional options are needed.

To help facilitate a productive meeting between the parties, I would like to propose a pre-meeting between the two of us and our respective counsels to discuss an agenda and other meeting logistics. Please let me know if you are amenable to this, and I will suggest some possible dates.

The County Court looks forward to your reply.

Sincerely,

A handwritten signature in black ink that reads "Elizabeth A. Farrar". The signature is written in a cursive style with a clear, legible script.

Elizabeth A. Farrar
County Judge

County Court

221 S. Oregon St. PO Box 427 Condon, OR 97823
Office: 541.384.6351 Admin: 541.384.3303 Fax: 541.384.3304



June 10, 2020

Port of Arlington
PO Box 279
Arlington, OR 97812

Dear Peter,

Thank you for submitting an application for the Gilliam County Capital Investment Grant. The Gilliam County Budget Committee met on Wednesday, May 27th to consider the Port of Arlington's application, and unfortunately, has decided not to fund your request at this time.

It can be a challenge to capture a nuanced conversation in writing, so I would be happy to schedule a meeting with you to discuss the Budget Committee's concerns about the application.

If you would like to schedule a meeting, please contact me directly at (541) 384-3303 or via email at elizabeth.farrar@co.gilliam.or.us.

Again, thank you for your application.

Sincerely,

Elizabeth A. Farrar
Gilliam County Judge

Gilliam County Budget Committee Grant Funding Decisions - May 27, 2020

Operational Support Grants

Applicant	Applicant Request	Review Team Recommendation		Budget Committee Decision
Arlington Child Care	\$ 74,518	Partial Fund	\$ 74,000	\$ 75,000
Arlington Community Preschool	\$ 34,000	Fund	\$ 34,000	\$ 34,000
Arlington Community Schools	\$ 10,000	Fund	\$ 10,000	\$ 10,000
Arlington School District #3	\$ 25,000	Fund	\$ 25,000	\$ 25,000
China Creek Golf Course	\$ 22,000	Fund	\$ 22,000	\$ 22,000
Condon Chamber of Commerce	\$ 50,000	Partial Fund	\$ 40,000	\$ 40,000
Condon Child Care	\$ 205,000	Partial Fund	\$ 110,000	\$ 120,000
Gilliam County Historical Society	\$ 16,300	Fund	\$ 16,300	\$ 16,300
Pioneer Community Development Corp	\$ 35,000	Partial Fund	\$ 28,000	\$ 28,000
Port of Arlington	\$ 100,000	Partial Fund	\$ 20,000	\$ 20,000
South Gilliam County Health District	\$ 150,000	Fund	\$ 150,000	\$ 150,000
Summit Spring Village Corporation	\$ 225,000	Partial Fund	\$ 150,000	\$ 150,000
The Woolery	\$ 20,000	Do Not Fund	\$ -	\$ -
Total	\$ 966,818		\$ 679,300	\$ 690,300

Capital Investment Grants

Applicant	Applicant Request	Review Team Recommendation		Budget Committee Decision
Arlington Lion's Club	\$ 77,000	Fund	\$ 77,000	\$ 77,000
Arlington Masons	\$ 27,000	Fund	\$ 27,000	\$ 27,000
Arlington School District #3	\$ 400,000	Fund	\$ 400,000	\$ 400,000
Condon School District	\$ 450,000	Fund	\$ 450,000	\$ 450,000
Port of Arlington	\$ 213,000	Do Not Fund	\$ -	\$ -
South Gilliam Cemetery District	\$ 22,100	Fund	\$ 22,100	\$ 22,100
Total	\$ 1,189,100		\$ 976,100	\$ 976,100

Grand Total \$ 1,666,400

Port Manager/ Economic Development Report July 14, 2020

The Port of Arlington's mission is to *support the creation, retention, expansion, and recruitment of businesses and jobs that will enhance the economy and quality of life of Gilliam County.*

Administration

The new administrative year began July 1, 2020. This is the time of year the Port selects new officers, designates various firms of record, and begins a new budget year.

Railroad Avenue

China Creek Construction is putting the finishing touches on the Railroad Depot building project. The building looks great inside and out. The quality work they are doing will be much appreciated for years to come. We are looking forward to an open house once the Depot project is completed.

The project is creating a new office depot for the local short line rail operator, Watco. The building designed was by Vernon Grey, Vernon Grey Designs of Condon. The site engineering was performed by Jeff Schott, Pillar Consulting of Condon. The facilities construction is by China Creek Contractors of Arlington. An all local team project facilitated by the Port of Arlington.

Economic Development

The Port toured four separate companies, each in different industries, to the Port's industrial properties this month.

The Port's Flex Building property at Arlington Mesa Industrial Park is available for lease. Property Highlights include 6,000' sq. ft. of flexible space building, 6 large bay roll-up doors, 1,000 – 6,000 sq. ft. available, zoned Industrial M2.

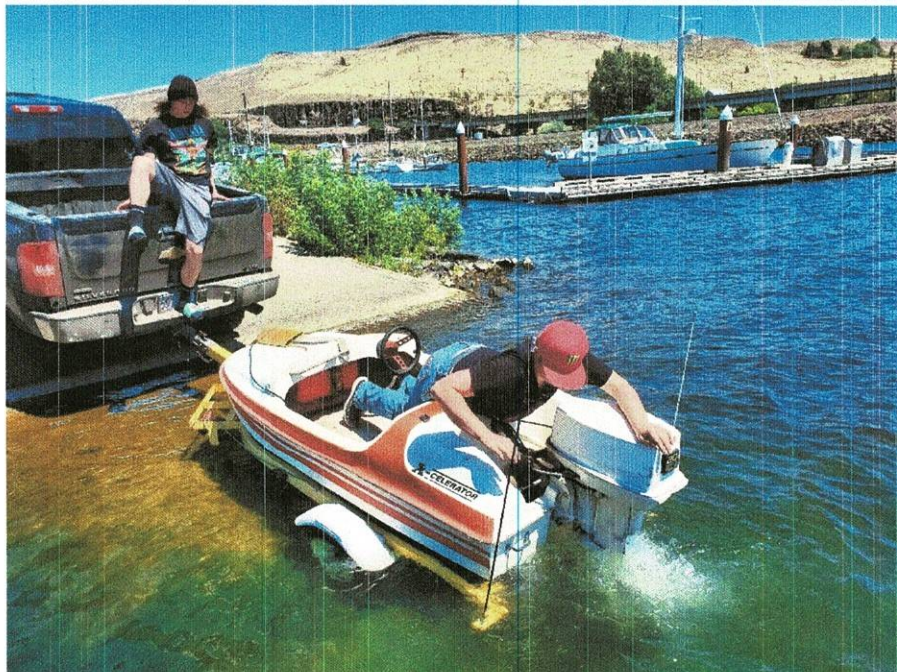
Island Park

After a full season of heavy use, the asphalt around the elevator was showing signs of truck traffic wear. MCP paved several spots showing the most stress including the south side of the scale, around the north side of elevator and the pivot point on the west end. The elevator is ready for harvest.

Six trees in the grass island of the trailer parking lot and bathroom areas were trimmed back. The high winds of a fluke storm nearly pushed the trees over. The trimming, long overdue, removed many dead or cracked branches and provide better aeration for the trees.

RV and Marina - In June the Port's fuel dock provided 49 customers gasoline and diesel, a 22% increase in customers and 20% more fuel sales than the same period in 2019.

The A-Town launch site was busy as several excellent wind days made for several great days of wind surfing. In developing the narrative for the Port's Oregon Marine Board grant application, it was determined that the launch site brought in 1,768 wind/kite surfers to the new launch site an average of 17 vehicles per wind event day. This usage is more than double the original usage estimates of 8 vehicles per wind event day. In addition, it was estimated 1,280 boaters used the Port's boat launch in 2019 for a total of 3,048 unique visitors to the Port's launch facilities.



The Arlington Chamber Fishing derby was a big success. The event had 77 contestants sign in. The Derby kicks off the fishing season and is targeted to the community's youth as well as adults.



Ryder and Hadley Steward holding off this winning catch. Ryder's whopper weighed in at 2 lbs. 11 oz and Hadley's weighed 1 lb. 9 oz. Riley Bennett, derby chairman weighing in some of the youngest competitors.

Up Coming Dates:

- July 3 Holiday – Port's office closed
- July 4 Happy Independence Day
- July 8 Arlington City Council, 6:30 p.m.
- July 10 Mid-Columbia Response Team, 11:00 a.m.
- Bi State Recreation insights team, 1:00 p.m.
- July 14 OPPA Federal Committee, 10:30 a.m.
- Port of Arlington Board meeting, 5:00 p.m. Port office Arlington
- July 16 OPPA Quarterly business meeting, 10 a.m.- 2:00
- July 25 Arlington Show and Shine Car Show, 8:00 a.m. – 3:00 p.m.

PORT OF ARLINGTON
YTD Income & Expense vs. Budget
YTD

	Jul '19 - Jun 20	Budget	% of Budget
Ordinary Income/Expense			
Income			
GENERAL FUND RESOURCES			
4000 · Carryover Balance	1,385,623.23	1,237,387.00	112.0%
4010 · Taxes-Current	112,929.63	100,000.00	112.9%
4011 · Taxes-Prior	1,582.68	500.00	316.5%
4020 · Interest - NOW Checking	99.66	0.00	100.0%
4021 · Interest - Best A/C	5,133.94	0.00	100.0%
4022 · Interest - LGIP A/C	29,127.73	10,000.00	291.3%
4030 · Land Rental	6,912.00	16,000.00	43.2%
4050 · Grain Elevator Lease Pymt	108,407.50	108,407.00	100.0%
4110 · Grants Income			
4111 · OSMB Grant	0.00	346,160.00	0.0%
4113 · Gilliam County Grant	0.00	100.00	0.0%
4114 · Unanticipated Grant Funds	0.00	100.00	0.0%
4115 · Safety Grant	0.00	100.00	0.0%
4120 · MAPS Grant	7,000.00	7,000.00	100.0%
4110 · Grants Income - Other	0.00	0.00	0.0%
Total 4110 · Grants Income	7,000.00	353,460.00	2.0%
4210 · Marina Revenue	11,734.00	5,000.00	234.7%
4211 · RV Park Revenues			
4211-1 · RV Park Monthly Rent	25,987.00	0.00	100.0%
4211-2 · RV Park Weekly Rent	2,375.00	0.00	100.0%
4211-3 · RV Park Daily Rent	6,294.00	0.00	100.0%
4211-4 · RV Park Dry Camp	1,798.00	0.00	100.0%
4211-5 · Monthly TV	240.00	0.00	0.0%
4212 · RV Park fee Refund	0.00	0.00	0.0%
4211 · RV Park Revenues - Other	0.00	40,000.00	0.0%
Total 4211 · RV Park Revenues	36,694.00	40,000.00	91.7%
4213 · Marina Fuel Revenue			
4213-2 · Gasoline Sales	14,332.12	7,000.00	204.7%
4213-1 · Diesel Sales	966.49	3,000.00	32.2%
4213 · Marina Fuel Revenue - Other	13.54	0.00	100.0%
Total 4213 · Marina Fuel Revenue	15,312.15	10,000.00	153.1%
4214 · Marina Power and Water Revenue	400.00	250.00	160.0%
4340 · Willow Creek Rock Sales	102,149.65	20,000.00	510.7%
4350 · Willow Creek Lease Revenue	12,446.69	0.00	100.0%
4400 · Donations/Gifts	0.00	100.00	0.0%
4500 · Miscellaneous Income	18,078.10	100.00	18,078.1%
Total GENERAL FUND RESOURCES	1,853,630.96	1,901,204.00	97.5%
5000 · ECONOMIC DEVELOP FUND RESOURCES			
5034 · Taxes Collected for the Hanger	0.00	0.00	0.0%
5005 · Carryover (cash basis)	412,813.17	180,340.00	228.9%
5031 · Building Lease 11-002	98,800.00	91,200.00	108.3%
5032 · Building Lease 11-004	4,412.00	1,000.00	441.2%
5033 · Flex Bldg Lease	24,000.00	48,000.00	50.0%
5113 · Grants - Gilliam County	40,000.00	40,000.00	100.0%
5114 · Unanticipated Grant Funds	0.00	1,000.00	0.0%
5116 · Grants - Other	7,848.00	7,800.00	100.6%
5130 · SIP Funds	25,342.17	25,000.00	101.4%
5600 · Transfer from General Fund	0.00	0.00	0.0%
Total 5000 · ECONOMIC DEVELOP FUND RESOUR...	613,215.34	394,340.00	155.5%

PORT OF ARLINGTON
YTD Income & Expense vs. Budget
YTD

	Jul '19 - Jun 20	Budget	% of Budget
RESERVE FUND RESOURCES			
9000 · Reserve Fund Beginning Balance	53,072.76	51,650.00	102.8%
9001 · Transfer from General Fund	10,841.00	10,841.00	100.0%
9002 · Interest Earned Reserve Fund	1,327.44	400.00	331.9%
Total RESERVE FUND RESOURCES	65,241.20	62,891.00	103.7%
Total Income	2,532,087.50	2,358,435.00	107.4%
Expense			
6560 · Payroll Expenses	0.00	0.00	0.0%
GENERAL FUND EXPENSES			
ADMINISTRATION EXPENSES			
6000 · Personal Services - AD			
6008 · Port Manager	22,466.58	23,700.00	94.8%
6009 · Administrative Assistant	32,894.81	32,200.00	102.2%
6011 · Payroll Taxes - Staff	4,316.17	5,300.00	81.4%
6012 · Training	0.00	500.00	0.0%
6013 · Workmens Compensation	173.65	250.00	69.5%
6015 · Employee Benefits Insurance	20,461.20	26,250.00	77.9%
6016 · Employee Benefits Retirement	6,643.35	6,500.00	102.2%
Total 6000 · Personal Services - AD	86,955.76	94,700.00	91.8%
6100 · Materials and Services - AD			
6110 · Internet Service	4.25		
6111 · Utilities	1,968.33	3,500.00	56.2%
6112 · Office Supplies and Equipment	2,987.65	3,000.00	99.6%
6113 · Legal Fees	4,841.75	12,000.00	40.3%
6114 · Insurance, Treasurer Bond	200.00	500.00	40.0%
6115 · Dues, Subscriptions, Fees			
6115-1 · Credit Card Fees	3,189.76	3,000.00	106.3%
6115 · Dues, Subscriptions, Fees - Other	6,180.83	3,000.00	206.0%
Total 6115 · Dues, Subscriptions, Fees	9,370.59	6,000.00	156.2%
6116 · Audit, Budget, Legal Notices	7,926.00	9,000.00	88.1%
6117 · Telephone and Internet Srv.	1,676.76	3,000.00	55.9%
6118 · Advertising - AD	0.00	250.00	0.0%
6119 · Commissioner Fees/Expenses	1,520.99	3,000.00	50.7%
6120 · Medi/SS for Commissioners	87.96	300.00	29.3%
6121 · Donations	650.00	1,000.00	65.0%
6122 · Meetings and Elections	64.53	2,000.00	3.2%
6123 · Miscellaneous - AD	294.90	200.00	147.5%
6124 · Consultant Services	0.00	2,000.00	0.0%
6126 · Contingency	0.00	22,833.00	0.0%
6127 · Commissioner Conference & Trave	1,664.81	3,000.00	55.5%
6128 · Staff Travel/Food/Lodging	439.47	500.00	87.9%
6129 · Postage	495.85	1,000.00	49.6%
6130 · Bad Debt Write Off	0.00	100.00	0.0%
6100 · Materials and Services - AD - Other	819.94		
Total 6100 · Materials and Services - AD	35,013.78	73,183.00	47.8%
6170 · Transfers Out of General Fund	10,841.00	10,841.00	100.0%
Total ADMINISTRATION EXPENSES	132,810.54	178,724.00	74.3%
ECONOMIC DEVELOPMENT	0.00	0.00	0.0%
ISLAND PARK			
6600 · Personal Services			
6610 · Maintenance Person	9,576.54	12,500.00	76.6%
6611 · Payroll Taxes	725.46	750.00	96.7%
6612 · Worker's Comp Insurance	-44.21	500.00	-8.8%
Total 6600 · Personal Services	10,257.79	13,750.00	74.6%

PORT OF ARLINGTON
YTD Income & Expense vs. Budget
YTD

	Jul '19 - Jun 20	Budget	% of Budget
6620 · Materials & Services			
6621 · Water Fees	0.00	1,200.00	0.0%
6622 · Sanitation	555.20	1,000.00	55.5%
6623 · Comfort Station Supplies	921.06	1,800.00	51.2%
6624 · Park Electricity	544.23	1,500.00	36.3%
6625 · Pest Control / Chem & Fert.	0.00	200.00	0.0%
6626 · Insurance	1,541.25	2,000.00	77.1%
6627 · Park Maintenance & Supplies	4,156.94	2,800.00	148.5%
6628 · Miscellaneous	0.00	100.00	0.0%
6620 · Materials & Services - Other	26.84		
Total 6620 · Materials & Services	7,745.52	10,600.00	73.1%
6630 · Capital Outlay			
6636 · Marine Board Grant Match	0.00	0.00	0.0%
6635 · Grant Match Isl.Erosion Repair	0.00	229,720.00	0.0%
6634 · Grant Island Erosion Repair	0.00	346,160.00	0.0%
6631 · Park Improvements	5,125.00	200,000.00	2.6%
6632 · Engineering & Surveying	6,500.00	20,000.00	32.5%
6633 · Park Equipment	0.00	0.00	0.0%
Total 6630 · Capital Outlay	11,625.00	795,880.00	1.5%
Total ISLAND PARK	29,628.31	820,230.00	3.6%
MARINA			
6700 · Personal Services			
6710 · Maintenance Person	0.00	3,700.00	0.0%
6711 · Payroll Taxes	60.05	250.00	24.0%
6712 · Worker's Comp Insurance	-50.67	50.00	-101.3%
6700 · Personal Services - Other	616.36		
Total 6700 · Personal Services	625.74	4,000.00	15.6%
6720 · Materials & Services			
6721 · Marina Electricity	3,813.06	3,000.00	127.1%
6722 · OMB Repairs - 1/2 MAPS	0.00	2,000.00	0.0%
6723 · Insurance	2,541.25	2,500.00	101.7%
6724 · Marina Maint. & Supplies	2,601.82	2,500.00	104.1%
6725 · Miscellaneous	0.00	500.00	0.0%
6726 · Contractural Services	0.00	0.00	0.0%
6727 · Marina Fuel			
6727-2 · Marina Diesel	0.00	5,000.00	0.0%
6727-1 · Marina Gas	7,542.82	11,000.00	68.6%
6727 · Marina Fuel - Other	2,712.30	0.00	100.0%
Total 6727 · Marina Fuel	10,255.12	16,000.00	64.1%
Total 6720 · Materials & Services	19,211.25	26,500.00	72.5%
6730 · Captial Outlay			
6731 · Marina Improvements	0.00	0.00	0.0%
6733 · Marina Equipment	0.00	0.00	0.0%
Total 6730 · Captial Outlay	0.00	0.00	0.0%
Total MARINA	19,836.99	30,500.00	65.0%
RV PARK EXPENSES			
6300 · Personal Services - RV			
6310 · Maintenance Person - RV	616.44	3,000.00	20.5%
6311 · Payroll Taxes, Maintenance - RV	57.16	300.00	19.1%
6312 · Workmens Compensation - RV	212.56	200.00	106.3%
Total 6300 · Personal Services - RV	886.16	3,500.00	25.3%

PORT OF ARLINGTON
YTD Income & Expense vs. Budget
YTD

	Jul '19 - Jun 20	Budget	% of Budget
6320 · Materials & Services - RV			
6321 · Water Fees - RV	3,117.92	4,000.00	77.9%
6322 · Sanitation - RV	1,001.80	2,000.00	50.1%
6323 · Electricity - RV Park	7,703.21	9,000.00	85.6%
6324 · WIFI - RV	966.53	1,000.00	96.7%
6325 · Advertising - RV	0.00	500.00	0.0%
6326 · Maintenance & Supplies - RV	1,489.46	1,000.00	148.9%
6327 · Insurance - RV	1,762.25	1,500.00	117.5%
6328 · Misc. - RV	0.00	250.00	0.0%
6329 · Sewer	3,173.52	4,000.00	79.3%
6320 · Materials & Services - RV - Other	90.36		
Total 6320 · Materials & Services - RV	19,305.05	23,250.00	83.0%
6340 · Capital Outlay - RV			
6341 · RV Park Const Improv	1,000.00	45,000.00	2.2%
6343 · Grant Match	0.00	0.00	0.0%
6344 · RV Park Equipment	0.00	0.00	0.0%
Total 6340 · Capital Outlay - RV	1,000.00	45,000.00	2.2%
Total RV PARK EXPENSES	21,191.21	71,750.00	29.5%
WILLOW CREEK QUARRY			
6520 · Materials & Services - WQ			
6523 · Miscellaneous - WQ	1,079.27	2,000.00	54.0%
6524 · Travel	0.00	100.00	0.0%
Total 6520 · Materials & Services - WQ	1,079.27	2,100.00	51.4%
6540 · Capital Outlay - WQ			
6542 · Engineering & Surveying	0.00	50,000.00	0.0%
6540 · Capital Outlay - WQ - Other	0.00	747,900.00	0.0%
Total 6540 · Capital Outlay - WQ	0.00	797,900.00	0.0%
Total WILLOW CREEK QUARRY	1,079.27	800,000.00	0.1%
Total GENERAL FUND EXPENSES	204,546.32	1,901,204.00	10.8%
8400 · ECON.DEVELOP.FUND EXPENSES			
PERSONNEL SERVICES			
8410 · Officer	67,399.62	69,000.00	97.7%
8410-1 · Admin. Asst. 1/3	16,945.81	16,600.00	102.1%
8410-2 · Lab Technician	0.00	0.00	0.0%
8411 · Payroll Taxes	6,508.25	7,000.00	93.0%
8412 · Worker's Comp Ins.	264.30	300.00	88.1%
8413 · Employee Benefits - Insurance	25,579.94	31,100.00	82.3%
8414 · Employee Benefits - Retirement	10,121.44	10,100.00	100.2%
Total PERSONNEL SERVICES	126,819.36	134,100.00	94.6%
MATERIALS AND SERVICES			
8421 · Travel/Food/Lodging	3,879.10	6,000.00	64.7%
8422 · Training/Seminars/Conventions	59.95	3,000.00	2.0%
8423 · Legal Fees	5,419.75	15,000.00	36.1%
8424 · Office Supplies & Equipment	584.56	1,500.00	39.0%
8424-3 · Consultant	0.00	2,000.00	0.0%
8425 · Utilities	1,310.41	2,500.00	52.4%
8426 · Advertising & Marketing	21,528.30	20,000.00	107.6%
8426-1 · Dues & Subscriptions	225.00	500.00	45.0%
8426-2 · A Town Throw Down	430.00	0.00	100.0%
8427 · Telephone & Internet Service	2,566.58	2,500.00	102.7%
8428 · Website Develop. & Maint.	0.00	1,000.00	0.0%
8429 · Building Insurance	5,821.25	9,000.00	64.7%
8430 · City of Arlington Insitu Lease	21,600.00	21,600.00	100.0%
8430-1 · Feasibility Studies	0.00	1,000.00	0.0%
8430-2 · Grant Match	0.00	1,000.00	0.0%
8430-3 · Business Start Up Program	18,165.21	20,000.00	90.8%

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Cash Basis

PORT OF ARLINGTON
YTD Income & Expense vs. Budget
YTD

	Jul '19 - Jun 20	Budget	% of Budget
8430-4 · Property Taxes	1,231.62	0.00	100.0%
8439 · Contingency	0.00	19,496.00	0.0%
Total MATERIALS AND SERVICES	82,821.73	126,096.00	65.7%
CAPITAL OUTLAY			
8431 · Land Improvements/Development	0.00	17,000.00	0.0%
8432 · Engineering & Surveying	8,520.00	45,000.00	18.9%
8435 · Building Construction	31,369.47	60,000.00	52.3%
Total CAPITAL OUTLAY	39,889.47	122,000.00	32.7%
DEBT SERVICE			
8441 · Loan - Principal	9,437.25	9,533.00	99.0%
8442 · Loan - Interest	2,706.62	2,611.00	103.7%
Total DEBT SERVICE	12,143.87	12,144.00	100.0%
8400 · ECON.DEVELOP.FUND EXPENSES - Other	53.79		
Total 8400 · ECON.DEVELOP.FUND EXPENSES	261,728.22	394,340.00	66.4%
RESERVE FUND EXPENSES			
9500 · Repair, Maint., Grant Match	0.00	62,891.00	0.0%
Total RESERVE FUND EXPENSES	0.00	62,891.00	0.0%
Total Expense	466,274.54	2,358,435.00	19.8%
Net Ordinary Income	2,065,812.96	0.00	100.0%
Net Income	2,065,812.96	0.00	100.0%

2020 Port of Arlington fuel Sales

Date	\$ / gallon	Gasoline			Diesel			
		Number	Gallons	\$ Sales	Number	Gallons	\$ Sales	
January-20	\$ 3.99	7	94	\$ 373.93	\$ 2.69	0	0	\$ -
February-20	\$ 3.99	6	31	\$ 122.30	\$ 2.69	1	6	\$ 16.97
March-20	\$ 3.99	27	258	\$ 1,049.13	\$ 2.69	0	0	\$ -
April-20	\$ 3.99	32	259	\$ 1,032.66	\$ 2.69	0	0	\$ -
May-20	\$ 3.99	33	234	\$ 836.72	\$ 2.69	1	10	\$ 27.10
June-20	\$ 3.49	49	399	\$ 1,293.61	\$ 2.69	0	0	\$ -
July-20					\$ 2.69	1		
August-20					\$ 2.69	3		
September-20					\$ 2.69	5		
October-20					\$ 2.69	4		
November-20					\$ 2.69	0		
December-20					\$ 2.69	0		
YTD Totals		154	1,275	\$ 4,708.35		15	16	\$ 44.07

2019 Port of Arlington fuel Sales

Date	\$ / gallon	Gasoline			Diesel			
		Number	Gallons	\$ Sales	Number	Gallons	\$ Sales	
January-19	\$ 3.90	11	109	\$ 413.84	\$ 2.69	0	0	\$ -
February-19	\$ 3.90	12	154	\$ 583.47	\$ 2.69	0	0	\$ -
March-19	\$ 3.90	13	91	\$ 337.40	\$ 2.69	0	0	\$ -
April-19	\$ 3.90	33	268	\$ 1,004.21	\$ 2.69	0	0	\$ -
May-19	\$ 4.59	41	291	\$ 1,256.28	\$ 2.69	0	0	\$ -
June-19	\$ 4.59	40	331	\$ 1,528.44	\$ 2.69	0	0	\$ -
July-19	\$ 3.99	46	443	\$ 1,872.21	\$ 2.69	1	13	\$ 35.49
August-19	\$ 3.99	57	618	\$ 2,442.36	\$ 2.69	3	108	\$ 290.91
September-19	\$ 3.99	45	465	\$ 1,757.99	\$ 2.69	5	46	\$ 123.11
October-19	\$ 3.99	38	422	\$ 1,576.03	\$ 2.69	4	184	\$ 472.91
November-19	\$ 3.99	24	229	\$ 914.15	\$ 2.69	0	0	\$ -
December-19	\$ 3.99	16	212	\$ 808.98	\$ 2.69	0	0	\$ -
YTD Totals		376	3,632	\$ 14,495.36		13	352	\$ 922.42

2018 Port of Arlington fuel Sales

Date	\$ / gallon	Gasoline			Diesel			
		Number	Gallons	\$ Sales	Number	Gallons	\$ Sales	
January-18	\$ 3.46	8	101	\$ 348.57	\$ 2.69	0	0	\$ -
February-18	\$ 3.46	8	75	\$ 258.03	\$ 2.69	0	0	\$ -
March-18	\$ 3.89	16	171	\$ 642.94	\$ 2.69	0	0	
April-18	\$ 3.89	28	251	\$ 890.77	\$ 2.69	0	0	\$ -
May-18	\$ 3.89	31	295	\$ 1,148.39	\$ 2.69	1	109	\$ 294.09
June-18	\$ 3.99	31	491	\$ 1,952.05	\$ 2.69	0	0	\$ -
July-18	\$ 3.99	45	431	\$ 1,729.80	\$ 2.69	2	325	\$ 876.54
August-18	\$ 3.99	42	465	\$ 1,860.38	\$ 2.69	3	155	\$ 417.42
September-18	\$ 4.09	30	296	\$ 1,150.99	\$ 2.69	3	94	\$ 254.24
October-18	\$ 4.09	53	573	\$ 2,352.91	\$ 2.69	4	905	\$ 2,441.98
November-18	\$ 4.09	13	126	\$ 516.79	\$ 2.69	0	0	
December-18	\$ 3.80	7	86	\$ 336.71	\$ 2.69	0	0	
YTD Totals		312	3,360	\$ 13,188.33		13	1588	\$ 4,284.27

PORT OF ARLINGTON
Profit & Loss Prev Year Comparison
July 2019 through June 2020

	TOTAL															
	Apr 20	Apr 19	\$ Change	% Change	May 20	May 19	\$ Change	% Change	Jun 20	Jun 19	\$ Change	% Change	Jul '19 - Jun 20	Jul '18 - Jun 19	\$ Change	% Change
4210 - Marina Revenue	690.00	1,552.00	-862.00	-55.54%	2,390.00	1,374.00	1,016.00	73.95%	1,200.00	220.00	980.00	445.46%	11,734.00	8,400.00	3,334.00	39.69%
4211 - RV Park Revenues																
4211-1 - RV Park Monthly Rent	2,550.00	4,500.00	-1,950.00	-43.33%	1,500.00	2,625.00	-1,125.00	-42.86%	1,125.00	3,375.00	-2,250.00	-66.67%	25,987.00	39,570.00	-13,583.00	-34.33%
4211-2 - RV Park Weekly Rent	0.00	125.00	-125.00	-100.0%	500.00	0.00	500.00	100.0%	250.00	0.00	250.00	100.0%	2,375.00	1,871.00	504.00	26.94%
4211-3 - RV Park Daily Rent	0.00	60.00	-60.00	-100.0%	108.00	600.00	-492.00	-82.0%	1,292.00	810.00	482.00	59.51%	6,294.00	5,603.00	691.00	12.33%
4211-4 - RV Park Dry Camp	18.00	27.00	-9.00	-33.33%	255.00	81.00	174.00	214.82%	518.00	100.00	418.00	418.0%	1,798.00	1,484.00	314.00	21.16%
4211-5 - Monthly TV	20.00	40.00	-20.00	-50.0%	20.00	0.00	20.00	100.0%	0.00	20.00	-20.00	-100.0%	240.00	280.00	-40.00	-14.29%
4212 - RV Park fee Refund	0.00	-187.50	187.50	100.0%	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	-187.50	187.50	100.0%
Total 4211 - RV Park Revenues	2,588.00	4,564.50	-1,976.50	-43.3%	2,383.00	3,306.00	-923.00	-27.92%	3,185.00	4,305.00	-1,120.00	-26.02%	36,694.00	48,995.50	-12,301.50	-25.11%
4213 - Marina Fuel Revenue																
4213-2 - Gasoline Sales	1,032.66	1,004.21	28.45	2.83%	836.73	1,256.28	-419.55	-33.4%	1,293.61	1,528.44	-234.83	-15.36%	14,332.12	13,079.22	1,252.90	9.58%
4213-1 - Diesel Sales	0.00	0.00	0.00	0.0%	27.10	0.00	27.10	100.0%	0.00	0.00	0.00	0.0%	966.49	3,990.18	-3,023.69	-75.78%
4213 - Marina Fuel Revenue - Other	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	13.54	0.00	13.54	100.0%
Total 4213 - Marina Fuel Revenue	1,032.66	1,004.21	28.45	2.83%	863.83	1,256.28	-392.45	-31.24%	1,293.61	1,528.44	-234.83	-15.36%	15,312.15	17,069.40	-1,757.25	-10.3%
4214 - Marina Power and Water Revenue	0.00	80.00	-80.00	-100.0%	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	400.00	400.00	0.00	0.0%
4340 - Willow Creek Rock Sales	0.00	0.00	0.00	0.0%	0.00	4,356.21	-4,356.21	-100.0%	0.00	340.06	-340.06	-100.0%	102,149.65	19,646.80	82,502.85	419.93%

PORT OF ARLINGTON
Check Detail
 June 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check		06/02/2020	QuickBooks Pay...		1001 · Bank of E...		-1.75
					6560 · Payroll Ex...	-1.75	1.75
TOTAL						-1.75	1.75
Liability Check		06/30/2020	QuickBooks Pay...		1001 · Bank of E...		-9,207.93
			QuickBooks Payr...		2111 · Direct Dep...	-9,207.93	9,207.93
TOTAL						-9,207.93	9,207.93
Check		06/30/2020	QuickBooks Pay...		1001 · Bank of E...		-1.75
					6560 · Payroll Ex...	-1.75	1.75
TOTAL						-1.75	1.75
Check	DD	06/03/2020	Peter Mitchell		1001 · Bank of E...		-128.76
					8421 · Travel/Foo...	-17.76	17.76
					8427 · Telephone...	-111.00	111.00
TOTAL						-128.76	128.76
Check	DD	06/30/2020	Peter Mitchell		1001 · Bank of E...		-144.32
					8421 · Travel/Foo...	-33.32	33.32
					8427 · Telephone...	-111.00	111.00
TOTAL						-144.32	144.32
Check	EFT	06/08/2020	Pacific Power		1001 · Bank of E...		-1,077.70
					6100 · Materials ...	-201.85	201.85
					6323 · Electricity ...	-602.49	602.49
					6721 · Marina Ele...	-109.34	109.34
					6721 · Marina Ele...	-54.68	54.68
					6624 · Park Elect...	-109.34	109.34
TOTAL						-1,077.70	1,077.70

\$45,014.65

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PORT OF ARLINGTON
Check Detail
June 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Liability Check	EFT	06/29/2020	Oregon Departm...		1001 · Bank of E...		-771.00
					2100 · Payroll Lia...	-771.00	771.00
TOTAL						-771.00	771.00
Liability Check	EFT	06/29/2020	United States Tr...		1001 · Bank of E...		-2,923.70
					2100 · Payroll Lia...	-897.00	897.00
					2100 · Payroll Lia...	-821.27	821.27
					2100 · Payroll Lia...	-821.27	821.27
					2100 · Payroll Lia...	-192.08	192.08
					2100 · Payroll Lia...	-192.08	192.08
TOTAL						-2,923.70	2,923.70
Liability Check	EFT	06/29/2020	Oregon Departm...		1001 · Bank of E...		-30.23
					2100 · Payroll Lia...	-30.23	30.23
TOTAL						-30.23	30.23
Paycheck	DD1...	06/30/2020	Margheim, Kelly L		1001 · Bank of E...		0.00
					6560 · Payroll Ex...	-3,172.40	3,172.40
					6560 · Payroll Ex...	-67.98	67.98
					6560 · Payroll Ex...	-906.40	906.40
					6560 · Payroll Ex...	-90.64	90.64
					6560 · Payroll Ex...	-2,292.07	2,292.07
					2100 · Payroll Lia...	2,292.07	-2,292.07
					6560 · Payroll Ex...	-116.46	116.46
					2100 · Payroll Lia...	116.46	-116.46
					6560 · Payroll Ex...	-508.49	508.49
					2100 · Payroll Lia...	508.49	-508.49
					6560 · Payroll Ex...	-3.41	3.41
					2100 · Payroll Lia...	3.41	-3.41
					2100 · Payroll Lia...	4.24	-4.24
					2100 · Payroll Lia...	271.00	-271.00
					6560 · Payroll Ex...	-262.72	262.72
					2100 · Payroll Lia...	262.72	-262.72
					2100 · Payroll Lia...	262.72	-262.72
					6560 · Payroll Ex...	-61.45	61.45
					2100 · Payroll Lia...	61.45	-61.45
					2100 · Payroll Lia...	61.45	-61.45
					2100 · Payroll Lia...	236.00	-236.00

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PORT OF ARLINGTON
Check Detail
June 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					2111 · Direct Dep...	2,211.31	-2,211.31
					2111 · Direct Dep...	1,190.70	-1,190.70
TOTAL						0.00	0.00
Paycheck	DD1...	06/30/2020	Mitchell, Peter D		1001 · Bank of E...		0.00
					6560 · Payroll Ex...	-6,704.33	6,704.33
					6560 · Payroll Ex...	-772.01	772.01
					6560 · Payroll Ex...	-897.16	897.16
					2100 · Payroll Lia...	897.16	-897.16
					6560 · Payroll Ex...	-2,292.07	2,292.07
					2100 · Payroll Lia...	2,292.07	-2,292.07
					6560 · Payroll Ex...	-116.46	116.46
					2100 · Payroll Lia...	116.46	-116.46
					6560 · Payroll Ex...	-3.96	3.96
					2100 · Payroll Lia...	3.96	-3.96
					2100 · Payroll Lia...	7.48	-7.48
					2100 · Payroll Lia...	616.00	-616.00
					6560 · Payroll Ex...	-463.53	463.53
					2100 · Payroll Lia...	463.53	-463.53
					2100 · Payroll Lia...	463.53	-463.53
					6560 · Payroll Ex...	-108.41	108.41
					2100 · Payroll Lia...	108.41	-108.41
					2100 · Payroll Lia...	108.41	-108.41
					2100 · Payroll Lia...	475.00	-475.00
					2111 · Direct Dep...	5,805.92	-5,805.92
TOTAL						0.00	0.00
Check	9354	06/08/2020	Nicholas Evans		1001 · Bank of E...		-1,304.08
					8430-3 · Busines...	-204.08	204.08
					8430-3 · Busines...	-1,100.00	1,100.00
TOTAL						-1,304.08	1,304.08
Check	9355	06/08/2020	Bank of Eastern ...		1001 · Bank of E...		-16.91
					6115 · Dues, Sub...	-16.91	16.91
TOTAL						-16.91	16.91

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PORT OF ARLINGTON
Check Detail
June 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	9356	06/08/2020	Bank of Eastern ...		1001 · Bank of E...		-11.00
					6623 · Comfort St...	-11.00	11.00
TOTAL						-11.00	11.00
Check	9357	06/08/2020	Bank of Eastern ...		1001 · Bank of E...		-1,738.49
					6123 · Miscellane...	-164.90	164.90
					6115 · Dues, Sub...	-50.00	50.00
					6115 · Dues, Sub...	-6.00	6.00
					8424 · Office Sup...	-209.68	209.68
					6129 · Postage	-74.40	74.40
					6115 · Dues, Sub...	-812.51	812.51
					6115 · Dues, Sub...	-421.00	421.00
TOTAL						-1,738.49	1,738.49
Check	9358	06/08/2020	Gordon's Electric		1001 · Bank of E...		-12,388.00
					8435 · Building C...	-12,388.00	12,388.00
TOTAL						-12,388.00	12,388.00
Check	9359	06/08/2020	Arlington Hardw...		1001 · Bank of E...		-360.30
					6724 · Marina Ma...	-28.47	28.47
					6623 · Comfort St...	-55.04	55.04
					6320 · Materials ...	-20.98	20.98
					8435 · Building C...	-230.56	230.56
					6320 · Materials ...	-25.25	25.25
TOTAL						-360.30	360.30
Check	9360	06/08/2020	Gilliam County T...		1001 · Bank of E...		-1,012.00
					8441 · Loan - Pri...	-793.67	793.67
					8442 · Loan - Inte...	-218.33	218.33
TOTAL						-1,012.00	1,012.00

PORT OF ARLINGTON
Check Detail
June 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	9361	06/08/2020	Loop Net		1001 · Bank of E...		-69.00
					8426 · Advertisin...	-69.00	69.00
TOTAL						-69.00	69.00
Check	9362	06/08/2020	Arlington T.V. C...		1001 · Bank of E...		-120.00
					8427 · Telephone...	-40.00	40.00
					6114 · Insurance,...	-40.00	40.00
					6324 · WIFI - RV	-40.00	40.00
TOTAL						-120.00	120.00
Check	9363	06/08/2020	Meadow Outdoo...		1001 · Bank of E...		-1,374.00
					8426 · Advertisin...	-1,374.00	1,374.00
TOTAL						-1,374.00	1,374.00
Check	9364	06/11/2020	Bank of Eastern ...		1001 · Bank of E...		-83.25
					6627 · Park Maint...	-83.25	83.25
TOTAL						-83.25	83.25
Paycheck	9365	06/30/2020	Kennedy, Jr., De...		1001 · Bank of E...		-92.35
					6560 · Payroll Ex...	-100.00	100.00
					6560 · Payroll Ex...	-6.20	6.20
					2100 · Payroll Lia...	6.20	-6.20
					2100 · Payroll Lia...	6.20	-6.20
					6560 · Payroll Ex...	-1.45	1.45
					2100 · Payroll Lia...	1.45	-1.45
					2100 · Payroll Lia...	1.45	-1.45
TOTAL						-92.35	92.35

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PORT OF ARLINGTON
Check Detail
June 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Paycheck	9366	06/30/2020	McGuire, Rodne...		1001 - Bank of E...		-92.35
				6560 - Payroll Ex...		-100.00	100.00
				6560 - Payroll Ex...		-6.20	6.20
				2100 - Payroll Lia...		6.20	-6.20
				2100 - Payroll Lia...		6.20	-6.20
				6560 - Payroll Ex...		-1.45	1.45
				2100 - Payroll Lia...		1.45	-1.45
				2100 - Payroll Lia...		1.45	-1.45
TOTAL						-92.35	92.35
Paycheck	9367	06/30/2020	Metzker, James L		1001 - Bank of E...		-975.86
				6560 - Payroll Ex...		-1,132.50	1,132.50
				6560 - Payroll Ex...		-2.11	2.11
				2100 - Payroll Lia...		2.11	-2.11
				2100 - Payroll Lia...		10.00	-10.00
				6560 - Payroll Ex...		-70.22	70.22
				2100 - Payroll Lia...		70.22	-70.22
				2100 - Payroll Lia...		70.22	-70.22
				6560 - Payroll Ex...		-16.42	16.42
				2100 - Payroll Lia...		16.42	-16.42
				2100 - Payroll Lia...		16.42	-16.42
				2100 - Payroll Lia...		60.00	-60.00
TOTAL						-975.86	975.86
Paycheck	9368	06/30/2020	Wilson, Ron		1001 - Bank of E...		-184.70
				6560 - Payroll Ex...		-200.00	200.00
				6560 - Payroll Ex...		-12.40	12.40
				2100 - Payroll Lia...		12.40	-12.40
				2100 - Payroll Lia...		12.40	-12.40
				6560 - Payroll Ex...		-2.90	2.90
				2100 - Payroll Lia...		2.90	-2.90
				2100 - Payroll Lia...		2.90	-2.90
TOTAL						-184.70	184.70
Liability Check	9369	06/29/2020	Fidelity Brokera...		1001 - Bank of E...		-1,405.65
				2100 - Payroll Lia...		-1,405.65	1,405.65
TOTAL						-1,405.65	1,405.65

PORT OF ARLINGTON
Check Detail
 June 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	9370	06/29/2020	The Times-Jour...		1001 - Bank of E...		-315.00
					6116 - Audit, Bud...	-315.00	315.00
TOTAL						-315.00	315.00
Check	9371	06/29/2020	Meadow Outdoo...		1001 - Bank of E...		-250.00
					8426 - Advertisin...	-250.00	250.00
TOTAL						-250.00	250.00
Check	9372	06/29/2020	Gorge Networks		1001 - Bank of E...		-201.32
					8427 - Telephone...	-50.67	50.67
					6324 - WIFI - RV	-50.48	50.48
					6117 - Telephone...	-50.67	50.67
					6117 - Telephone...	-49.50	49.50
TOTAL						-201.32	201.32
Check	9373	06/29/2020	Cruzs Tree Servi...		1001 - Bank of E...		-5,000.00
					6627 - Park Maint...	-3,000.00	3,000.00
					6724 - Marina Ma...	-1,000.00	1,000.00
					6326 - Maintenanc...	-1,000.00	1,000.00
TOTAL						-5,000.00	5,000.00
Check	9374	06/29/2020	The City of Arlin...		1001 - Bank of E...		-1,800.00
					8430 - City of Arli...	-1,800.00	1,800.00
TOTAL						-1,800.00	1,800.00
Check	9375	06/29/2020	The Times-Jour...		1001 - Bank of E...		-120.00
					6116 - Audit, Bud...	-120.00	120.00
TOTAL						-120.00	120.00

PORT OF ARLINGTON
Check Detail
 June 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	9376	06/29/2020	VanKoten & Cle...		1001 · Bank of E...		-490.00
				6113 · Legal Fees		-245.00	245.00
				8423 · Legal Fees		-245.00	245.00
TOTAL						-490.00	490.00
Check	9377	06/29/2020	City of Arlington		1001 · Bank of E...		-20.00
				6115 · Dues, Sub...		-20.00	20.00
TOTAL						-20.00	20.00
Check	9378	06/29/2020	Nicholas Evans		1001 · Bank of E...		-752.97
				8430-3 · Busines...		-752.97	752.97
TOTAL						-752.97	752.97
Check	9380	06/30/2020	City of Arlington		1001 · Bank of E...		-550.28
				6111 · Utilities		-44.00	44.00
				8425 · Utilities		-44.00	44.00
				6321 · Water Fee...		-175.00	175.00
				6329 · Sewer		-118.08	118.08
				6322 · Sanitation ...		-52.00	52.00
				6622 · Sanitation		-29.00	29.00
				8425 · Utilities		-88.20	88.20
TOTAL						-550.28	550.28

PORT OF ARLINGTON
Deposit Detail
 June 2020

Type	Num	Date	Name	Account	Amount
Deposit		06/01/2020		1001 - Bank of E...	2,066.00
			Heartland Payme...	4213-2 · Gasoline...	-360.08
			Heartland Payme...	6115-1 · Credit C...	8.20
			Heartland Payme...	4211-3 · RV Park...	-250.00
			Heartland Payme...	6115-1 · Credit C...	0.67
			Heartland Payme...	4030 · Land Rental	-1,500.00
			Heartland Payme...	6115-1 · Credit C...	35.21
TOTAL					-2,066.00
Deposit		06/08/2020		1001 - Bank of E...	453.09
			Heartland Payme...	4213-2 · Gasoline...	-86.55
			Heartland Payme...	6115-1 · Credit C...	1.24
			Heartland Payme...	4211-1 · RV Park...	-375.00
			Heartland Payme...	6115-1 · Credit C...	7.22
TOTAL					-453.09
Deposit		06/08/2020		1001 - Bank of E...	457.00
			Cash Sales	4211-4 · RV Park...	-9.00
			Cash Sales	4211-4 · RV Park...	-9.00
			Cash Sales	4211-4 · RV Park...	-9.00
			Cash Sales	4211-4 · RV Park...	-10.00
			Cash Sales	4211-3 · RV Park...	-30.00
			Cash Sales	4211-4 · RV Park...	-9.00
			Cash Sales	4211-4 · RV Park...	-9.00
			Cash Sales	4211-4 · RV Park...	-10.00
			Cash Sales	4211-4 · RV Park...	-10.00
			Cash Sales	4211-4 · RV Park...	-9.00
			Cash Sales	4211-2 · RV Park...	-125.00
			Cash Sales	4211-4 · RV Park...	-18.00
			Cash Sales	4211-2 · RV Park...	-125.00
			Cash Sales	4211-4 · RV Park...	-36.00
			Cash Sales	4211-3 · RV Park...	-30.00
			Cash Sales	4211-4 · RV Park...	-9.00
TOTAL					-457.00

\$18,437.88

PORT OF ARLINGTON
Deposit Detail
 June 2020

Type	Num	Date	Name	Account	Amount
Deposit		06/09/2020		1001 - Bank of E...	2,131.00
			Cash Sales	4210 - Marina Re...	-240.00
			Cash Sales	4211-1 - RV Park...	-375.00
Payment	1499	06/09/2020	Paul Kramar	1499 - Undeposit...	-160.00
Payment	178	06/09/2020	Arlington Towing	1499 - Undeposit...	-1,356.00
TOTAL					-2,131.00
Deposit		06/09/2020		1001 - Bank of E...	410.75
			Heartland Payme...	4213-2 - Gasoline...	-141.12
			Heartland Payme...	6115 - Dues, Sub...	3.62
			Heartland Payme...	4210 - Marina Re...	-250.00
			Heartland Payme...	6115-1 - Credit C...	5.70
			Heartland Payme...	4211-3 - RV Park...	-30.00
			Heartland Payme...	6115-1 - Credit C...	1.05
TOTAL					-410.75
Deposit		06/15/2020		1001 - Bank of E...	351.23
			Heartland Payme...	4213-2 - Gasoline...	-267.49
			Heartland Payme...	6115-1 - Credit C...	5.88
			Heartland Payme...	4211-3 - RV Park...	-90.00
			Heartland Payme...	6115-1 - Credit C...	0.38
TOTAL					-351.23
Deposit		06/16/2020		1001 - Bank of E...	255.00
			Cash Sales	4211-4 - RV Park...	-9.00
			Cash Sales	4211-4 - RV Park...	-9.00
			Cash Sales	4211-4 - RV Park...	-9.00
			Cash Sales	4211-4 - RV Park...	-9.00
			Cash Sales	4211-4 - RV Park...	-9.00
			Cash Sales	4211-4 - RV Park...	-9.00
			Cash Sales	4211-4 - RV Park...	-9.00
			Cash Sales	4211-3 - RV Park...	-30.00
			Cash Sales	4211-4 - RV Park...	-9.00
			Cash Sales	4211-3 - RV Park...	-60.00
			Cash Sales	4211-3 - RV Park...	-30.00
			Cash Sales	4211-4 - RV Park...	-20.00

PORT OF ARLINGTON
Deposit Detail
 June 2020

Type	Num	Date	Name	Account	Amount
			Cash Sales	4211-3 · RV Park...	-34.00
			Cash Sales	4211-4 · RV Park...	-9.00
TOTAL					-255.00
Deposit		06/29/2020		1001 · Bank of E...	50.61
			Heartland Payme...	4213-2 · Gasoline...	-52.06
			Heartland Payme...	6115-1 · Credit C...	1.45
TOTAL					-50.61
Deposit		06/29/2020		1001 · Bank of E...	241.32
			Heartland Payme...	4213-2 · Gasoline...	-215.10
			Heartland Payme...	6115-1 · Credit C...	3.35
			Heartland Payme...	4211-3 · RV Park...	-30.00
			Heartland Payme...	6115-1 · Credit C...	0.43
TOTAL					-241.32
Deposit		06/29/2020		1001 · Bank of E...	285.55
			Heartland Payme...	4213-2 · Gasoline...	-171.21
			Heartland Payme...	6115-1 · Credit C...	2.77
			Heartland Payme...	4210 · Marina Re...	-90.00
			Heartland Payme...	6115-1 · Credit C...	2.12
			Heartland Payme...	4211-3 · RV Park...	-30.00
			Heartland Payme...	6115-1 · Credit C...	0.77
TOTAL					-285.55
Deposit		06/30/2020		1001 · Bank of E...	11,736.33
			Cash Sales	4210 · Marina Re...	-50.00
			Cash Sales	4210 · Marina Re...	-360.00
			Insitu Inc.	5031 · Building L...	-7,600.00
			Gilliam County Tr...	4010 · Taxes-Cur...	-1,027.33
			Cash Sales	4211-4 · RV Park...	-18.00
			Cash Sales	4210 · Marina Re...	-50.00
			Cash Sales	4211-1 · RV Park...	-375.00
			Cash Sales	4211-3 · RV Park...	-60.00
			Cash Sales	4211-3 · RV Park...	-30.00
			Cash Sales	4211-4 · RV Park...	-9.00
			Cash Sales	4211-4 · RV Park...	-9.00
			Cash Sales	4211-4 · RV Park...	-72.00

PORT OF ARLINGTON
Deposit Detail
June 2020

Type	Num	Date	Name	Account	Amount
			Cash Sales	4211-4 · RV Park...	-9.00
			Cash Sales	4211-4 · RV Park...	-27.00
			Cash Sales	4211-4 · RV Park...	-9.00
			Cash Sales	4211-4 · RV Park...	-9.00
			Cash Sales	4211-4 · RV Park...	-9.00
			Cash Sales	4211-4 · RV Park...	-9.00
			Cash Sales	4211-4 · RV Park...	-9.00
			Cash Sales	4211-3 · RV Park...	-30.00
			Cash Sales	4211-4 · RV Park...	-9.00
			Cash Sales	4211-3 · RV Park...	-9.00
			Cash Sales	4211-4 · RV Park...	-18.00
			Cash Sales	4211-4 · RV Park...	-9.00
			Cash Sales	4211-4 · RV Park...	-9.00
			Cash Sales	4211-4 · RV Park...	-9.00
			Cash Sales	4211-3 · RV Park...	-30.00
			Cash Sales	4211-3 · RV Park...	-60.00
			Cash Sales	4211-3 · RV Park...	-60.00
			Cash Sales	4211-4 · RV Park...	-9.00
			Cash Sales	4211-3 · RV Park...	-60.00
			Cash Sales	4211-4 · RV Park...	-9.00
			Cash Sales	4211-3 · RV Park...	-30.00
			Cash Sales	4211-3 · RV Park...	-30.00
			Cash Sales	4211-3 · RV Park...	-39.00
			Cash Sales	4211-3 · RV Park...	-60.00
			Cash Sales	4211-3 · RV Park...	-60.00
			Cash Sales	4211-3 · RV Park...	-60.00
			Cash Sales	4211-3 · RV Park...	-60.00
			Cash Sales	4211-3 · RV Park...	-60.00
			Cash Sales	4211-3 · RV Park...	-30.00
			Cash Sales	4211-3 · RV Park...	-30.00
			Cash Sales	4211-4 · RV Park...	-9.00
Payment	188	06/30/2020	Arlington Towing	1499 · Undeposit...	-1,356.00
TOTAL					-11,736.33
Paycheck	DD1...	06/30/2020	Margheim, Kelly L	1001 · Bank of E...	0.00
				6560 · Payroll Ex...	3,172.40
				6560 · Payroll Ex...	67.98
				6560 · Payroll Ex...	906.40
				6560 · Payroll Ex...	90.64
				6560 · Payroll Ex...	2,292.07
				2100 · Payroll Lia...	-2,292.07
				6560 · Payroll Ex...	116.46
				2100 · Payroll Lia...	-116.46
				6560 · Payroll Ex...	508.49
				2100 · Payroll Lia...	-508.49
				6560 · Payroll Ex...	3.41
				2100 · Payroll Lia...	-3.41
				2100 · Payroll Lia...	-4.24
				2100 · Payroll Lia...	-271.00

PORT OF ARLINGTON
Deposit Detail
June 2020

Type	Num	Date	Name	Account	Amount
				6560 · Payroll Ex...	262.72
				2100 · Payroll Lia...	-262.72
				2100 · Payroll Lia...	-262.72
				6560 · Payroll Ex...	61.45
				2100 · Payroll Lia...	-61.45
				2100 · Payroll Lia...	-61.45
				2100 · Payroll Lia...	-236.00
				2111 · Direct Dep...	-2,211.31
				2111 · Direct Dep...	-1,190.70
TOTAL					0.00
Paycheck	DD1...	06/30/2020	Mitchell, Peter D	1001 · Bank of E...	0.00
				6560 · Payroll Ex...	6,704.33
				6560 · Payroll Ex...	772.01
				6560 · Payroll Ex...	897.16
				2100 · Payroll Lia...	-897.16
				6560 · Payroll Ex...	2,292.07
				2100 · Payroll Lia...	-2,292.07
				6560 · Payroll Ex...	116.46
				2100 · Payroll Lia...	-116.46
				6560 · Payroll Ex...	3.96
				2100 · Payroll Lia...	-3.96
				2100 · Payroll Lia...	-7.48
				2100 · Payroll Lia...	-616.00
				6560 · Payroll Ex...	463.53
				2100 · Payroll Lia...	-463.53
				2100 · Payroll Lia...	-463.53
				6560 · Payroll Ex...	108.41
				2100 · Payroll Lia...	-108.41
				2100 · Payroll Lia...	-108.41
				2100 · Payroll Lia...	-475.00
				2111 · Direct Dep...	-5,805.92
TOTAL					0.00

AGENDA
POA Environmental Sentry Corp
Tuesday, July 9, 2019
Port of Arlington
Port Office
100 Port Island Rd.
Arlington, Oregon 97812

Annual Business Meeting

- 1. Call Environmental Sentry Corp. meeting to order**
- 2. Public Comment**
- 3. Approval of Minutes from July 9, 2019**
- 4. Election of Officers: Currently President Dewey Kennedy, Vice President Kevin Hunking, Secretary/Treasurer Ron Wilson**

**Environmental Sentry Corp
Annual Meeting
July 9, 2019
Gilliam County Courthouse
Condon, Oregon
Following Port Commission Meeting**

Meeting was called to order at 6:50 by Secretary Treasurer Ron Wilson

Present: Ron Wilson, Rod McGuire, Dewey Kennedy
Absent: Kevin Hunking

Public Comment: None

Approval of the minutes of July 10, 2018. Secretary/Treasurer – Ron Wilson moved to approve the minutes and Commissioner McGuire seconded. Motion carried 3-0.

Election of Officers: President – Dewey Kennedy; Vice President – Kevin Hunking; Secretary/Treasurer – Ron Wilson. Secretary/Treasurer Ron Wilson moved to keep the officers the same as last year. Commissioner McGuire seconded. Motion carried 3-0

Meeting adjourned 6:52

President Dewey Kennedy

V.P. Kevin Hunking