

A regular meeting of the Botwood Town Council was held on Tuesday, April 13, 2021 at 4:00 p.m. in the Council Chamber.

Members present: Mayor S. Sceviour, presided
Deputy Mayor D. Woolridge
Councillors: B. Parsons
B. Gill
M. Roberts
T. White
R. Byrne

Also attending: S. Jerrett, Town Manager
A. Rowsell, Town Clerk

CALL TO ORDER

PROCLAMATION - Mayor Sceviour read and signed a proclamation for the month of April 2021 to be Child Abuse Prevention Month in Botwood.

CHILD ABUSE
PREVENTION
MONTH

ADOPTION OF THE AGENDA

MOTION - Moved by Councillor Roberts, seconded by Councillor Parsons 21-027 to adopt the agenda as presented.
- Motion carried. Votes in favor - 7 Councillors.

ADOPT AGENDA

MINUTES

MOTION - Moved by Councillor Roberts, seconded by Councillor Parsons 21-028 that Council adopt the minutes of regular meeting held March 17, 2021 as circulated.
- Motion carried. Votes in favor - 7 Councillors.

ADOPT MINUTES
REGULAR
MEETING

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor 21-029 Roberts that Council adopt the minutes of special meeting held March 30, 2021 as circulated.
- Motion carried. Votes in favor - 7 Councillors.

ADOPT MINUTES
SPECIAL
MEETING

BUSINESS ARISING FROM THE MINUTES

COMMITTEE REPORTS

Finance and Human Resources Committee

Prizes for Town Clean-Up Week Volunteers. Decisions will be made when a date for this event is determined.

PRIZES FOR
TOWN CLEAN-UP

Disposal of old Town Hall Building. The Town would give consideration to the RCMP presently renting space in the building. The Town Manager will look into an appraised value for the building. It was noted by the Town's planners, that Council should consider waiting for revision of the Town Development Plan to be finalized before selling this property.

OLD TOWN HALL

Land for Sale. A list of land will be compiled.

LIST OF LAND
FOR SALE

Ipads for Council and Staff for Council Meetings. Agreed to move forward with this process for the next elected Council.

IPADS

Councillor Parsons noted the Comparison of Receivables totals to March 31, 2021 showed an increase over the previous year.

COMPARISON OF
RECEIVABLES

The Budget Expense totals to March 31, 2021 are within the 2021 budget percentage.

BUDGET
EXPENSE

Summer Students. Applications have been submitted to Federal and Provincial governments. Decisions will be made when student allotment is received.

SUMMER
STUDENTS

MOTION - Moved by Councillor Parsons, seconded by Councillor White 21-030 that Council ratify payment of Miscellaneous Cheques for January, February, and March, 2021.
- Motion carried. Votes in favor - 7 Councillors.

RATIFY
PAYMENT
MISC CHEQUES

MOTION - Moved by Councillor Parsons, seconded by Councillor Byrne 21-031 that Council approve the Accounts Payable Transaction Journal dated March 17, 2021 to April 13, 2021 in the amount of \$82,373.95.
- Motion carried. Votes in favor - 7 Councillors.

A/P
TRANSACTION
JOURNAL

Municipal Works Committee

Spring Clean-Up 2021. Dates for the Spring Clean-Up will be May 18-21 and May 25-28.

DATES FOR
CLEAN-UP

Councillor Byrne left the meeting at 4:25 p.m. due to a possible conflict of interest.

2021 Paving Plan. The Town Manager presented a list of Streets with details for the project and cost.

PAVING PLAN

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor 21-032 White that Council accept the 2021 paving plan as presented and go to tender for the work to be completed under an approved gas tax project.
- Motion carried. Votes in favor - 6 Councillors.

Councillor Byrne returned to the meeting at 4:34 p.m.

Councillors were given a copy of the Town's Culvert Replacement Policy for their information. This policy was approved by motion of Council dated July 10, 2019.

CULVERT
REPLACEMENT
POLICY

Public Protection Committee

Letter from Staff Sergeant Kelly Bryan regarding their 2020 Annual Performance Plan - Completion.

RCMP ANNUAL
PERFORMANCE
PLAN

Councillor Roberts informed Council the Town's Emergency Plan is presently being revised in accordance with the Department of Municipal Affairs jurisdiction. When the appropriate changes are made, the document will be brought to Council for approval.

TOWN'S
EMERGENCY
PLAN

Fire Smart Program. Councillor Roberts had a conference call with the Provincial representative and the Central liaison person for Fire Smart. They will be reviewing the Town's activity for 2020 to assist moving forward with the program.

FIRE SMART
PROGRAMS

The Wildfire preparedness grant was received for 2021. A date will be decided for this event.

WILDFIRE
PREPAREDNESS
GRANT

The Committee is continuing to meet with the Fire Chief and Deputy Fire Chief concerning Mutual Aid Assistance with neighbouring communities.

MUTUAL AID
ASSISTANCE

Councillor Roberts noted the Fire Department has submitted an application to FES for an Emergency Response Vehicle.

EMERGENCY
RESPONSE
VEHICLE

Councillor Roberts noted the street signage and speed bumps should be done as soon as possible for safety reasons.

STREET SIGNAGE
AND SPEED
BUMPS

A work order has been issued to Public Works for building a new bus shelter.

BUS SHELTER

Special Events Committee

Volunteer Week for 2021 is April 18-24. Mayor Sceviour has done a video requesting Submissions for Volunteer of the Year.

VOLUNTEER
WEEK 2021

Botwood Day 2021. Councillor Byrne reported there are no plans to date for this festivity. Should the COVID-19 situation permit, the committee may consider some small events.

BOTWOOD DAY

Heritage, Seniors and Community Services Committee

Councillor Gill noted the contractor will begin work on the Heritage Building next week.

HERITAGE
BUILDING

Recreation and Youth Committee

Installation of the Splash Pad equipment was mentioned. This project requires more consideration by Council regarding site, water supply, drainage, electrical service, necessities (washrooms if required) and maintenance.

SPLASH PAD

Planning and Economic Development Committee

Mayor Sceviour informed Council a Zoom Meeting will be held Thursday evening for the Exploits Valley Joint Council with Mark Whiffen of CBDC. The possibility of hiring an Economic Development Officer for communities is being considered.

ZOOM MEETING
re: Economic
Development Officer

ADMINISTRATIVE ISSUES

Permits

MOTION - Moved by Councillor Roberts, seconded by Councillor Byrne
21-033 that Council ratify approval for permit issued to Derek Sceviour
for repairs to property at 69 Wireless Road, Botwood.
- Motion carried. Votes in favor - 7 Councillors.

PERMITS ISSUED

MOTION - Moved by Councillor Byrne, seconded by Councillor White that
21-034 Council approve a permit for Raymond Budgell to operate a
domestic sawmill at his property located at Peter's Pond, Route
350.
- Motion carried. Votes in favor - 7 Councillors.

Correspondence

1. The Royal Canadian Legion, NL and LAB Command - re ad in Veterans Service Recognition Booklet.
2. MNL - 2020 AGM Municipal Symposium.

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor
21-035 Byrne the meeting adjourn at 5:10 p.m.
- Motion carried. Votes in favor - 7 Councillors.

 MAYOR  SECRETARY