



# Meeting Minutes

## Linn Grove PTO

Meeting Date & Time: Tuesday, November 3, 2020 at 6:00 pm

Meeting Place: Zoom

### Mission Statement:

The PTO is a volunteer organization that works exclusively on behalf of our children through the cooperative efforts of our families and school staff.

### The PTO shall do this by:

A. Fostering closer working relationships between school, parents, and teachers.

B. Providing a forum for discussion and communication between parents, administrators, teachers and the community.

C. Enhancing the educational facilities and opportunities for the students of Linn Grove Elementary.

Meeting Called to Order by Krystal Betts

Attendance: 11

### 1. Welcome and Introductions

### 2. Building Update:

**Lori Manley:** Shared update on District's policies on monitoring Covid. Teachers have been working to familiarize students with Zoom in the event we may need to switch to virtual. Teachers are also planning and preparing to be ready in the event we may need to go to virtual learning. Students have been doing a great year wearing masks.

### 3. Teacher's Requests:

**Tanner Roo(PE)s:** A proposal was presented to purchase scooters and the storage for the scooters. This scooter unit will replace the skating unit that was not being utilized. PTO has already budgeted \$2500 for the skating unit. It was voted upon and approved to use this budgeted amount for the skating rental to purchase scooters.

**Jenny Moore(Music):** A proposal was submitted for Ukulele Strings & Auto Tuner \$200. This request was voted upon and majority vote approved request. Jenny is also looking into a quote for a new sound system for the music room.

### 4. Officers Report:

**Treasurer's Report:** October report presented by Angela and is posted online for review.

**Minute Review:** October minutes will be posted online for review.

### 5. Current Business

**Spirit Wear Order:** Order was picked up and sent home with students October 19<sup>th</sup>. Our net profit from this event was \$214.37. Will possibly offer another chance to order in the spring.

**Conference Lunches:** Will be doing Jimmy John's box lunches this year due to Covid. 40 meals will be provided each night. A link was sent to staff to sign up. Meals will be \$9 per staff member. Families were sent a link to donate money towards the meals. As of November 1<sup>st</sup>, 2020 \$310 has been donated from families. For spring conference meals an LG Family that owns Fresh Deli & Grill has graciously offered to cater those meals.



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**Family Fun Night Donations:** A list of all the Raffle Basket items that we still have that were not expired was shared. A few items are coming up close to their expiration date and have been used last month and this month as raffle drawings non-members attending PTO meetings. Please share with the board if you have any ideas on how we can use the non-expired items to still fundraise. If anyone would like to head up this task we will gladly share the current information.

**Teacher Vouchers:** Each teacher received a google form to fill out to submit their receipts towards their \$80 voucher. Teachers have until April to use their voucher. Kudos to the 4<sup>th</sup> grade team for being the first team to submit all of their vouchers!

**Box Tops:** Don't forget to use the app to scan your receipt. Any unexpired physical box tops can still be turned into the office.

**Hy-Vee Receipts:** Total through the end of October was \$28,016.92. We are currently behind from this time last year by \$43,159.60. Keep sending those receipts in to the office! You can also submit your e-receipts to [linngrovehyvee@gmail.com](mailto:linngrovehyvee@gmail.com)

**Restaurant Nights:** Currently have dates set up at Red Robin (11/10), Chipotle (12/5), Shorts Burger & Shine (12/16), La Cantina (Starting in January 2021, will be the first Tuesday of every night so grab some take out and join us for our PTO meeting!) We are still working on coordinating nights at Culvers, Zio's, Chick-Fill-A, McTeacher Night. We most likely will not do an Urban Pie night as they have switched to coupons instead of restaurant nights.

**Bingo/Movie Nights:** Currently on hold until the spring. We will re-evaluate these in January.

**Water Drop:** PTO is using one of our Hy-Vee Receipt Gift Cards to purchase cases of water and some plastic cups to put in each pod that teachers can access for those students that forget their water bottle at home and then have limited access due to drinking fountains being shut off due to Covid.

## **6. New Business**

**Fundraising Opportunities:** Different fundraising ideas were presented and voted upon. Majority vote was to go with Casey's Pizza and Donut Cards for a fundraiser this spring. These cards can be used at any Casey's (even out of town) and do not expire.

**LG Ornaments:** PTO purchased some ornaments last year with a Linn Mar design and Linn Grove design that we'd like to sell. PTO will send home flyers prior to Thanksgiving break with a reminder in weekly communication from the LG office. All orders will be first come first serve basis. Ornaments will be \$7. All orders will be due December 7, 2020.

## **7. Open Discussion**

## **8. Meeting Adjourned At: 6:50**

**9. Upcoming Events**

*Red Robin* November 10<sup>th</sup> 4 PM – 8 PM

*Chipotle* December 5<sup>th</sup> 4 PM – 8 PM

*Shorts Burger & Shine* December 16<sup>th</sup> 5 PM – 10PM

*La Cantina* First Tuesday of every month starting January 2020.

**Don't forget to turn in Box Tops & Hy-Vee receipts!**

**Next PTO meeting is April 6, 2021!**

**Record volunteer hours at <http://volunteers.linnmar.k12.ia.us/login.asp>**