



## **Meeting Minutes February 5, 2024 7:00 P.M.**

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday February 5, 2024, at 7:00 P.M. The following was discussed:

1. Commissioner Haygood called the Bexar County ESD 4 Meeting to Order at 7:00 P.M. and established a quorum. All Commissioners were present. Commissioner Lopez-Maddox motioned for a recess at 7:01 P.M. in order to attend the Leon Springs Fire Department (LSFD) pinning on of new first responders. Commissioner Surratt seconded the motion. Motion carried by a 5/0 vote in favor of.
2. The ESD 4 Board reconvened at 7:22 P.M. with the Pledge of Allegiance.
3. Citizen Public Forum. No citizens chose to speak.
4. The approval of the minutes from the January 8, 2024, Board Meeting. Commissioner Lopez-Maddox motioned to approve the Board Meeting Minutes from January 8, 2024. Commissioner Huber seconded the motion. Motion carried by a 5/0 vote in favor of.
5. LSFDF Reports due to ESD 4. Summarized and reviewed the following with the Board.
  - a. Chief Ramon presented the LSFDF Chief's report and discussed:
    - The Monthly Run Report
    - Significant incidents
    - Training
    - Pre-plan inspections by the department
    - Community Health Paramedic activities
    - Public relations
    - District vehicles – The ESD 4 and LSFDF discussed the lead time for a new ladder truck. The ESD 4 requested LSFDF form a committee to develop the specification for a new ladder truck and provide a report at May 2024 Board Meeting.
    - Chief Ramon discussed the hiring of new personnel for medical transport. Medical transport can be initiated 60 to 90 days from hiring.
  - b. Automated Vehicle Location (AVL) – Chief Ramon discussed that AVL will require unique factors be assigned for emergency responses within the District. There is no anticipated impact to the ESD 4 for the foreseeable future.
  - c. Mr. Joe Costantino reviewed the LSFDF expenditures for December 2023.

6. Discussion and appropriate action on the following:
  - a. The Board discussed the proposed mediation settlement with The Sabinal Group. Commissioner Surratt motioned to sign the mediation compromise settlement and mutual release agreement. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of.
  - b. Mr. Gabe Perez, Perez Project Consulting, discussed the status of the Ranchland View property and presented a timeline for the construction of water and sewer lines to the property. Mr. Perez recommended that the property replat be conducted as two lots for the ESD 4 and medical center versus the current approach of being a single lot. Mr. Perez is continuing to review the proposal from RVK Architects on the scope of the design effort.
  - c. The Board discussed billing for medical transport and Deputy Chief Maldonado provided a report on different options. Emergicon was recommended as they are strictly a Texas based company and are working with several other ESDs. Commissioner Lopez-Maddox motioned to retain Emergicon for medical transport billing. Commissioner Huber seconded the motion. Motion carried by a 5/0 vote in favor of.
  - d. Chief Ramon discussed the National Fire Protection Association Firewise program. It is a community-based effort for clearing brush and other fuels from the immediate vicinity of a dwelling. It should be initiated by local Homeowner Associations as best fits their neighborhood.
  - e. Mr. Charles Laljer, Administrator, discussed the merger of the ESD and LSF and recommended a dedicated Board meeting in April 2024 to review the Administrative details.
7. Financial discussions and appropriate action:
  - a. Mr. Laljer reviewed a revised Fiscal Year 2024 Budget. Commissioner Rasmussen motioned to adopt the revised budget. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 5/0 vote in favor of.
  - b. Mr. Laljer reviewed the ESD 4 financial report for February 2024.
  - c. Mr. Laljer reviewed the outstanding bills owed by ESD 4.
  - d. Action by the Board on approving payments by ESD 4. Commissioner Huber motioned to approve the ESD 4 payment requests. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 5/0 vote in favor of.
8. Determine date, time, and possible agenda items for the next meeting. The next regularly scheduled Board meeting will be Monday, March 5, 2024.
9. Adjourn. With no further business before the Board, Commissioner Lopez-Maddox made a motion to adjourn. Commissioner Huber seconded the motion. Motion carried by a 5/0 vote in favor of. The meeting was adjourned at 9:20 P.M.