

EMMONS COUNTY SHERIFF'S OFFICE

2018 ANNUAL REPORT



To Serve – To Protect

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Years of Service *Emmons County Sheriff's Office*

Employee	Position	Yrs. of Service
Gary Sanders.....	Sheriff.....	25 yrs.
Mark Pearson.....	Chief Deputy.....	7 yrs.
Christopher Vargas.....	Deputy Sheriff.....	3 yrs.
John Bartlette.....	Deputy Sheriff.....	2 yrs.
Damian Wright.....	Deputy Sheriff.....	1 yrs.
Max Gross.....	Special Deputy Sheriff.....	24 yrs.
Tena Weber.....	Office Deputy.....	36 yrs.

The Emmons County Sheriff's Office was established in 1883 and is responsible for patrolling and providing the various required law enforcement duties within Emmons County which consists of 1555 sq. miles and has a population of approx. 3400 people. The cities and communities include Linton, Strasburg, Hazelton, Hague, Braddock, Kintyre, Westfield, Hull and the various growing subdivisions along Lake Oahe. In 2013 the City of Linton discontinued operating their own police department and entered into a mutual agreement with the county to provide Law Enforcement services, making the sheriff's office the only local law enforcement agency in the county.

Sheriff Gary Sanders first took office on January 1st, 2007 and is currently serving his fourth term as Sheriff. The sheriff has the responsibility for developing, updating and implementing departmental and jail policies and procedures in accordance with state or federal laws. The sheriff is also responsible for all major administrative functions, including but not limited to budget preparation and monitoring, hiring, scheduling, evaluation of staff performances, counseling, purchasing of department items and equipment, directing the investigations of serious crimes and incidents along with many other operational, personnel and administrative issues.

The duties and responsibilities of the sheriff's office is very diverse and includes but not limited to: the enforcement of all local and state criminal and traffic laws, conducting investigations, responding to various emergencies or complaints, maintain the peace and safety of the citizens, provide courtroom security, transporting prisoners and serving civil papers. The sheriff's office also has a responsibility and commitment to foster positive relationships between the general public and area schools by conducting various public relation presentations that include topics about drug & alcohol abuse, fraud and other public safety issues or concerns.

Employee Training

OFFICER	Total Career Training Hours	2016	2017	2018
Sheriff Gary Sanders	1723	26	25	41
Chief Deputy Mark Pearson	926	26	64	38
Deputy Chris Vargas	1396	106	44	80
Deputy John Bartlette	763	N/A	164	51
Deputy Damian Wright	691	N/A	N/A	116
Special Deputy Max Gross (part-time)	996	17	36	1

ND peace officers are licensed through the ND POST Board (Peace Officers Standards & Training) and are required to obtain a minimum of 60 hours of approved training every three years and annually qualify with their sidearm or other weapons to have their license renewed.

Prior to being licensed or hired as an officer, each candidate must:

- 1. Pass a written or oral psychological test and deemed mentally fit for duty.***
- 2. Pass a medical physical examination and be deemed physically fit for duty.***
- 3. Pass an FBI and local Criminal background check which may also include their Driving, Financial and Social background history.***
- 4. Officers are also required to sign and adhere to a "Peace Officer's Code of Conduct" pertaining to their conduct and ethics both on and off duty. A violation of this code may result in the officer's peace officers license being suspended, revoked or other actions deemed appropriate by the ND POST Board who issues and regulates a police officer's license.***

Linton City Law Enforcement Contract

In 2013 Emmons County and the City of Linton jointly entered into a full-time Law Enforcement Services agreement when the city decided to no longer maintain and manage their own police department for various reasons to include the over-all cost, management, liabilities and equipment of operating a police department.

The City of Linton pays Emmons County for this service which is subject to an annual review by city and county officials. In July of 2017 the contract was jointly amended to reduce the overall agreement cost to the city in 2018 by \$12,000. The over-all weekly average hours of LE services provided by the county will remain at 40 hours per week.

In return, the Sheriff's Office agrees to provide 24/7 hour coverage with an over-all minimum weekly average of 40 hours of LE services and to enforce any state laws and city ordinances and to work closely with city officials concerning their LE needs and concerns. The county also assumes all costs and liability related to personnel hiring, management, conduct, training and any equipment issues or costs.

	2016	2017	2018
Contract Amount	\$83,589.65	\$69,288.17	\$57,566.82
Avg. over-all weekly LE Services Provided	45.80 hrs.	50.61 hrs.	48.22 hrs.
Total Hours	2391.25 hrs.	2637.50	2521.25
Cost per hour	\$34.95 per hr.	\$26.27 per hr.	\$22.83 per hr.

Civil and Criminal Process

The sheriff's office has the responsibility of serving and executing legal court-issued documents in addition to various civil papers in accordance with NDCC: 11-15-04 & 11-15-06. The sheriff's office by law (NDCC: 11-15-07) must charge a service fee and or mileage if applicable for service of certain documents. The various Civil Process service fees are set by state law with the mileage rate currently being .60 per/mile.

Among the various types of documents served are: Warrants, Subpoenas, Small Claims, Orders to Show Cause, Summons & Complaints, Evictions, Protection Orders, Civil Judgment Executions, and Wage Garnishments. Once service is complete, the officer must complete a "Sheriff's Return" which is an affidavit acknowledging and verifying who, when and where service was completed or indicating they were unable to locate the person.

	2016	2017	2018
Civil & Criminal Process	325	242	266
Civil Judgment Executions	3	12	11
Criminal Warrants (Local and Non-Local)	34	41	32
TOTAL	362	295	309

Fees Collected

(All fees are deposited into the General Fund)

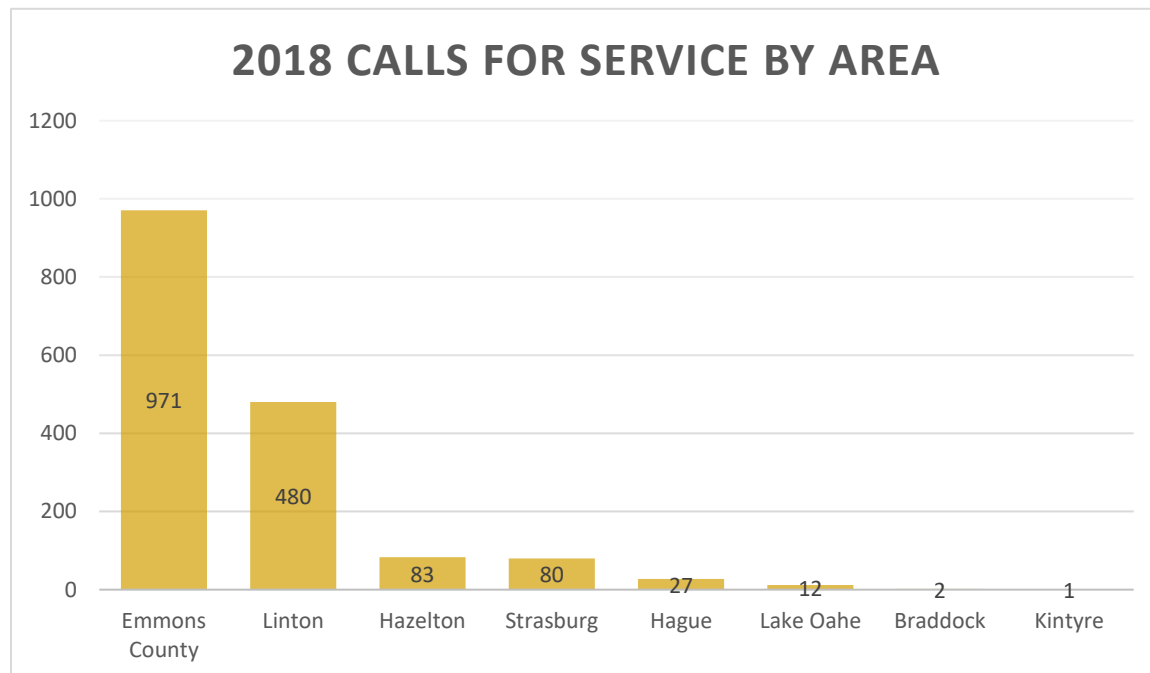
	2016	2017	2018
Collections (Service fees for serving civil papers)	\$3,382.20	\$3,806.53	\$4,969.70
Misc. Receipts (Fingerprints, Vehicle Storage, Copies of Reports, Fireworks Permits, etc.)	\$1,123.80	\$620.00	\$760.00
Special Deputy (Security for special events)	\$5,437.32	\$3,687.12	\$3,838.08
TOTAL	\$9,943.32	\$8,113.65	\$9,567.78

Calls for Service (CFS)

“Calls for Service” (CFS) refers to assignments, calls or events that are assigned to an officer by either their office or dispatch center (ND State Radio) that require their presence to investigate, resolve, correct or assist in a particular situation or event. The calls are generally initiated by the public either in person or by calling into 911 or directly to the sheriff’s office or through the officers own observation.

Calls for Service are generally short reports for minor events or incidents (i.e. motorist assist, welfare checks, medical calls, information only, etc.) containing a short narrative and information about the event and actions taken by the officer. A Calls for Service is also required prior to beginning or completing a Case Report for major or serious events or incidents that requires additional investigation, possible criminal charges or an arrest.

	2016	2017	2018
EMMONS COUNTY	601	937	1176
LINTON	255	468	480
TOTAL	856	1405	1656



Calls for Service (CFS) (Continued)

Below is a list of the 25 most frequent types of Calls for Service (CFS) for 2018. Some of the below CFS's have multiple offences (i.e. Drug charges with an Assault) assigned to them for a grand total of 1805 CFS. All CFS received by the sheriff's office require an officer to respond to and take action if appropriate.

CFS Type for 2018	Number of Calls
Misc. Traffic Complaints & Enforcement Issues	732
Criminal Activity Investigations/Complaints	179
Misc. Various Activity & Complaints (<i>Not Listed</i>)	143
Control Burn Notifications	88
Information (LE Sensitive info involving suspect criminal activity)	83
Medical Assists	61
Animal/Livestock Complaints	59
Motor Vehicle Accidents	47
Motorist Assists	44
Assist Other Agency	44
911 Calls	38
Fire Calls	36
Welfare Checks	36
Burglar & Fire Alarm Calls (Business & Residential)	35
Suspicious Person/Vehicle or Activity	31
Traffic Hazards	31
Domestic Disputes	20
Civil Disputes	17
Reckless Driving Complaints	16
Disorderly Conduct/Behavior	16
Lost/Found Property	14
Trespassing Complaints	10
Abandoned Vehicles	10
Prisoner Transports	8
Unattended/Attended Deaths	7
TOTAL	1805

**Total varies from page 7 chart as multiple offenses can be assigned to a single CFS.*

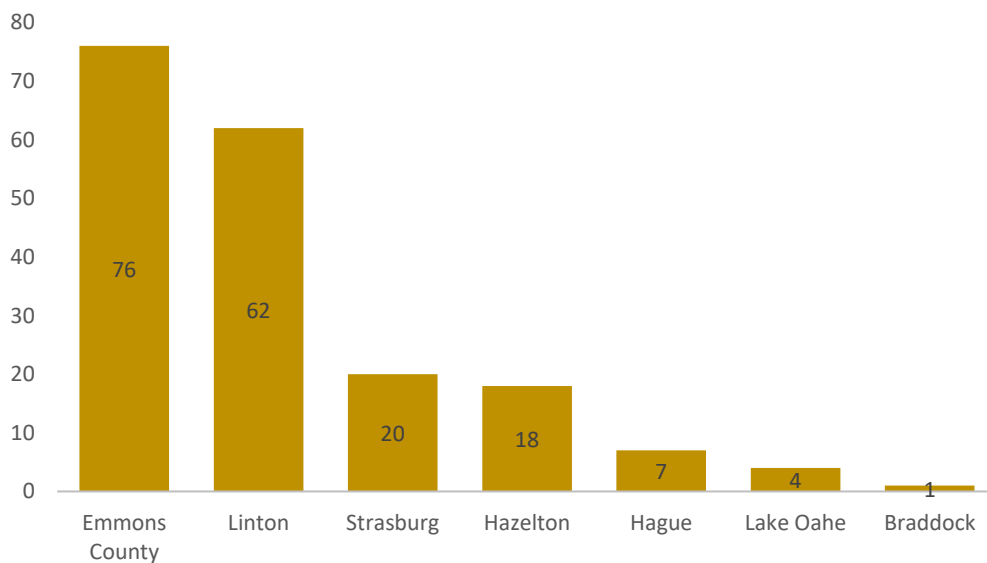
Case Reports (CR)

“Case Reports” (CR) refers to a full and complete police report containing detailed information related to any arrests, accidents, serious injury, death, criminal investigations or other major or serious incidents or crimes. All Case Reports begin with an officer first completing an initial Call for Service (CFS) for the incident.

Case Reports contain several pages of detailed and charted information, which includes specifics on suspects, victims, witnesses and a description and value of any property involved and action taken by the officer. It also might include photos or recordings and written statements from the associated parties involved.

	2016	2017	2018
EMMONS COUNTY	100	93	126
LINTON	68	70	62
TOTAL	168	163	188

2018 CASE REPORTS BY JURISDICTION



Accident Reports

	2016	2017	2018
EMMONS COUNTY	47	41	43
LINTON	24	27	21
TOTAL	71	68	64
Property Damage	44	45	45
Injury	13	6	8
Fatality	1	0	4
Hit & Run	3	1	1
Non-Reportable <i>(Less than \$1000.00 damage and no Injuries)</i>	10	16	6

Citations Issued

	2016	2017	2018
EMMONS COUNTY <i>(incl. 4 juvenile citations)</i>	248	222	322
LINTON	75	58	64
TOTAL	323	280	386
Traffic <i>(Non-Criminal violations, i.e., Speeding, Care Req., Equipment violation, Expired Reg., etc.)</i>	278	246	336
Criminal <i>(DUI, DUS, Drug Violations, Hindering, Resisting Arrest, etc.)</i>	45	34	50

Case Report Arrest Summary

Year	Person's Arrested	Criminal Charges
2017	54	82
2018	62	82

2018 Arrest and Offense Summary

Simple Assault	3
Fraudulent Practice in Urine Testing	1
Vandalism	2
Drug/Narcotic Violations	3
Drug Equipment Violations	4
Weapon Law Violations	1
Commitment	4
Transport of Prisoner	2
Assist Other Agency	4
Leaving Scene of Accident	3
DUR/DUS	9
Reckless Driving	1
Drove without Liability Insurance	1
Local and Other Criminal Warrants	8
Bad Checks	1
Disorderly Conduct	3
DUI/APC/Detox	8
MIP/MIC	4
Tampering with Witness	1
Hindering LE/False Information to Police Officer	1
Failure to Appear	2
Leaving Scene of Accident	3
City Ordinance	4
Resisting Arrest	3
Parole Violation	1
Fail to Report Accident	3
Violation of Driver's License Restrictions	1
Use of Wireless Communication Device Prohibited	1
TOTAL	82

Jail Information

	2016	2017	2018
Number of Inmates	24	10	18
Days in Jail	240	114	191
Cost of Boarding	\$18,690.00	\$9,433.70	\$14,988.30
Other Jail, Inmate & Transportation Costs	\$51,774.93	\$45,394.08	\$42,107.69

The Emmons County Sheriff's Office contracts with the below Detention Centers for Boarding of Prisoners for required overnight or long-term purposes. It is the responsibility of Emmons County to provide transportation to and from all court hearings or any needed medical appointments and medical costs while in custody if applicable. In June 2017 the new Burleigh/Morton County Detention Center opened a 550 bed joint facility in Bismarck which was much needed and greatly reduced the regional shortage of jail bed space.

The new Burleigh/Morton facility has a full-time nurse on staff for any minor inmate medical & medication needs and also Interactive Video for inmates to appear via video rather than being transported across town to the courtroom for their bond or initial court appearances. Both of these features requires less transport time for officers required to take the inmate to the clinic or minor court hearings.

DETENTION CENTER	COST PER DAY PER INMATE
Burleigh/Morton County Detention Center	\$75.00
Stutsman County Sheriff's Office	\$70.00
McLean County Sheriff's Office	\$65.00
Mercer County Sheriff's Office	\$60.00
Walworth County Sheriff's Office, Selby, SD	\$95.00
ND Youth Correctional Center (Mandan)	\$284.98

Sex Offender Registration

The Sheriff's Office is responsible for registering all new Sex Offenders residing in Emmons County and forward it to the North Dakota Attorney General's Office. After their initial registration, any change of residence address, school enrollment, employment, vehicle information, must be reported to our office and a new registration is completed.

The ND Attorney General's Office will assign a RISK LEVEL (Low, Med, High) to an offender after they have been properly evaluated which may take several months. An offender may have a risk level listed as "Undetermined" while their evaluation is pending.

2018	Emmons County had a total of <u>seven (7) Registered Sex Offenders</u> registered and living in Emmons County in 2018. Three of the offenders moved from the area, one offender temporarily registered only for employment purposes, leaving a total of three <u>(3) Registered Sex Offenders</u> as of 12/31/18 registered and residing in Emmons County.
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For additional information about the sex offenders registered in Emmons County, visit our website:

www.emmonsnd.com/sex-offenders.html

24/7 Drug & Alcohol Sobriety Program

	2016	2017	2018
Drug Patch	5	6	1
Alcohol SCRAM Bracelet	5	2	6
Alcohol Breath Test	1	0	0
Total Participants	11	8	7

The 24/7 Sobriety Program is utilized state-wide and is overseen and governed by the ND Attorney General's Office. The 24/7 program is funded entirely by the participants who are required to pay for their participation in the program as ordered by the court.

Defendants appearing in District Court in a criminal matter involving alcohol or drugs may be ordered to participate in the program as a condition of their bond while their case is pending or as a probation requirement once their criminal case is done if found guilty of the offence. The fees are as follows:

- **Drug Patch:** \$50.00 per Drug Patch which is changed every 1-2 weeks and sent to an out of state lab to be analyzed. (Emmons County retains \$25.00 per patch)
- **SCRAM Bracelet:** \$50.00 initial setup fee retained by Emmons County and \$5.00 per/day which is retained by the monitoring company.
- **PBT Breath Test:** \$1.00 per breath test conducted twice daily at the sheriff's office at 9:00 am and 9:00 pm each day.
- **All 24/7 funds collected are required to be deposited into a separate fund which MUST be used to locally support the 24/7 program.**

24/7 Account Balance as of 12/31/18

\$4,112.29

Public Relations & Services

FINGERPRINTING

The Emmons County Sheriff's Office provides fingerprint services to the general public for a fee of \$5.00 per fingerprint card (2 Required) who are required to have a state or federal background check completed for employment purposes (Daycare or Foster Parent Providers, all School Personnel or Federal Employment, Concealed Weapons Permits, Nursing Licensure, etc.) All fees collected are deposited into the county general fund.

YEAR	NUMBER OF PEOPLE FINGERPRINTED	TOTAL FEES COLLECTED
2018	47	\$470.00

SECURITY/ESCORTS FOR VARIOUS SPECIAL EVENTS

The Emmons County Sheriff's Office requires certain events to be properly policed in accordance to NDCC: 53-02-08 that are open to the general public where alcohol and or music is present. The cost of providing the officer is paid by the person or organization hosting the event and paid directly to Emmons County at a current rate of \$30.00 per/hr.

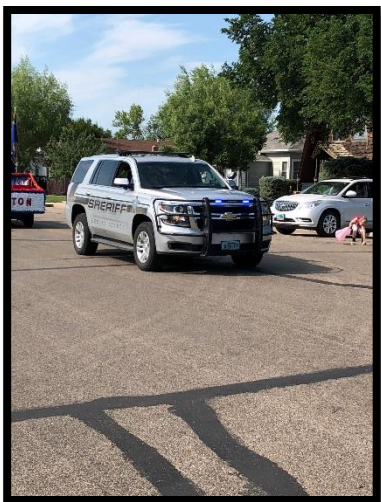
The Sheriff's Office as a public service to the citizens, businesses and communities also provides police escorts for Funeral Services, Parades and temporary traffic control for various community events, ranchers moving cattle along or across public roadways or local contractors or service providers needing temporary traffic control at no cost.

TYPE OF EVENT	# of EVENTS
Events Requiring Security <i>(Outdoor Concerts/Street Dances, Wedding Dances etc.)</i>	33
Parade Escorts <i>(Various Community and School Events)</i>	9
Traffic Control	3
Funeral Escorts	3
TOTAL EVENTS	47

PUBLIC RELATIONS
SPEAKING & EDUCATIONAL PRESENTATIONS

The Emmons County Sheriff's Office is regularly requested and participates in various speaking or educational presentations at our local schools, organizations and communities regarding a variety of public safety and educational subject matters.

DATE	LOCATION	SUBJECT MATTER	Estimated Attendance
1/10/18	Linton School	3 rd Grade reading Presentation	15
2/7/18	Linton School	Lock-down Security Drill	Entire School
4/14/18	Strasburg School	Before Prom PBT Alcohol Breath Test <i>(Requested by School Officials)</i>	30
4/14/18	Strasburg School	After Prom PBT Alcohol Breath Test <i>(Requested by School Officials)</i>	27
4/21/18	Linton School	Prom PBT Alcohol Breath Test <i>(Requested by School Officials)</i>	50
4/21/18	Linton School	Post Prom Party PBT Alcohol Breath Test <i>(Requested by School Officials)</i>	10
4/24/18	Linton Sr. Center	Pedestrian Safety Presentation	8
4/28/18	HMB School	Prom PBT Alcohol Breath Test <i>(Requested by School Officials)</i>	50
5/2/18	Emmons County Courthouse	Farm Safety Day Camp Presentation <i>(Roadway Safety)</i>	90
6/28/18	Strasburg	Single Vehicle Rollover Exercise <i>Strasburg Fire & Rescue Strasburg Fire Department Emmons County Ambulance</i>	35
10/4/18	Strasburg School	Career Fair Law Enforcement Presentation	100
10/22/18	Linton Sr. Center	Stepping On Presentation <i>(Local Senior Citizens)</i>	18
11/8/18	Linton Hospital	Training on "Collection of Evidence" and "Mandatory Reporting"	7
11/14/18	Linton School & Local First Responders	Active Shooter Training	Entire School



Presentations

Parades

Tours



Budget Information

2016	Approved Budget	Actual Expenditures	Year End Balance Remaining in Fund
Sheriff's Office	\$538,785.56	\$475,408.19	\$63,377.37
Jail	\$104,400.00	\$70,464.93	\$33,935.07
TOTALS	\$643,185.56	\$545,873.12	\$97,312.44

2017	Approved Budget	Actual Expenditures	Year End Balance Remaining in Fund
Sheriff's Office	\$533,452.79	\$482,505.36	\$50,947.43
Jail	\$102,200.00	\$54,827.78	\$47,372.22
TOTALS	\$635,652.79	\$537,333.14	\$98,319.65

2018	Approved Budget	Actual Expenditures	Year End Balance Remaining in Fund
Sheriff's Office	\$579,940.15	\$522,558.05	\$59,382.10
Jail	\$102,000.00	\$57,095.99	\$44,904.01
TOTALS	\$681,940.15	\$579,654.04	\$104,286.11

The Approved Budget for the Sheriff's Office includes all funds necessary for but not limited to employee's salaries and benefits, uniforms, vehicle expenses, fuel and equipment, training requirements, office equipment and supplies, support of various public relations and outreach programs and technology expenses which includes telephone, computer hardware, software and support. Any remaining fund balances at the end of the year are returned to the county general fund.

The Approved Budget for the Jail includes all funds necessary for but not limited to the housing, subsistence, care and transporting of prisoners, prisoner medical costs if applicable and operational and maintenance costs to maintain our local holding cell as required by law.