



Welcome!

Thank you for choosing Therapy and Learning Center of GA, LLC. to help meet your child's communication and educational needs. We sincerely appreciate this opportunity, and we look forward to working with you and your child.

The attached New Client Paperwork packet includes important information about the practice. Please take time to fill out as much information possible regarding your child's developmental history, as this information can be vital to the direction of the therapy plan. We understand that these forms can be time consuming however, it is important that we have as much information as possible prior to your visit so that we may provide the best possible service for your child. If your child has any recent evaluations completed by other health professionals (psychologist, IEP, etc.), please bring copies of these with you or may email them to us in advance.

Our office policy is that you will need to place a credit card on file. This is because there is no "sign out desk" in the office and Amy, our director, handles the billing. The form is attached.

Sincerely,

Amy Squires, M.S.CCC-SLP
Speech and Language Pathologist
Director of Therapy and Learning Center of GA
GA License #: SLP008235
ASHA Certification#: 12132094



Therapy & Learning Center of GA

Speech Therapy Intake Form

Identifying Information:

Patient Name: _____ Date of Birth: _____

Address: _____

City: _____ State: _____ Zip Code: _____

E-mail: _____

Phone 1: _____ Phone 2: _____

Parent/Guardian Names: _____

Mother's Occupation: _____ Father's Occupation: _____

Child lives with both parents? Yes No

Primary Language Spoken in Home: _____

Others living the home (names, ages, and relationship to patient): _____

Referral Source:

Pediatrician: _____ Phone: _____

Reason for referral: _____

Previous evaluations (list): _____

Therapy to date (list): _____

Describe the present problem: _____

Who noted the present Problem? _____ When? _____

How does the family react to the problem? _____

Have there been any significant changes in the last six months? If so, what? _____



Therapy & Learning Center of GA

Speech-Language-Hearing

Has your child ever received a speech evaluation/screening ? Yes No

If yes, where and when? _____

What were you told? _____

Has your child ever had a hearing evaluation/screening? Yes No

If yes, where and when? _____

What were you told? _____

Has your child received speech therapy previously? Yes No

If yes, where and when? _____

What was the focus of the therapy? _____

Is your child receiving any other types of therapy? (Physical, Occupational, Vision, counseling, etc.) Yes No

If yes, please describe: _____

How well is your child understood by others? _____

Describe what it is like to have a conversation with your child: _____

Is your child aware of, or frustrated by, any speech/language difficulties? _____



Prenatal/Birth History

Full Term: Yes No; If No, how many weeks? _____

Illnesses or accidents during pregnancy: _____

Use of alcohol, tobacco, or medications during pregnancy: _____

Any other unusual conditions that may have affected pregnancy and/or birth? _____

Birth weight: _____ Delivery: Vaginal Cesarean Breech

Medical History

Please check if your child has had any of the following (and if so, at what age):

- | | |
|---|--|
| <input type="checkbox"/> Adenoidectomy _____ | <input type="checkbox"/> Measles _____ |
| <input type="checkbox"/> Allergies _____ | <input type="checkbox"/> Meningitis _____ |
| <input type="checkbox"/> Asthma _____ | <input type="checkbox"/> Mumps _____ |
| <input type="checkbox"/> Breathing Difficulties _____ | <input type="checkbox"/> Scarlet Fever _____ |
| <input type="checkbox"/> Chronic Ear Infections _____ | <input type="checkbox"/> Seizures _____ |
| <input type="checkbox"/> Ear tubes _____ | <input type="checkbox"/> Sinusitis _____ |
| <input type="checkbox"/> Encephalitis _____ | <input type="checkbox"/> Sleeping Difficulties _____ |
| <input type="checkbox"/> Hearing Loss _____ | <input type="checkbox"/> Thumb/Finger Sucking _____ |
| <input type="checkbox"/> Head Injury _____ | <input type="checkbox"/> Tonsillectomy _____ |
| <input type="checkbox"/> High Fevers _____ | <input type="checkbox"/> Vision Problems _____ |

Explain any checked items here: _____



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If your child has had ear infections, how many? _____

How have the infections been treated? _____

Has your child had, or have, ear tubes? If yes, when did they receive the ear tubes and how long were they in place? _____

Please list all medications your child is taking: _____

List all known allergies: _____

Has your child ever had surgery or any other hospitalization? _____

If your child has vision problems, what was/is the treatment? _____

Does your child have dental problems? _____ If so, what is/was the treatment? _____

Any additional information you would like us to know: _____

Developmental History

In your opinion, how does your child's overall development compare to that of other children his/her age? _____

Give the approximate age at which your child:

Sat unsupported: _____

Crawled: _____

Stood: _____

Walked alone: _____

Was toilet trained: _____

Feed self: _____

Dress Self: _____

Tie Shoes: _____

Grasped crayon/pencil: _____



Language Development

Please give the approximate age your child achieved the following:

Babbled: _____

Spoke First Word: _____

Put Two Words Together: _____

Spoke in sentences: _____

Which sounds, if any, are incorrect? _____

How many words can your child say? _____

If fewer than ten, please list: _____

How long are your child's sentences? _____

Does your child have any difficulty understanding you? (If so, please describe) _____

Does your child have difficulty following directions? (If so, please describe) _____

Are there any speech or hearing problems in the immediate or extended family? (If so, please explain) _____

Does your child....

Choke on food or liquids?

Currently put toys/objects in his/her mouth?

Brush his/her teeth and/or allow brushing?

Please explain any of the above: _____

Your child currently communicates using:

Body Language

2 to 4 word sentences

Sounds (vowels, grunting)

Dialogue

Words (shoe, doggy, up)



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Is your child left or right handed? _____

Is your child able to use (check for YES)....

Open cup

Straw

Spoon

Blow Bubbles

Does your child have difficulty (check for YES)....

Swallowing

Blowing

Chewing

Drooling

Drinking

What are your child's favorite foods? _____

List any food aversions: _____

Does your child (check for YES)....

Eat Well

Cry appropriately

Smile

Sleep Well

Laugh

Does your child use sign language or other alternative/augmentative communication (e.g. Dynavox, Proloquo)?

Does your child show unusual behavior (explain)? _____

How does your child respond to: Light? Sound? People? Explain:

Does your child play with others? _____ With who? _____

How would you characterize your child's interaction with:

Siblings: _____

Parents: _____

Peers: _____

Other adults: _____



**Therapy &
Learning
Center of GA**

Has your child attended daycare? _____

Number of regular playmates: _____

Favorite activities: _____

Does your child's attention span seem appropriate for his/her age? _____

Is your child active, hyperactive, or lethargic? If yes, please explain: _____

How does your child handle frustration? _____

What motivates your child the most? _____

What discipline works best? _____



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Educational Background

Current School: _____ Grade: _____

Teacher: _____

Other professionals working with your child: _____

How does your child's teacher describe his/her performance? _____

Has the teacher expressed concerns? If so, what? _____

Is your child having difficulty with any subjects? _____

What are your child's favorite subjects? _____

If your child has been enrolled in Special Education services, has an Individualized Education Plan (IEP) been developed? (If so, please attach a copy)

Does your child have a 504 plan? _____ (If so, please attach a copy)

Please provide any additional information you believe might help us better understand your child in this process:

What do you hope to have happen as a result of this evaluation or screen?



Consent Form

This form must be completed before services can be initiated. If the client is under the age of 18 years, all legal guardians must sign the form.

Consent for Treatment: I hereby attest that I have voluntarily applied for and entered into treatment, or give my consent for the minor or person under my legal guardianship, at Therapy & Learning Center of GA. I understand that I may terminate these services at any time.

Consent to Communicate with Insurance Company: I give consent to Therapy & Learning Center of GA and its employees/agents to communicate with my insurance company and to release any health information needed in order to authorize visits and collect payment.

Receipt of Policies and Procedures: I hereby attest that I have received a copy of Therapy & Learning Center of GA's Policies and Procedures, including payment policies, and have read, understand, and consent to be bound by its content.

Receipt of Patient's Rights: I hereby attest that I have received a copy of the Patient Rights notice, have read, and understand its content.

Receipt of Privacy Policy and Consent for Disclosure of Health Information: I have been provided a copy of Therapy & Learning Center of GA's Notice of Privacy Policies detailing how my medical record may be used and disclosed under Federal and State law. I understand that as a part of Therapy & Learning Center of GA's treatment, payment, or healthcare operations, it may become necessary to disclose my protected health information to another entity (i.e., insurance, emergency, etc.), and I consent to such disclosure for these permitted uses, including disclosures via fax and e-mail only to appropriate parties. I fully understand and accept the terms of this Consent and acknowledge the receipt of the Privacy Notice. I understand that I may revoke this consent in writing, except to the extent that the organization has already taken action in reliance thereon. I understand that by refusing to sign this consent or revoking this consent, Therapy & Learning Center of GA may refuse to treat me. I further understand that Therapy & Learning Center of GA reserves the right to change its privacy policies and will provide me with a copy of any revised notice.

Photocopy Authorization: I permit a photocopy of this consent form as if it were an original executed consent.

Name of Patient (Printed): _____

By signing below, you are attesting to the accuracy of the above statements including all consents and authorizations implied therein. A copy of this agreement is available upon request.

Legal Guardian Signature

Date



Therapy & Learning Center of GA

Credit Card Payment Authorization Form

Sign and complete this form to authorize Therapy & Learning Center of GA to make a debit to your credit card listed below. We require that patients keep a credit card on file for payment. This is because we do not have front office staff to process your card each day.

By signing this form, you give us permission to debit your account for services rendered.

Please complete the information below.

I, _____, authorize Therapy & Learning Center of GA to charge my credit card account for the amount indicated on my bill on or after the date of my child's service. If I am using insurance, the credit card will be processed after the insurance company provides and EOB outlining the negotiated rate for services. I will be notified of this rate before my credit card is processed. This payment is for Speech and Language Therapy, Occupational Therapy, or Academic Tutoring. Credit cards are processed at the end of the week.

Billing Address: _____ Phone #: _____

City, State, Zip: _____ Email: _____

Account Type: <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> American Express
Cardholder Name: _____
Card/Account #: _____
Expiration Date: _____ CVC: _____

Signature

Date

I authorize the above named business to charge the credit card indicated in this authorization form according to the terms outlined above. This payment authorization is for the goods/services described above, for the amount explained to me. I certify that I am an authorized user of this credit card and that I will not dispute the payment with my credit card company so long as the transaction corresponds to the terms indicated in this form and for the amount explained to me.