



**DHLW Early Childhood Area**  
*Des Moines, Henry, Louisa, Washington*

**Draft**

**Agenda**  
**September 20<sup>th</sup> 2022**  
**5:30pm**

**Masonic Lodge**  
**206 N Main St, Mt. Pleasant, IA**

Zoom option available for listeners – see next page

**Call to order** (Establishment of quorum)

**Introductions**

**Approval of Agenda**

Action

**Review/Acceptance of Minutes**

Action

1. Consider approval of August 16<sup>th</sup> 2022 minutes

**Financial Report – Treasurer**

Action

2. Consider acceptance of financial report and FY21 audit

**FY23 Contracts**

Action

3. Consider approval of contract amendment and revised budget with Lee County Health Department for dental services

**EC Plan 2022**

Action

4. Consider approval of updated plan

**Program Presentation**

Information &  
Board  
Professional  
Development

5. Child Care Nurse Consultants (CCNC)  
Lee County Health Department and Trinity Muscatine Public Health

**Community Partners**

Information &  
Board  
Professional  
Development

6. Updates from 4Cs, current management for Columbus Community Childcare Center
7. Updates from Mt Pleasant Community Childcare

**Administrative update – Tasha Beghtol**

Information

**Open Public Input**

## DHLW Board

Time: Sep 20, 2022 05:30 PM Central Time (US and Canada)

Every month on the Third Tue, until Jun 20, 2023, 7 occurrence(s)

Sep 20, 2022 05:30 PM

Nov 15, 2022 05:30 PM

Jan 17, 2023 05:30 PM

Feb 21, 2023 05:30 PM

Mar 21, 2023 05:30 PM

May 16, 2023 05:30 PM

Jun 20, 2023 05:30 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: [https://us02web.zoom.us/meeting/tZMsf-](https://us02web.zoom.us/meeting/tZMsf-GtqDwqEtLr_8qqA66cFHD9RFV_WqGk/ics?icsToken=98tyKuGvrzMiH9KSsBGBRpwEBYqgWe_wpmZfj7dxjiC9EjFyNFX1EMpma4BZJufn)

[GtqDwqEtLr\\_8qqA66cFHD9RFV\\_WqGk/ics?icsToken=98tyKuGvrzMiH9KSsBGBRpwEBYqgWe\\_wpmZfj7dxjiC9EjFyNFX1EMpma4BZJufn](https://us02web.zoom.us/meeting/tZMsf-GtqDwqEtLr_8qqA66cFHD9RFV_WqGk/ics?icsToken=98tyKuGvrzMiH9KSsBGBRpwEBYqgWe_wpmZfj7dxjiC9EjFyNFX1EMpma4BZJufn)

## Join Zoom Meeting

<https://us02web.zoom.us/j/87188567086?pwd=WVdyMUR0a05SUCsxa05WQ1kzWEpmQT09>

Meeting ID: 871 8856 7086

Passcode: 709395

One tap mobile

+13092053325,,87188567086#,,, \*709395# US

+13126266799,,87188567086#,,, \*709395# US (Chicago)

## Dial by your location

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

+1 386 347 5053 US

+1 564 217 2000 US

+1 646 558 8656 US (New York)

+1 646 931 3860 US

+1 669 444 9171 US

+1 669 900 9128 US (San Jose)

+1 719 359 4580 US

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Washington DC)

Meeting ID: 871 8856 7086

Passcode: 709395

Find your local number: <https://us02web.zoom.us/u/kdoob50bYB>

*Individuals with disabilities are encouraged to attend. If you are a person with a disability who requires an accommodation in order to participate in this event please contact the Director at 319-461-1369.*

**DHLW Early Childhood Area**  
***Des Moines, Henry, Louisa, Washington***  
**August 16<sup>th</sup> 2022 5:30pm**  
**206 N Main St., Mt Pleasant IA.**

**Minutes**

**Members Present:** Tricia Lipski, Cyndi Mears, Brad Quigley, Melody Raub, Unity Stevens, Mike Steele, Stan Stoops

**Members Absent:** Andrea Bowen, Matt Latcham, Shane McCampbell, Alisa Smith

**Advisory members and guests present:** Tasha Beghtol, Amy McLaughlin, Marc Lindeen, Toni Krana, Roberta Sloat, Linda Cavazos, Martha Hernandez, Melissa Tucker

Meeting was called to order by Tricia Lipski at 5:30pm with a quorum present

**Agenda**

**Motion** to approve the agenda as presented

**Moved:** Cyndi Mears     **Seconded:** Stan Stoops

**Motion carried unanimously**

**Minutes**

**Motion** to approve minutes of the June 21<sup>st</sup> meeting with correction of attendance list.

**Moved:** Melody Raub     **Seconded:** Unity Stevens

**Motion carried unanimously**

**Motion** to approve minutes of the June 30<sup>th</sup> meeting as presented.

**Moved:** Melody Raub     **Seconded:** Mike Steele

**Motion carried unanimously**

**Financial Report**

Stan Stoops reviewed the financial summary and the monthly postings report from Central Iowa Juvenile Detention Center. The report includes 2 summaries for the month of July because business occurs for both FY22 and FY23.

**Motion to approve the financial summary as presented**

**Moved:** Unity Stevens     **Seconded:** Cyndi Mears

**Motion carried unanimously**

**Contract Amendment**

Members reviewed and discussed 2 amendment options from First Children's Finance for the current agreement that provides consultation and fiscal training for the Mt Pleasant Childcare Center. Option 1 keeps the completion of a business plan, extends the contract through March 2023, and includes an increased fee of \$4000 . Option 2

removes the business plan and extends the contract through December 2022 with no additional fee. The contract currently expires August 31<sup>st</sup>.

**Motion to approve a contract amendment with First Children's Finance based on option 1 criteria.**

**Moved:** Unity Stevens

**Seconded:** Cyndi Mears

**Motion carried unanimously**

### **FY22 Annual Report**

Tasha Beghtol showed the annual report components on lowagrants.gov. Members reviewed the financial statements and board matrix as part of the annual report documents. Tasha provided a presentation with summary data from programs funded July 2021 – June 2022. Discussion included:

- Decline of prenatal enrolment for family support programs and the impact of losing birthing hospitals in the area
- Declining numbers of families served in Des Moines county despite it being the largest population of the area
- Overall home visits increased slightly from last year, but remain significantly lower than pre – covid
- Des Moines county has a high percentage of childcare providers with a QRS of 3 or higher
  - Members consider the benefit of requiring policy 4.9a to achieve QRS/IQ4K participation
- Louisa county reported a significant increase in the percent of children who received needed dental treatment
- Preschool Scholarship participation is still low, but children with age-appropriate development skills is good, at above 90%

**Motion to approve a contract amendment with First Children's Finance based on option 1 criteria.**

**Moved:** Unity Stevens

**Seconded:** Cyndi Mears

**Motion carried unanimously**

### **Administrative Update**

A written report was provided in the board packet. Tasha Beghtol shared that the Association Annual meeting will be November 10<sup>th</sup> in Des Moines. Board members are welcome to attend and should contact Tasha Beghtol for details.

Motion to adjourn at 7:00pm by Brad Quigley

Minutes submitted by Tasha Beghtol, Director

Approved on \_\_\_\_\_ Secretary \_\_\_\_\_

## CIJDC financial report ending August 2022

## REVENUE

FY22 carryover \$ 146,779.93  
 FY23 revenues \$ 223,080.50  
 interest earned YTD \$ 27.38

## EXPENDITURE

YTD expenditures \$ 54,509.24

**\$ 369,887.81**

**\$ 54,509.24**

## SUMMARY BY CONTRACT

	PROGRAM	CONTRACT - Budget	Y-T-D EXPENSES	BALANCE	% SPENT
1	CCNC - Henry/Louisa/Washington	\$ 49,883.00	\$ 3,097.29	\$ 46,785.71	6%
2	CCNC - DSM Co	\$ 37,671.00	\$ 2,685.81	\$ 34,985.19	7%
3	Burlington CSD	\$ 57,500.00	\$ -	\$ 57,500.00	0%
4	Mt Pleasant Childcare	\$ 50,000.00	\$ 4,166.66	\$ 45,833.34	8%
5	First Children's Finance	\$ 7,600.00	\$ -	\$ 7,600.00	0%
6	HOPES - Des Moines Co	\$ 67,675.00	\$ 1,534.43	\$ 66,140.57	2%
7	THE FAMILY CONNECTION	\$ 301,000.00	\$ 21,686.82	\$ 279,313.18	7%
8	Louisa Healthy Families (HOPES)	\$ 83,456.00	\$ -	\$ 83,456.00	0%
9	PRESCHOOL SCHOLARSHIPS - All	\$ 50,000.00	\$ 1,040.41	\$ 48,959.59	2%
10	DENTAL - Henry/Washington	\$ 5,075.00	\$ -	\$ 5,075.00	0%
11	DENTAL - Louisa Co	\$ 1,477.56	\$ -	\$ 1,477.56	0%
12	DENTAL - DSM Co	\$ 15,550.86	\$ -	\$ 15,550.86	0%
13	Quality Improvement Grants (4.9a)	\$ -	\$ -	\$ -	#DIV/0!
14	STAFF	\$ 93,102.00	\$ 14,149.27	\$ 78,952.73	15%
15	MILEAGE	\$ 3,500.00	\$ 280.63	\$ 3,219.37	8%
16	EC ADMINISTRATION	\$ 4,587.12	\$ 1,314.80	\$ 3,272.32	29%
17	SR- ADMINISTRATION	\$ 10,341.53	\$ 4,153.10	\$ 6,188.43	40%
18	SR general SUMMIT**	\$ 3,000.00	\$ 400.00	\$ 2,600.00	13%
	TOTAL	\$ 841,419.07	\$ 54,509.22	\$ 786,909.85	6%

## SUMMARY BY FUNDING CATEGORY

CATEGORY	BUDGET	Y-T-D EXPENSES	BALANCE	% SPENT
SR - ADMIN	\$ 36,341.53	\$ 8,114.92	\$ 28,226.61	22%
SR - QUALITY IMPROVEMENT	\$ 71,520.91	\$ 9,760.60	\$ 61,760.31	14%
SR - GENERAL	\$ 717,818.73	\$ 27,153.20	\$ 690,665.53	4%
SR general SUMMIT (DHLW portion)	\$ 3,000.00	\$ 400.00	\$ 2,600.00	13%
EC ADMIN	\$ 9,587.14	\$ 2,022.28	\$ 7,564.86	21%
EC - GENERAL	\$ 203,833.61	\$ 7,058.22	\$ 196,775.39	3%
TOTAL	\$ 1,042,101.92	\$ 54,509.22	\$ 987,592.70	5%

1:17 PM  
09/01/22

Central Iowa Detention  
DHLW #1 Postings Report- MONTH CASH

Cash Basis

August 2022

Num	Date	Name	Account	Paid Amount
1667	08/23/2022	CIJDC	DHLW EC Admn VISA	-117.16 ✓
1668	08/23/2022	AECIABA	DHLW EC Admn Association	-198.00 ✓
1671	08/23/2022	Trinity Muscatine Public Health	DHLW EC General CCNL	-1,548.65 ✓
1672	08/23/2022	Lee county Health	DHLW EC General CCNL	-1,342.91 ✓
1674	08/23/2022	Mt Pleasant Childcare	DHLW EC General	-4,166.66 ✓
1667	08/23/2022	CIJDC	DHLW SR Admn VISA	-440.74 ✓
1668	08/23/2022	AECIABA	DHLW SR Admn Association	-744.00 ✓
1670	08/23/2022	Community of Action of Southeast Iowa	DHLW SR General PS. Scholarship	-1,040.41 ✓
1671	08/23/2022	Trinity Muscatine Public Health	DHLW SR General CCNL	-1,548.65 ✓
1672	08/23/2022	Lee county Health	DHLW SR General CCNL	-1,342.91 ✓
1673	08/23/2022	Henry County Extension	DHLW SR General Family connection	-21,686.82 ✓
1675	08/23/2022	Lee county Health	DHLW SR General HOPE-OSM	-1,534.43 ✓
1669	08/23/2022	Van Dijk Consultants	DHLW SR Summit website	-200.00 ✓
1676	08/31/2022	CIJDC	DHLW EC Admn	-582.24
1676	08/31/2022	CIJDC	DHLW SR Admn	-2,444.41
1676	08/31/2022	CIJDC	DHLW SR Quality Improvement	-4,954.36
INT	08/31/2022	ECI	DHLW EC General	3.73
INT	08/31/2022	ECI	DHLW SR General	11.80
TOTAL				-43,876.82

staff  
fiscal  
Interest



**OFFICE OF AUDITOR OF STATE**  
**STATE OF IOWA**

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0006  
Telephone (515) 281-5834 Facsimile (515) 281-6518

**NEWS RELEASE**

**FOR RELEASE**

**August 22, 2022**

Contact: Ernest Ruben  
515/281-5834

Auditor of State Rob Sand today released an agreed-upon procedures report for the Building Direction for Families, 4 R Kids, DHLW, Partnerships 4 Families, Better Tomorrows, Cedar Valley's Promise, HAWC Partnerships for Children, Lakes Region and Iowa River Valley Early Childhood Iowa Area Boards for which the Central Iowa Juvenile Detention Center is the fiscal agent for the period July 1, 2020 through June 30, 2021.

A copy of the agreed-upon procedures report is available for review on the Auditor of State's web site at [Audit Reports - Auditor of State](#).

# # #

**BUILDING DIRECTION FOR FAMILIES, 4 R KIDS,  
DHLW, PARTNERSHIPS 4 FAMILIES, BETTER TOMORROWS,  
CEDAR VALLEY'S PROMISE, HAWC PARTNERSHIPS FOR  
CHILDREN, LAKES REGION AND IOWA RIVER VALLEY  
EARLY CHILDHOOD IOWA AREA BOARDS**

**AUDITOR OF STATE'S INDEPENDENT REPORT  
ON APPLYING AGREED-UPON PROCEDURES**

**FOR THE PERIOD  
JULY 1, 2020 THROUGH JUNE 30, 2021**



## Table of Contents

	<u>Page</u>
Officials	3
Auditor of State's Independent Report on Applying Agreed-Upon Procedures	4-5
Financial Data – Early Childhood Iowa Area Boards	<u>Schedule</u>
Building Direction for Families	1      6
4 R Kids	2      7
DHLW	3      8
Partnerships 4 Families	4      9
Better Tomorrows	5      10
Cedar Valley's Promise	6      11
HAWC Partnerships for Children	7      12
Lakes Region	8      13
Iowa River Valley	9      14
Staff	15

Early Childhood Iowa Area Board

Officials

Name

Title

**Central Iowa Juvenile Detention Center**

Tony Reed	Executive Director
Kassie Ruth	Fiscal Director

**Early Childhood Iowa Area Boards**

**Building Direction for Families:**

Beth Ownby	Coordinator
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**4 R Kids:**

Debra Schrader	Executive Director
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**DHLW:**

Tasha Beghtol	Director
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**Partnerships 4 Families:**

Cindy Duhrkopf	Area Director
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**Better Tomorrows:**

Erin Monaghan	Area Director
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**Cedar Valley's Promise:**

Brenda Loop	Executive Director
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**HAWC Partnerships for Children:**

Alisha Dietzenbach	Coordinator
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**Lakes Region:**

Erin Pingel	Area Director
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**Iowa River Valley:**

Carrie Kube	Area Director
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**STATE OF IOWA**

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Auditor of State

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Des Moines, Iowa 50319-0006  
Telephone (515) 281-5834 Facsimile (515) 281-6518

**Auditor of State's Independent Report on Applying Agreed-Upon Procedures**

To the Members of the Building Direction for Families, 4 R Kids, DHLW, Partnerships 4 Families, Better Tomorrows, Cedar Valley's Promise, HAWC Partnerships for Children, Lakes Region and Iowa River Valley Early Childhood Iowa Area Boards:

We have performed the procedures below, which were agreed to by the Building Direction for Families, 4 R Kids, DHLW, Partnerships 4 Families, Better Tomorrows, Cedar Valley's Promise, HAWC Partnerships for Children, Lakes Region and Iowa River Valley Early Childhood Iowa Area Boards and the Iowa Department of Management (Department) for the period July 1, 2020 through June 30, 2021. The nine Early Childhood Iowa Area Boards were formed pursuant to the provisions of Chapter 256I of the Code of Iowa. The procedures performed are to review the financial activity of the Early Childhood Iowa Area Boards and to determine if the Area Boards' internal controls are adequate. The Area Boards' management is responsible for the financial information.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the Department. Consequently, we make no representation regarding the sufficiency of the procedures described below, either for the purpose for which this report has been requested or for any other purpose.

The procedures we performed are summarized as follows:

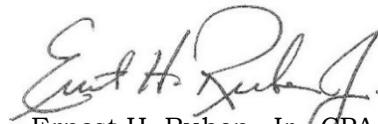
- a. We reviewed Chapter 256I of the Code of Iowa to determine and document the procedures required pertaining to Early Childhood Iowa Area Boards.
- b. We reviewed the Area Boards' internal controls to determine if proper control procedures are in place and incompatible duties, from a control standpoint, are not performed by the same individual.
- c. We reviewed the summary of financial data for each Early Childhood Iowa Area Board verifying the data for accuracy and ensuring it is supported by underlying records.
- d. We confirmed state receipts for each Early Childhood Iowa Area Board and traced the receipts into the accounting records, verifying the receipts are properly distributed between early childhood and school ready programs.
- e. We tested selected disbursements from each Early Childhood Iowa Area Board and tested that the disbursements were properly authorized, properly supported and charged to the proper program and funding category.
- f. We reviewed the fund balances for each Early Childhood Iowa Area Board verifying the fund balances by category reported on each Board's respective summary of financial data agreed with the financial records of the Area Board and reviewed the fund balances for any deficits.
- g. We recalculated the carry forward for the school ready funding reported by each Early Childhood Iowa Board to determine if the amount exceeded 20% of the fund balance.

Based on the performance of the procedures described above, no exceptions were noted.

We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the financial activity of the Early Childhood Iowa Area Boards for the period July 1, 2020 through June 30, 2021. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures; other matters might have come to our attention that would have been reported to you.

This report, a public record by law, is intended solely for the information and use of the Central Iowa Juvenile Detention Center and the Department of Management. This report is not intended to be and should not be used by anyone other than these specified parties.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of the Central Iowa Juvenile Detention Center during the course of our agreed-upon procedures engagement. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.



Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

July 30, 2022

**Schedule 1**

## Early Childhood Iowa Area Board

## Financial Data

For the Period July 1, 2020 through June 30, 2021

**Building Direction for Families**

	Early Childhood	School Ready	Total
Revenues:			
State grants:			
Early childhood	\$ 98,129	-	98,129
Quality improvement	-	58,081	58,081
Allocation for administration	5,165	13,261	18,426
School ready general use	-	370,913	370,913
Total state grants	103,294	442,255	545,549
Interest on investments	21	84	105
Total revenues	103,315	442,339	545,654
Expenditures:			
Program services:			
Early childhood	98,993	-	98,993
Quality improvement	-	69,327	69,327
School ready general use	-	349,248	349,248
Total program services	98,993	418,575	517,568
Administration	4,906	12,598	17,504
Total expenditures	103,899	431,173	535,072
Change in fund balance	(584)	11,166	10,582
Fund balance beginning of year	27,551	86,803	114,354
Fund balance end of year	\$ 26,967	97,969	124,936

## Early Childhood Iowa Area Board

## Financial Data

For the Period July 1, 2020 through June 30, 2021

**4 R Kids**

	Early Childhood	School Ready	Total
Revenues:			
State grants:			
Early childhood	\$ 161,079	-	161,079
Quality improvement	-	83,415	83,415
Allocation for administration	8,478	26,392	34,870
School ready general use	-	770,402	770,402
Total state grants	169,557	880,209	1,049,766
Interest on investments	31	161	192
Insurance refund	41	217	258
Total revenues	169,629	880,587	1,050,216
Expenditures:			
Program services:			
Early childhood	142,464	-	142,464
Quality improvement	-	74,405	74,405
School ready general use	-	839,138	839,138
Total program services	142,464	913,543	1,056,007
Administration	8,877	30,213	39,090
Total expenditures	151,341	943,756	1,095,097
Change in fund balance	18,288	(63,169)	(44,881)
Fund balance beginning of year	10,508	181,449	191,957
Fund balance end of year	\$ 28,796	118,280	147,076

**Schedule 3**

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## Early Childhood Iowa Area Board

## Financial Data

For the Period July 1, 2020 through June 30, 2021

**DHLW**

	Early Childhood	School Ready	Total
Revenues:			
State grants:			
Early childhood	\$ 195,786	-	195,786
Quality improvement	-	63,301	63,301
Allocation for administration	10,305	20,735	31,040
School ready general use	-	607,510	607,510
Total state grants	206,091	691,546	897,637
Interest on investments	38	121	159
Total revenues	206,129	691,667	897,796
Expenditures:			
Program services:			
Early childhood	194,748	-	194,748
Quality improvement	-	67,569	67,569
School ready general use	-	567,698	567,698
Total program services	194,748	635,267	830,015
Administration	11,495	23,546	35,041
Total expenditures	206,243	658,813	865,056
Change in fund balance	(114)	32,854	32,740
Fund balance beginning of year	41,103	94,165	135,268
Fund balance end of year	\$ 40,989	127,019	168,008

## Early Childhood Iowa Area Board

## Financial Data

For the Period July 1, 2020 through June 30, 2021

**Partnerships 4 Families**

	Early Childhood	School Ready	Total
Revenues:			
State grants:			
Early childhood	\$ 77,519	-	77,519
Quality improvement	-	58,665	58,665
Allocation for administration	4,080	12,768	16,848
School ready general use	-	354,365	354,365
Total state grants	81,599	425,798	507,397
Interest on investments	7	67	74
Total revenues	81,606	425,865	507,471
Expenditures:			
Program services:			
Early childhood	75,815	-	75,815
Quality improvement	-	56,671	56,671
School ready general use	-	355,268	355,268
Total program services	75,815	411,939	487,754
Administration	3,853	12,688	16,541
Total expenditures	79,668	424,627	504,295
Change in fund balance	1,938	1,238	3,176
Fund balance beginning of year	3,990	65,243	69,233
Fund balance end of year	\$ 5,928	66,481	72,409



## Early Childhood Iowa Area Board

## Financial Data

For the Period July 1, 2020 through June 30, 2021

**Better Tomorrows**

	Early Childhood	School Ready	Total
Revenues:			
State grants:			
Early childhood	\$ 69,996	-	69,996
Quality improvement	-	51,131	51,131
Allocation for administration	3,684	9,632	13,316
School ready general use	-	260,467	260,467
Total state grants	73,680	321,230	394,910
Interest on investments	12	67	79
Total revenues	73,692	321,297	394,989
Expenditures:			
Program services:			
Early childhood	78,143	-	78,143
Quality improvement	-	51,094	51,094
School ready general use	-	235,832	235,832
Total program services	78,143	286,926	365,069
Administration	3,684	9,973	13,657
Total expenditures	81,827	296,899	378,726
Change in fund balance	(8,135)	24,398	16,263
Fund balance beginning of year	22,871	38,676	61,547
Fund balance end of year	\$ 14,736	63,074	77,810

## Early Childhood Iowa Area Board

## Financial Data

For the Period July 1, 2020 through June 30, 2021

**Cedar Valley's Promise**

	Early Childhood	School Ready	Total
Revenues:			
State grants:			
Early childhood	\$ 354,317	-	354,317
Quality improvement	-	58,401	58,401
Allocation for administration	18,648	24,017	42,665
School ready general use	-	718,576	718,576
Total state grants	372,965	800,994	1,173,959
Interest on investments	41	68	109
Total revenues	373,006	801,062	1,174,068
Expenditures:			
Program services:			
Early childhood	329,203	-	329,203
Quality improvement	-	56,977	56,977
School ready general use	-	723,152	723,152
Total program services	329,203	780,129	1,109,332
Administration	38,006	26,853	64,859
Total expenditures	367,209	806,982	1,174,191
Change in fund balance	5,797	(5,920)	(123)
Fund balance beginning of year	24,478	31,886	56,364
Fund balance end of year	\$ 30,275	25,966	56,241

## Early Childhood Iowa Area Board

## Financial Data

For the Period July 1, 2020 through June 30, 2021

**HAWC Partnerships for Children**

	Early Childhood	School Ready	Total
Revenues:			
State grants:			
Early childhood	\$ 85,385	-	85,385
Quality improvement	-	64,403	64,403
Allocation for administration	4,494	14,090	18,584
School ready general use	-	380,194	380,194
Total state grants	89,879	458,687	548,566
Interest on investments	21	119	140
Total revenues	89,900	458,806	548,706
Expenditures:			
Program services:			
Early childhood	82,314	-	82,314
Quality improvement	-	62,180	62,180
School ready general use	-	455,854	455,854
Total program services	82,314	518,034	600,348
Administration	3,235	17,637	20,872
Total expenditures	85,549	535,671	621,220
Change in fund balance	4,351	(76,865)	(72,514)
Fund balance beginning of year	18,701	164,185	182,886
Fund balance end of year	\$ 23,052	87,320	110,372

## Early Childhood Iowa Area Board

## Financial Data

For the Period July 1, 2020 through June 30, 2021

**Lakes Region**

	Early Childhood	School Ready	Total
Revenues:			
State grants:			
Early childhood	\$ 76,117	-	76,117
Quality improvement	-	57,082	57,082
Allocation for administration	4,006	13,983	17,989
School ready general use	-	384,428	384,428
Total state grants	80,123	455,493	535,616
Interest on investments	16	94	110
Total revenues	80,139	455,587	535,726
Expenditures:			
Program services:			
Early childhood	67,900	-	67,900
Quality improvement	-	57,083	57,083
School ready general use	-	360,570	360,570
Total program services	67,900	417,653	485,553
Administration	4,057	13,648	17,705
Total expenditures	71,957	431,301	503,258
Change in fund balance	8,182	24,286	32,468
Fund balance beginning of year	7,843	89,731	97,574
Fund balance end of year	\$ 16,025	114,017	130,042

**Schedule 9**

## Early Childhood Iowa Area Board

## Financial Data

For the Period July 1, 2020 through June 30, 2021

**Iowa River Valley**

	Early Childhood	School Ready	Total
Revenues:			
State grants:			
Early childhood	\$ 116,780	-	116,780
Quality improvement	-	51,180	51,180
Allocation for administration	6,146	13,239	19,385
School ready general use	-	377,096	377,096
Total state grants	122,926	441,515	564,441
Interest on investments	17	60	77
Total revenues	122,943	441,575	564,518
Expenditures:			
Program services:			
Early childhood	120,960	-	120,960
Quality improvement	-	51,180	51,180
School ready general use	-	359,529	359,529
Total program services	120,960	410,709	531,669
Administration	6,523	12,176	18,699
Total expenditures	127,483	422,885	550,368
Change in fund balance	(4,540)	18,690	14,150
Fund balance beginning of year	8,735	48,328	57,063
Fund balance end of year	\$ 4,195	67,018	71,213

Building Direction for Families, 4 R Kids,  
DHLW, Partnerships 4 Families, Better Tomorrows,  
Cedar Valley's Promise, HAWC Partnerships for Children,  
Lakes Region and Iowa River Valley  
Early Childhood Iowa Area Boards

Staff

This engagement was performed by:

Ernest H. Ruben, Jr., CPA, Deputy  
Tammy A. Hollinsworth, CIA, Manager  
Nathan A. DeWit, Staff Auditor  
Nolen Schultz, Assistant Auditor

## **DHLW Early Childhood Area and**

### **Lee County Health Department**

#### **Dental Services**

Amendment to Agreement entered by the parties on July 1, 2022

Pursuant to Paragraph 14.0 (K) Amendments of the Contract entered by Lee County Health Department and DHLW Early Childhood Area on July 1, 2022, the Contract is amended as follows:

#### **3.0 DURATION OF CONTRACT.**

The term of this Contract shall be July 1, 2022 through June 30, 2023, unless terminated earlier in accordance with the Termination section of this Contract. Costs incurred prior to this effective date or the date of expiration or after termination shall not be paid.

#### **4.0 PURPOSE.**

The parties have entered into this Contract for the purpose of retaining the Contractor to provide early intervention oral health services (i.e. education, screening, and fluoride varnish application) for children ages 0-5 attending licensed childcare centers and preschools in Des Moines, Henry, Louisa, and Washington counties in order to identify and prevent oral disease.

#### **5.0 SCOPE OF WORK AND REQUIREMENTS.**

The Contractor shall provide the following services in accordance with the defined performance expectations as set forth below and with any attachments, appendices, amendments, or addenda hereto incorporated and made part of this Contract by this reference.

##### **A. Contractor shall:**

4. Provide Registered Dental Hygienist(s) in Des Moines, Henry, Louisa, and Washington counties to implement the Dental Fluoride Varnish Program and to complete screenings and fluoride varnish treatments for children ages 0-5 enrolled in legally operating childcare, preschools, and Head Start/Early Head Start. Head Start/Early Head Start programs will receive three (3) on site visits. Dental Fluoride Varnish Program will include:

#### **6.0 COMPENSATION.**

The Contractor will be paid for the services described in the Scope of Work and Requirements Section 5.0 a fee not to exceed **\$43,551\*** for the Contract period. Line items are approved as outlined in the approved budget, which is attached hereto and incorporated into this Contract.

**Summary of Amendment**

The contract is amended to extend the contract period, include all four counties, and increase the total compensation to cover the expansion/extension.

In all other respects, the Contract among the parties is ratified and affirmed.

**Lee County Health Department**

By: \_\_\_\_\_

Date: \_\_\_\_\_

Name: Michele Ross

Title: Administrator

Federal Tax Identification Number: 42-6021433

**DHLW Early Childhood Area**

By: \_\_\_\_\_

Date: \_\_\_\_\_

Name: Patricia Lipski

Title: Board Chair



## **DHLW Early Childhood Area**

*Des Moines, Henry, Louisa, Washington*

### **Administrative Update**

**September 2022**

#### **ECI Update**

The ECI state board met September 9<sup>th</sup>. Director Kelly Garcia provided an update on the Iowa Health and Human Services alignment. The ECI office was moved from the Department of Management to HHS in February and is part of the new organizational chart. The 2 ECI positions are located under the Family Well Being Division along with family support and Project Launch.

#### **PBIS Pilot Project**

The Positive Behavior Intervention Support (PBIS) project is a regional effort to create a training and consultation system for childcare professionals. Henry Co ISU Extension hired 2 fulltime EC-PBIS Consultants who began on September 7<sup>th</sup>. The project still has one fulltime position posted and is actively seeking someone from the western side of the 10-county service area. The PBIS Steering Committee meets monthly to support project development and ensure system level communication is ongoing between agencies and consultants working with childcare professionals.

#### **Childcare**

The ECI office released an RFP for shared services alliance hub. Any entity authorized to do business with the state of Iowa may apply. Shared services alliances support a partnership of child care providers and aim to strengthen systems and improve efficiency at the provider level by sharing resources to leverage economies of scale. Shared services alliances can assist providers in a variety of areas, and each shared services alliance is customized based on the needs identified by its members. The application is due by September 30<sup>th</sup> 2022. More information is available on the [iowa.gov](https://www.iowa.gov) website.

#### **Contracts & DHLW Office updates**

- The Mt Pleasant Childcare Center Board has completed 2/3 scheduled trainings with First Children's Finance. The primary focus of the trainings has been on board development and fiscal policies. The center has received a quote for completing an audit and has submitted monthly updates as required.
- Lee County Health Department has filled the family support-parent educator position for the expanded HOPES program in Des Moines County. The new hire will begin work in September.
- Laptops were returned to the DHLW office from the EPIC program. Additional items are scheduled to be picked up from the PAT program. Currently funded programs will have an opportunity to request equipment.

#### **Association of ECI Area Boards and Advocates**

The Association of Early Childhood Iowa Area Boards and Advocates will hold their annual members meeting on November 10<sup>th</sup> 10am-3pm at the Holiday Inn (Airport) in Des Moines. The

conference includes a guest speaker and will provide local ECI areas and advocates with Association successes and challenges, legislative priorities/talking points, future plans, networking opportunities and quality training. There is no cost to attend the conference.

## **Fiscal Year 2023 Legislative Agenda**

### **Maintain the local control and unique nature of the Early Childhood Iowa System if it is housed in the new Department of Health and Human Services.**

*Background: For over 25 years Early Childhood Iowa has found a home in the Department of Management. This neutral location has allowed both the state and local elements of the Early Childhood Iowa Initiative to effectively liaise across multiple state departments and to create a truly nimble, citizen-led, locally-driven statewide system built to address the needs of young children and their families. A relocation to HHS presents a number of opportunities for enhanced collaboration as well as a myriad of risks that could destroy the unique nature of the system and consequently its effectiveness in uniting local people around local solutions to local problems facing young children and their families.*

- *Maintain the citizen-led nature and decision making authority of the State and Local ECI Area Boards. True local decision making unhindered by multiple layers of bureaucratic decision making is the essence of the ECI system. It allows for rapid responses to emerging issues developed with local knowledge and input.*
- *Preserve the current fiscal structure including quarterly prepayments to area boards. A move to the current DHS reimbursement only model would immediately result in the dissolution of over half of the area boards and an abrupt end to the services being provided to families in primarily rural counties.*

### **Support a comprehensive and integrated early care, health and education system for the youngest Iowans through funding for Early Childhood Iowa**

*Background: Approximately 90% of the architecture of the human brain is established by the day a child turns four. The foundation of every child's K-12 experience established before four-year-old preschool begins. If Iowans are committed to the success of children in the K-12 system, then we must be committed to developing healthy brain architectures before children enter that system.*

- *To accomplish this, we recommend the General Assembly link increases to the Early Childhood Iowa line item in the Education Budget Bill with the allowable growth rate for the K-12 system.*

### **Develop Systemic Solutions to the Childcare Crisis**

*Background: A healthy childcare system is an essential component to a healthy economy. If parents cannot find reliable and affordable childcare, they cannot go to work. According to a report from the U.S. Chamber of Commerce Foundation, in 2019 the State of Iowa lost \$153 million in tax revenue while employers lost \$781 million in revenue due to childcare failures. While much has been accomplished with the use of federal funds provided through the American Rescue Plan Act, many of the structural problems in the childcare system remain and require legislative action to address them.*

- *Increase Child Care Assistance entrance eligibility to 185% of the federal poverty level. Increase Child Care Assistance reimbursement rates to 75% of the latest market rate survey.*
- *Pass a series of measures to enable the recruitment and retention of a qualified and effective child care work force.*
- *Eliminate the ability of local jurisdictions to add to state requirements around zoning/fire safety for child care facilities.*
- *Reduce the property tax burden on childcare providers.*