**Fire Commission Meeting**

**Immokalee Fire Control District**

**Board Meeting**

November 20, 2014

These Minutes are a summary of the meeting. Any further information can be obtained by the tape. The minutes will follow the order of the Agenda.

Present Commissioners: Anderson, Goodnight, Heath, Keen and Olesky; Chief Paul Anderson, Board Attorney Kenneth Thompson, Leo Rodgers, Jay Roth, Alma R. Valladares and Members of the Public.

1. Call Meeting to Order at 6:04pm
2. Pledge of Allegiance led by Commissioner Anderson
3. Moment of Silence led by Commissioner Anderson
4. Proof of Publication led by Commissioner Anderson
5. Establish a Quorum led by Commissioner Anderson
6. Approval of Agenda **was motioned by Commissioner Goodnight and Seconded by Commissioner Olesky. Motion carries unanimously.**
7. Approval of the minutes of the following meetings:
   * 1. October 23, 2014 Regular Board Meeting **was motioned to correct November 10, 2014 Special Board Meeting minutes due to Mrs. Deyo not at the meeting. Commissioner Anderson mentioned that on number 7 it mentioned that there is no bulletin board posted by the door. Commissioner Goodnight motioned to approve the minutes and seconded by Commissioner Olesky. Motion carries unanimously.**
     2. November 10, 2014 Special Board Meeting **was motioned to approve by Commissioner Goodnight and seconded by Commissioner Olesky. Motion carries unanimously.**
     3. November 10, 2014 Board Workshop **was motioned to approve by Commissioner Goodnight and seconded by Commissioner Olesky. Motion carries unanimously.**
8. Treasurer’s Report **was motioned to approve by Commissioner Goodnight and seconded by Commissioner Olesky. Motion carries unanimously.**
9. Consent Agenda- Chief Anderson would like to introduce that Paul Devan is our new Captain/Training Coordinator as fulltime employee. Also, that we received a Certificate of Appreciation “2013” for 100% participation in the NFIRS and FFIRS Program and would like to commend Jason Burr for turning in those reports in on time. The Final determination from arbitrator is that we won the case against Nathan’s termination. Attorney Thompson mentioned that Chief Anderson did a good job with the insurance and he was speaking on behalf of Attorney Laura Donlon. Chief Anderson mentioned that he got information from Hall-Mark on the refurbishing the ladder truck and it’s going to cost around $360,000 to repair it vs. getting a new one for $600,000. Attorney Thompson mentioned to table this until January 7th, 2015. Commissioner Anderson mentioned that they need figures on how much we can use out of Impact Fees for the truck and the amount of the loan if we need it. Chief Anderson mentioned that if we get a quint we would keep the engine as a reserve. **Commissioner Goodnight motioned to approve Consent Agenda and seconded by Commissioner Olesky. Motion carries unanimously.**
   * 1. Fire Marshal’s Report no one had any questions.
     2. Chief’s Report **was motioned to approve by Commissioner Goodnight and seconded by Commissioner Olesky. Motion carries unanimously.**
     3. Status on Current Contracts
        1. Mechanic MOU expires September 30, 2015
        2. Mabry Brothers, Generator Maintenance, expires September 30, 2015
        3. Seminole Tribe contract expires September 30, 2016
10. Union Report- Tom Cunningham mentioned that the contract is finally done and so is the arbitration.
11. Business of the District
12. **Old Business**
13. Contract with Sweet-Sparkman Architects and Owen-Ames-Kimball Builders- Attorney Thompson mentioned that we two contracts and have a 3 year contract with Sweet-Sparkman/Owen-Kimball at a 3% of the cost of living increase for architect and building for Station 32.

* 1. Public comment-None

**Commissioner Anderson motioned to approve the contracts with Sweet-Sparkman/Owen-Ames-Kimball and Commissioner Keen seconded the motion. Motion carries unanimously.**

1. Inter-local agreement with North Naples Fire Control & Rescue District for plans review services-Chief Anderson mentioned that when he spoke with (Chief Stoltz) they mentioned that they wanted to keep 100% of the plans reviews fees. Chief Anderson mentioned that we are still retaining the insurance on it. They agreed to revise their contract and bring it back so that they get 75% of the fees and Immokalee gets 25%. He recommends to table this until after the December 3, 2014 Board Meeting. Our Board Meeting is on December 18, 2014. We need a Special Board Meeting to sign the agreement. 
   1. Public comment- None

**Commissioner Goodnight motioned to approve for Chief Anderson to send it to Attorney Thompson for approval then, Chief Anderson calls Commissioner Anderson to come sign the revised contract and Commissioner Olesky seconded the motion. Motion carries unanimously.**

1. Status of Fire Code Official’s Office-Chief Anderson mentioned that they are having a meeting on December 3, 2014 at 5:30pm and it’s for direction on dissolution of the office and assets resolved. He encourages all board members to attend and only one spokesperson. Commissioner Goodnight mentioned that she can attend. Commissioner Anderson mentioned that he won’t be here but appointed Commissioner Goodnight to be the spokesperson.
   1. Public comment-None
2. Property for Fire Station 32- Chief Anderson mentioned that he had a meeting with the architect and wanted to reduce the acres from 3 to 2 acres. That Haines City’s fire department is built on 1 acre and put angled parking on the street. The least favorable property is the one by the water plant because it’s a wetland. The most favorable is the one on Pope John Paul and the one on Eusepa is the least costly and is ready to build on. Commissioner Goodnight mentioned that there are other options we can look at like building on Camp Keais Rd and Pope John Paul. Let’s table this to December meeting.
   1. Public comment- None
3. Collective Bargaining Agreement, Local 4657- Commissioner Goodnight mentioned that on Article 21 on Holiday, why we don’t have President’s Day as a holiday. Chief Anderson mentioned that it was taken out to replace with Martin Luther King Day. When we open it up we will do a pole and pick the one that everyone wants. Commissioner Anderson mentioned that 17.2 (employee or employer) on Maternity Leave should be changed and on 9.2 the Calculation of Seniority making sure they don’t get docked while away on Military Leave.
   1. Public comment-None

**Commissioner Goodnight motioned to approve Collective Bargaining Agreement with the changes and Commissioner Olesky seconded the motion. Motion carries unanimously.**

1. **New Business**
2. Election of Officers, Board of Fire Commissioners- Commissioner Goodnight asked who the Vice Chairman was. Chief Anderson mentioned if it’s vacant or not. Commissioner Keen mentioned that Commissioner Rice was Vice Chairman and when Commissioner Deyo took his place nothing was voted. Also, that Commissioner Olesky is Treasurer and Secretary.
   1. Public comment-None

**Commissioner Olesky motions to appoint Commissioner Goodnight as Vice Chairman until January 2015 and Commissioner Keen seconded the motion. Motion carries unanimously.**

1. Resolution 2014-06, amending Resolution 2013-01 - Charges for Responses Related to Health and Safety and fee schedule – Commissioner Goodnight mentioned that the resolutions should be consistent. Now therefore to be resolved by the Board of Fire Commissioners of Immokalee Fire Control District needs to be the same. If we go to court or something we have to be consistent with the name. Attorney Thompson mentioned that we address it to Immokalee Fire Control District.
   1. Public comment-None

**Commissioner Goodnight motioned to authorize Commissioner Anderson to sign the resolution once the changes are made and Commissioner Olesky seconded the motion. Motion carries unanimously.**

1. Resolution 2014-07, amending Resolution 2013-02 - User Charges For False Alarms - Commissioner Goodnight mentioned that this is the one we spoke to about at the workshop.
   1. Public comment-None

**Commissioner Goodnight motioned to approve Resolution 2013-02 and Commissioner Olesky seconded the motion. Motion carries unanimously.**

1. Resolution 2014-08, amending Resolution 2013-03 - User Charges for Special Emergency Services – Commissioner Anderson mentioned if this was for the one fee schedule and are we not going to charge them for out of district responses. Chief Anderson will take the “in district” off of it.
   1. Public comment-None

**Commissioner Olesky motioned to approve Resolution 2013-03 and Commissioner Goodnight seconded the motion. Motion carries unanimously.**

1. Contract with billing company for user fee billing services
   1. Public comment-None

**Commissioner Goodnight motioned to approve a contract with billing company for user fee billing services and Commissioner Olesky seconded the motion. Motion carries unanimously.**

1. Update on Social Media Policy- Chief Anderson mentioned that both pages have been removed and that he’s taken care of it.
   1. Public comment-None

12) Concerns of Commissioners- Commissioner Keen asked how payroll was coming along. Chief Anderson mentioned that it’s creating issues with our software. It’s not showing up in our budget software. We are scheduling a meeting with Tuscan to try to work out these issues. It’s actually created extra work for us. We have to see if Tuscan can give us an easy fix. We can’t be creating additional work. Another option is to buy another software program or something. Commissioner Keen asked if Jason can do it. Chief Anderson mentioned that we have a Captain and maybe he can help. By next month we will know what to do or take payroll back in-house or buy new software. Commissioner Goodnight mentioned to find out how much they would charge or what a program would cost. Commissioner Anderson mentioned that there is stuff getting missed since he came on. Commissioner Goodnight wants to have all the information before she can make a decision.

13) Public Comment-None

14) Adjourn Meeting at 8:00pm

**Next Scheduled Meeting(s):**

**Next Regular Board Meeting: December 18,** **2014, 6 p.m.; Fire Station 30, 502 New Market Rd., Immokalee**