

Westmoreland City Council Meeting  
August 10, 2017

The Westmoreland City Council met on August 10, 2017 at the Community Center for its regular monthly meeting.

Governing Body members present: Mayor, Mark Goodenow; Councilmembers, Jeff Rosell, Jim Smith and Mark Jack.

Governing Body members absent: Councilmembers, Jim Moore and Waide Purvis

City Staff present: Maintenance Supervisor, Robert Krohn; City Agent, Jeff Zimmerman; City Treasurer, Teresa Varriale; City Attorney, John Watt and Pool Manager, Amber Krohn.

City Staff absent: City Clerk, Vicki Zentner.

Others present: Jim Gordon and Gina Roberts with Sink, Gordon and Associates; Jeff Hancock with SMH Consultants; Janet Goodenow, Chairperson with the city library committee and Cale Prather for *The Smoke Signal*.

There being a quorum present Mayor Goodenow called the meeting to order at 7:02 PM.

*Public Hearing on proposed city budget for 2018:* Mayor Goodenow turned the public hearing over to Mr. Gordon and he stated the one-page summary had been published in the newspaper, and that the councilmembers had decided to raise the city's mill levy to 50.089 mills. He asked for any questions from the council or the general public in attendance. There being no comments or questions, Mr. Gordon stated that the budget must be adopted before the end of the month, and usually, it has been adopted at the August council meeting.

Councilmember Rosell moved to adopt the published proposed 2018 city budget and Councilmember Smith seconded the motion. The motion passed three (3) ayes to zero (0) nays with Councilmembers Moore and Purvis absent.

*Presentation of 2016 city audit:* Mr. Gordon presented the council with their audit of the city for the year ending December 31, 2016. He stated that everything looked good. He informed the council that with the small office staff, the separation of duties is difficult. He recommended the councilmembers look through the bills each month and review the journal entries.

There being no questions or comments regarding the 2016 audit, Councilmember Rosell moved to accept the audit as presented. Councilmember Jack seconded the motion. The motion passed three (3) ayes to zero (0) nays with Councilmember Purvis and Moore absent.

(Mr. Gordon and Mrs. Roberts exited the meeting at 7:20 PM.)

*Additions/Deletions to prepared agenda:* Councilmember Jack moved to approve the agenda as presented. Councilmember Rosell seconded the motion. The motion passed three (3) ayes to zero (0) nays with Councilmembers Moore and Purvis being absent.

*Approval of July 13, 2017 minutes:* Councilmember Jack moved to approve the July 13, 2017 minutes as presented. Councilmember Rosell seconded the motion. The motion passed three (3) ayes to zero (0) nays with Councilmembers Purvis and Moore being absent.

*Approval of payment of monthly bills:* Councilmember Smith moved to approve the payment of the monthly bills as presented. Councilmember Jack seconded the motion. The motion passed three (3) ayes to zero (0) nays with Councilmembers Moore and Purvis being absent.

*Public Comments (non-agenda items only):* There were no comments from the public on non-agenda items.

*Jeff Hancock with SMH Consultants regarding Main Street/Park project:* Jeff Hancock from SMH Consultants was present to get approval for the Main Street/Park project. Councilmember Rosell suggested they should wait until all councilmembers are present to make a decision.

Councilmember Rosell moved to table the matter. Councilmember Jack seconded the motion. The motion passed three (3) ayes to zero (0) nays with Councilmembers Purvis and Moore being absent.

(Mr. Hancock exited the meeting at 7:30 PM.)

*Resolution #02-17 "...raising budget 5 mills for the purpose of a public library...":* City Attorney Watt presented the resolution to increase the mill levy by five (5) mills for the purpose of a city run library. He stated that it needed to be passed tonight to allow time to publish the notice in the paper, as well as getting it to the county election clerk by September 1<sup>st</sup>, to be placed on the November ballot.

After some brief discussion, Councilmember Rosell moved to approve the resolution. Councilmember Smith seconded the motion. The motion passed three (3) ayes to zero (0) nays with Councilmembers Moore and Purvis being absent.

*Review of audit proposals:* The city received three (3) audit/budget preparation proposals. Due to the importance of a decision on the proposals and the absence of Councilmembers Moore and Purvis, Councilmember Rosell requested to have this agenda item tabled until all councilmembers could be present before the September 14, 2017 council meeting. City Clerk Zentner will inform the council and Mayor as to the date of this special meeting when all councilmembers will be able to attend. Mayor Goodenow declared this item tabled.

*Minute request to Rural Water District #4:* Councilmember Rosell stated that since it was difficult for councilmembers to attend the monthly board meetings of the Rural Water District #4, that he would like to have the minutes from the meetings emailed to the council.

After some brief discussion, Councilmember Rosell moved to request a copy of the monthly board meeting minutes be emailed to the city clerk and the clerk forward to the council. Councilmember Smith seconded the motion. The motion passed three (3) ayes to zero (0) nays with Councilmembers Moore and Purvis being absent.

*License for fire department radio:* Councilmember Smith informed the council that a license for the new radios needed to be purchased and obtained. The reasoning behind this was so that the firefighters and first responders could communicate with the county dispatch on a secure channel not accessible to the public for confidentiality purposes. The cost of the license is a one-time fee of \$450.

Councilmember Rosell moved to approve the purchase of the license contingent upon Seven Township Fire Board agreeing to pay half of the cost (\$225). Councilmember Jack seconded the motion. The motion passed three (3) ayes to zero (0) nays with Councilmembers Moore and Purvis being absent.

*City Agent:* City Agent Jeff Zimmerman stated he had written a few violations, and is keeping an eye on other properties in the city as well. Councilmember Rosell asked if old pull-behind campers fall under to the vehicle ordinance. Attorney Watt stated they did not, as they have no motor. They would, however, fall under the ordinance for trash and debris.

*Library Committee report:* Janet Goodenow informed the council that she had met with the Westmoreland Area Chamber regarding the proposed mill levy increase for a city-run library. Additionally, she is meeting with the Westmoreland Service club at their September meeting to discuss the proposal with the members.

*Future agenda items:* There were no items presented.

### **Staff Reports:**

*Pool Manager:* Amber Krohn, pool manager, informed the council that several lounge chairs would need to be replaced for next year's pool season. The chairs purchased this year were rather inexpensive and did not hold up well. Amber thought if better quality chairs were purchased next year, they would last several years, and it would be worth the upfront cost.

Amber has some fundraising ideas for this fall to raise money to purchase several items for the pool next spring. She would like more shade in the pool area and to purchase a basketball goal for using in the pool. Additionally, she had been approached by several parents who would like to start a swim team, and would like to use the pool for their team practices. The council decided to put these items on next month's agenda.

*City Treasurer:* Councilmember Smith moved to approve the treasurer's report as presented. Councilmember Jack seconded the motion. The motion passed three (3) ayes to zero(0) nays with Councilmembers Moore and Purvis being absent.

*Maintenance:* Maintenance Supervisor Krohn reported the following:

**Streets:**

Painted cross walks along Main Street  
Repaired the pedestrian bridge hand rail at Walnut/State

**Parks:**

Mowed the trimmed weeds  
Watered flower planters  
Power washed the tennis court at City Park  
Blueville Nursery sprayed bag and silk worms at the cemetery  
Drug the ballfields at the ball diamond and the t-ball field  
Repainted the barn quilts at the RV Park and siren lot  
Sprayed weeds

**Cemetery:**

Mowed and trimmed weeds  
Sprayed weeds

**Equipment:**

Briggs replaced air bag module, shift linkage and repaired factory recall on the air bags in the 2008 GMC truck  
Replaced positive battery cable to the starter and replaced head light switch in the 2006 Chevy truck  
Fabricated brackets and installed mower show plow on the Kubota UTV  
Replaced hydrostat belt and reservoir on the 2006 Walker mower

*Councilmembers Reports:*

Utilities: Councilmember Rosell had nothing to report

Pool: Councilmember Jack had nothing to report

Animal Control: Councilmember Smith had nothing to report

Planning and Zoning: Councilmember Smith had nothing to report

Fire Department: Councilmember Jack had nothing to report

Mayor: Mayor Goodenow had nothing to report

City Attorney: Attorney Watt had nothing to report

There being no further business brought before the council, Councilmember Smith moved to adjourn the meeting. Councilmember Jack seconded the motion. The motion passed three (3) ayes to zero (0) nays with Councilmembers Purvis and Moore being absent.

Mayor Goodenow declared the meeting adjourned at 7:55 PM.

Approved by the Governing Body on September 14, 2017.



Vicki B. Zentner, City Clerk

Signed Mark A. Goodenow  
Mark A. Goodenow, Mayor